

SEGIP Meeting Request

Do you want Minnesota Management and Budget (MMB) SEGIP staff and insurance representatives to participate in or attend an event at your agency? If so, please complete this web form.

Please note: Open Enrollment Employee Meetings are NOT scheduled by filling out this form. SEGIP cannot participate in events scheduled in late September through November due to Open Enrollment.

By completing this form, you are requesting a representative from MMB SEGIP staff to attend your event.

If you are seeking the attendance of other vendors that are not a part of SEGIP, such as MSRS, contact them directly to invite them to your event.

Insurance vendors BlueCross BlueShield, HealthPartners, PreferredOne, CVS, and Vision Davis no longer attend benefits fairs. Do not contact them to request this service.

Primary Event Contact:

Human Resource Contact Name:

Human Resource Email:

Human Resource Phone: (format XXX-XXX-XXXX)

Event Information

Name of Event:

Date of Event:

Beginning time:

End Time:

Type of event: Virtual In Person

Event Description: (Describe the event in detail below)

Anticipated Attendance:

Description of Audience:

Registration: Do attendees need to register for the event? Yes No

Event Requests for MMB

Presentation

SEGIP Representative Table

Other – Explain

Select topics you'd like covered by SEGIP Representatives

Medical

Pharmacy

Dental

Vision

Life Insurance, Disability, Optional Life

Wellbeing Program

Pre-Tax

Other – List topics you'd like covered

I have been authorized by my agency to submit this request.

Send the completed form to Lynn Burwell, SEGIP Benefit Specialist, Employee Insurance at:

lynn.burwell@state.mn.us

To request EAP services presentations, go to the EAP website to find the representative assigned to your location. <https://mn.gov/mmb/segip/health-and-wellbeing/eap/resolve-team.jsp>