

# MINUTES OF SPECIAL PUBLIC MEETING

*This special meeting of the Occupational Licensing Advisory Commission scheduled to begin at 9:00 a.m. on the 10<sup>th</sup> day of August 2021 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. § 301 et seq.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. (<https://omes.ok.gov/boards-commissions/occupational-licensing-advisory-commission>) Notice was also prominently displayed on the Oklahoma Department of Labor's Internet website and posted at its offices at 3017 N Stiles Ave, Oklahoma City, OK, at least forty-eight (48) hours prior to the meeting.*

PUBLIC BODY: Occupational Licensing Advisory Commission (OLAC)  
DATE: Tuesday, August 10, 2021  
ANSWER: Oklahoma Department of Labor (ODOL), 3017 N Stiles, Suite 100, Oklahoma City  
CONTACT PERSON: Janet DeVeny-Edwards Telephone: 405-521-2612

## **Agenda Item 1:**

### **Call to Order:**

Commissioner Leslie Osborn called the meeting to order at 9:08 a.m.

## **Agenda Item 2:**

### **Introduction of Commission Members**

The Commission members introduced themselves. Lisa Dillon, Goodwill Industries, was recognized by Commissioner Osborn as the newest member of OLAC.

## **Agenda Item 3:**

### **Roll Call:**

Commission members present at the time of roll call: Commissioner Leslie Osborn, Representative Mark McBride, Representative Cyndi Munson, Representative Mike Osburn, Jerry Moore, Matthew Burns, Lisa Dillon, Michael Robins, and Steven Shoemaker

Members absent at roll call: Senator Nathan Dahm, Senator Kay Floyd, and Senator Adam Pugh  
Senator Kay Floyd entered the meeting at 9:11 a.m.

## **Agenda Item 4:**

### **Statement of Compliance with Open Meetings Act**

The Statement of Compliance with the Open Meeting Act was read by Ruth Neville.

## **Agenda Item 5:**

### **Approval of November 5, 2020, Meeting Minutes**

Matthew Burns made a motion to approve the November 5, 2020, Meeting Minutes. The motion was seconded by Jerry Moore.

Roll call:

Yes: Commissioner Leslie Osborn, Senator Kay Floyd, Representative Mark McBride, Representative Cyndi Munson, Representative Mike Osburn, Jerry Moore, Matthew Burns, Lisa Dillon, and Steven Shoemaker

No: Michael Robins

Abstain: none

Motion approved.

Commissioner Osborn said representatives from the Insurance Department would be unable to attend the meeting so their licenses scheduled for review by the Commission would be reviewed at the September meeting. She explained the purpose of the Commission and the goal of meeting.

**Agenda Item 6:**  
**License Review**

Board of Chiropractic Examiner

1. Chiropractor
2. Certified Chiropractic Assistant

Beth Kidd, Executive Director was present for the meeting. Ms. Kidd discussed the history of the Board and answered questions from the Commission. Ms. Kidd and the Commission discussed the scope and mission of the Board, disciplinary issues, the make-up of the Board, as well as other related issues.

Department of Consumer Credit

1. Precious Metal and Gem Dealer
2. Mortgage Loan Originators

Steven Coates, General Counsel, and Ruben Tornini, Deputy Administrator, were present for the meeting. Mr. Coates, Mr. Tornini, and the Commission discussed the types of licenses issued by their Department, number of license issued, who is included/excluded in the license for Precious Metal and Gem Dealer, the possibility of streamlining this license with another, how the license protects the public, and other related issues.

Council on Law Enforcement Training

1. Bail Enforcer-Armed
2. Bail Enforcer-Unarmed
3. Peace Officer
4. Polygraph Examiner
5. Combination Licensed (Private Investigator/Security Guard-Armed)
6. Private Investigator-Armed
7. Private Investigator-Unarmed
8. Security Guard-Armed
9. Security Guard-Unarmed

Brandon Clabes, Director, was present at the meeting. Mr. Clabes and the Commission discussed the types of licenses/certifications issued by the Council, requirements for each license/certification, the Council's budget and staffing, training, and make-up of the Council, as well as other related issues.

Oklahoma Insurance Department

1. Bail Bondsman License
2. Adjuster Individual-Public
3. Adjuster Individual-Insurance Adjuster
4. Customer Service Rep
5. Insurance Consultant
6. Producer-Limited Lines
7. Producer-General Lines and Variable

Representatives for this agency were not available. This item will be carried over to next month's agenda.

Real Estate Appraiser Board

1. Certified General Real Estate Appraiser
2. Certified residential Real Estate Appraiser
3. State Licensed Real Estate Appraiser
4. Trainee Real Estate Appraiser

Representatives for this agency were not available. This item will be carried over to next month's agenda.

Oklahoma Board of Osteopathic Examiners

1. Osteopathic Physician (D.O.)

Michael Leake, Executive Director, and Christi Aquino, Director of Licensing, were present. Mr. Leake, Ms. Aquino, and the Commission discussed the purpose and responsibilities of the Board, licensing requirements, investigations of complaints, budget, staffing, mental health services, and other related issues.

Oklahoma State Board of Examiners of Psychologist

1. Psychologist

Teanne Rose, Executive Officer, was present. Ms. Rose and the Commission discussed the mission of the Board, telepsychology, complaints and disciplinary issues, state reciprocity, and other related issues.

**Agenda Item 7:**

**Discussion**

The Commission discussed streamlining the administering of licenses; online platforms for licensing; and Thentia, the software being used by multiple state agencies. Discussion also included increasing citizen participation on some of the boards, budgets, appropriations and funding, and other issues related to reviewed licenses.

Mike Robins proposed recommending to the State Legislature dismissing the regional criteria of the Board of Chiropractic Examiners and increased citizen participation on the Board without increasing the number of members on the Board. After further discussion, the Commission agreed to revisit this item for discussion next month.

Regarding the license for Precious Metal and Gem Dealer, the Commission agreed to request additional information from the Department of Consumer Credit and continue discussion on this item next month.

Regarding Bail Enforcer-Armed, Lisa Dillon made a motion to add *MMPI Psychological Evaluation* to the required experience and qualifications. The motion was seconded by Jerry Moore. The Commission unanimously approved the motion.

Jerry Moore requested additional information from Brandon Clabes for a clean-up bill at the next meeting. Senator Kay Floyd requested Mr. Clabes provide additional information regarding statutorily required psychological evaluation standards for a Peace Officer license at the next meeting.

Commissioner Osborn made a motion to recommend no change to the following licenses at this time: Certified Chiropractic Assistant, Mortgage Loan Originators, Bail Enforcer-Unarmed, Peace Officer, Polygraph Examiner, Combination Licensed, Private Investigator-Armed, Private Investigator-Unarmed, Security Guard-Armed, Security Guard-Unarmed, Osteopathic Physician (D.O.), and Psychologist. The motion was seconded by Representative Cyndi Munson. The Commission unanimously approved the motion.

**Agenda Item 8:**

**Next Steps**

Next meeting scheduled for September 9 at 9:00 AM. Commissioner Osborn encouraged attendees to look at the ODOL's new website.

**Agenda Item 9:**

**Adjournment**

Commissioner Osborn adjourned the meeting at 12:15 p.m.