

**OCCUPATIONAL LICENSING ADVISORY COMMISSION**  
**Special Meeting**  
**November 30, 2021 at 9:00 am**  
**Association of County Commissioners**  
**429 NE 50<sup>th</sup>, Oklahoma City**

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| <b>I. Call to Order</b><br><i>Leslie Osborn to call meeting to order and acknowledge handouts.</i> | Leslie Osborn, Chair |
| <b>II. Introduction of Commission Members</b>  | Leslie Osborn        |
| <b>III. Roll Call</b>  | Ruth Neville, Staff  |
| <b>IV. Statement of Compliance with Open Meetings Act</b>  | Ruth Neville         |
| <b>V. Approval of September 9, 2021 Meeting Minutes</b>  | Leslie Osborn        |
| <b>VI. License Review</b>  | Leslie Osborn        |

*Committee and public discussion, with Committee review and potential action regarding the list of Oklahoma occupational licenses found below; discussion and review shall include consideration of:*

- *Applicants/licensees' necessary education/experience requirements, if any, for said licenses;*
- *Fees and costs, if any, associated with applying for and renewing said licenses.*
- *Boards/agencies/public bodies' (hereinafter, "Boards") procedures and rules regarding issuance of said licenses;*
- *Boards' compliance with, and historical impact of, 59 O.S. §4003; and*
- *Application of the licensing blueprint tool set forth in the Occupational Licensing Advisory Commission's 2019 Report & Recommendations issued on December 19, 2018, i.e.:*

*License Details*

- 1. What is the license?*
- 2. What does the license cover?*
- 3. What Board regulates the license?*

*Compelling Public Interest*

- 1. What is the compelling public interest?*
- 2. Is this public interest a demonstrated, real, significant, and probable harm?*

*Least Restrictive Means*

- 1. What means is used to protect the public interest?*
- 2. Is it the least restrictive means, which sufficiently protects the interest?*

*Controlling Number of Market Participants on the Board*

- 1. How many members are on the regulatory board?*
- 2. How many of them are active market participants?*
- 3. Is the Board controlled by these active market participants?*

*Active Supervision of the Board*

- 1. Is there active State supervision of the Board?*

**The Following Public Licensing Entities, Having Originally Appeared Before the Committee on September 9, 2021, Return for Clarification and Presentation of Additional Information Regarding Listed Licenses**

*State Board of Chiropractic Examiners*

- 1. Chiropractor*

*Department of Consumer Credit*

- 1. Precious Metal and Gem Dealer Employee*

*Oklahoma Securities Department*

- 1. Subdivided Land Sales Agent*

*Real Estate Appraiser Board*

- 1. Trainee Real Estate Appraiser*

**October 5, 2021, Occupational Licenses**

*Department of Mental Health & Substance Abuse Services*

1. Alcohol and Drug Substance Abuse Course Assessor
2. Alcohol and Drug Substance Abuse Course Facilitator
3. Behavioral Health Case Manager
4. Peer Recovery Support Specialists

**VII. Discussion, recommendations, and public action/vote on the structure of future license reviews** Leslie Osborn

*OLAC Commission discussion and action/vote on the structure of the Commission’s review of occupational and professional licenses for calendar years 2022 - 2025. NOTE: In accordance with 40 O.S § 800.1 the Commission’s purpose is to “conduct a review of each occupational or professional licensing act in this state not less than once every four (4) years and make recommendations to the Legislature.” This year (2021) is the fourth and final year of the Commission’s initial review of all occupational or professional licenses issued in Oklahoma. During this initial review the Commission requested each licensing board, agency, or commission to use an identical “Blueprint” template to gather similar information for review. As the Commission begins its second quadrennial review in 2022, and will take another look at previously reviewed licenses (as well as any newly added), discussion should be had, and action taken, on the structure and scope for continuing license reviews.*

**VIII. Discussion of OLAC members’ interests in continuing to serve on OLAC Committee** Leslie Osborn

*Discussion of OLAC members’ interests in continuing to serve on the Commission, in accordance with statutory limitations. NOTE: Under 40 O.S. § 800.1 the Commission shall consist of twelve (12) members. The Labor Commissioner shall serve coterminous with her office. The Majority Leader of the House of Representatives shall appoint two (2) House members to serve an initial term of three (3) years. The Minority Leader of the House of Representatives shall appoint one (1) House member to serve an initial term of two (2) years. The Majority Leader of the Senate shall appoint two (2) Senate members to serve an initial term of three (3) years. The Minority Leader of the Senate shall appoint one (1) Senate member to serve an initial term of two (2) years. The Chief Information Officer of the Office of Management and Enterprise Services shall serve coterminous with his/her position. The Governor shall appoint three (3) members who represent an occupation or profession licensed in the state, who shall each serve an initial term of one (1) year, and one (1) member representing a not-for-profit organization that advocates for low-income or disadvantaged persons, who shall serve an initial term of one (1) year. Members shall serve staggered three-year terms, except for the initial term of office. Upon the expiration of a member’s term of office, such person may be reappointed. No member shall serve more than two (2) consecutive full three (3) year terms.*

**VIII. Next Steps**

*Commission discussion, with potential Commission action, of the 2021 Report preparation procedure and submission requirements, as well as preliminary discussion of potential meeting dates for 2022.*

**IX. Adjournment** Leslie Osborn