

UNIVERSITY OF MUMBAI



University Election
Top priority

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No. EL/BOS/40(2)(c)/ 229 of 2017.

31st July, 2017.

To,

The Principals of all the Affiliated Colleges/
Autonomous College/Conducted Colleges.

Sub. : Election to the Board of Studies of Heads of the Department
Under Section 40(2)(c) of the Maharashtra Public
Universities Act, 2016:
Preparation of Electoral Roll thereof.

Mesdames/Gentlemen,

I am to invite your kind attention to Section 62 of the Maharashtra Public Universities Act, 2016 regarding the term of office of members of authorities of the University which provides that the term of every authority constituted under this Act shall commence on the 1st September and shall be of five years from the said date and the term of members of every authority shall expire on the expiry of the said period of five years irrespective of the date on which a member has entered upon his office. The process of election, nomination and co-option shall be commenced at least three months before expiry of the term of the authority and shall be completed not later than 30th November in that year.

I am also to invite your kind attention to Section 40 of the Maharashtra Public Universities Act, 2016 regarding the Board of Studies. Section 40(1) of the Act provides that there shall be a Board of Studies for every subject or group of subject as prescribed by the statutes. The Board of Studies shall be academic body of the University. Section 40(2) of the Act, provides for composition of the Board of Studies whereas Section 40(2)(c) of the Act, provides for election to the Board of Studies from university Head of the Department constituency.

The Government of Maharashtra Order No. 101h.k&2016@i7c7347@fof'k&3 dated 18th May, 2017 has introduced new statute in the Maharashtra Public Universities Act, 2016. Further, the Government of Maharashtra Gazette dated 29th April, 2017, has introduced the eligibility conditions for getting elected as member of various authorities/bodies.

The University is therefore inviting all the approved Head of the Departments to register themselves with the University. The Head of the Departments can enroll themselves for appearance of their name on the Electoral Roll as per the procedure laid down by the University. The registration shall start from the date of this notification i.e. **Thursday 3rd August, 2017 and end on 2nd September, 2017 up to 5.00 p.m.** The procedure for enrolment of Head of the Departments is described herein below :

1) **Online Registration** :- An individual Head of the Departments shall fill up an online application "FORM" on University's web site www.mu.ac.in (Election Portal). The notification and instructions are available on the University said website. The Head of the Departments shall be completely responsible for any mistakes made in the Registration Form. The University do not take any responsibility in case of wrong information submitted by the Applicant.

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2) **Submission of filled in FORM by the respective Head of the Departments :-**

Every Head of the Departments shall take printout of 'Filled-in online form' duly signed by themselves along with approval letter issued by the University shall submit to the respective Director/Principal of Affiliated Colleges/Autonomous Colleges/Conducted Colleges.

3) **Responsibility of Director/Principal :-**

- i) Each Director/Principal shall be duly bound to inform every Head of the Departments in his College about Online Registration process for the preparation of Electoral Roll of Head of the Departments.
- ii) Application form can be filled online and submit the printout with necessary documents approval letter is to be submitted to your college.
- iii) The Director/Principal of every Affiliated colleges/Autonomous Colleges/Conducted Colleges shall submit filled- in forms of Head of the Departments duly verified by them along with their Seal and Signature to the University at the Deputy Registrar, Election Section, Room No. 110, First Floor, University Main Building, Fort, Mumbai – 400 032 on or before **2nd September, 2017 up to 5.00 p.m.**

I am to inform you that the Board of Studies will be constituted under Section 40(2) of the Act, and process of election will commence with the preparation and publication of the Electoral Roll for the said election. Definitions of "Head of the Departments" as defined under clause (14 & 31) of Section 2 of the Maharashtra Public Universities Act, 2016, are reproduced below for ease of reference :-

S.2 (14) : "Collegiums of Heads of Department of Affiliated Colleges and recognized institutions" means an electoral college consisting of heads of departments from affiliated colleges and recognized institutions who shall elect from amongst themselves as members to the concerned authorities;

S.2 (31) : "Head of the University Department", "Head of the Institution" and "Head of the College Department" means respectively, a Head of the University Department a head of the recognized institution and a head of the college department, as prescribed in the Statutes;

In case of the difficulty of online submission form, offline form downloaded and submitted accordingly.

Please treat this as most urgent.

Mumbai - 400 032.

Sd/-
(Dr. M. A. Khan)
REGISTRAR

Note:- The eligibility Conditions and enrollment forms are available on the website of the University :- www.mu.ac.in (Election Portal)