

Request for Public Information

The Alaska State Ombudsman can disclose **limited** information to the public, pursuant to AS 24.55.200. Most information that we are able to share with the public is already available on our website: ombud.alaska.gov.

Any and all information related to complaints made to the Ombudsman is confidential by law (AS 24.55.160(b)) and will not be released.

Name: _____ Date: _____

Mailing Address: _____

Email Address: _____ Phone: _____

What information are you requesting? Be as specific as possible.

We will respond to your request within 10 business days of receipt of your request. We will notify you if additional time is required to respond. If we deny your request for information, we will respond in writing with an explanation.

The Alaska State Ombudsman may charge a fee for production of public information if

- (1) The information requested exceeds 50 pages and is not already available in printed format;
- (2) The information requires more than 5 hours of staff time to collect and prepare for production;
- (3) The request is part of a pattern of unreasonable, persistent, or duplicate requests for information.

If fees are imposed, they will not exceed 5 cents per black and white page, 10 cents per color page, and/or the actual personnel costs associated with staff time needed to collect and prepare the information. If fees are imposed, we will send you notice of the fee for the production costs, and your request will be pended until the fee is paid (up to 30 days). If the fee is not paid within 30 days, the request for information will be denied.

For more information or assistance, please call 907-465-4970.