

PHILIPPINE AEROSPACE DEVELOPMENT CORP.  
ANNUAL PROCUREMENT PLAN FOR FY 2016

PROCUREMENT PROGRAM/PROJECT	PMO/ END USER	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET (Php)			REMARKS  (BRIEF DESCRIPTION OF PROGRAM/PROJECT)
			Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
1. Purchase of Office Equipment	Accounting/ Logistics/ Internal Audit/ Treasury/ MROS/ ASD/ Marketing	Shopping Small Value Procurement	as need arises				Corporate Fund	912,805.00		912,805.00	Steel filing cabinet (4 drawers - color gray) computer desktop/laptop/modular office cubicle/voice recorder/blinds/microphone/lapel/heavy duty calculator (electronic) blinds/furniture set
2. Purchase of Vehicles	GSD	Bidding	4th quarter				Corporate Fund	5,000,000.00		5,000,000.00	Vehicles - for replacement of aging vehicles for use in the transport of personnel and delivery of engines/propellers, etc.
3. Purchase of tools and equipment	MROS	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	11,000,000.00		11,000,000.00	Purchase of shop equipment necessary in the performance of work inputted to PADC
4. Software	Accounting	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	500,000.00		500,000.00	Accounting System
5. OCD/TS	OCD/TS	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	8,750,000.00		8,750,000.00	Rehabilitation of two (2) aircraft made PADC, unmanned aircraft vehicle project aircraft pontoon project
6. Air Van (Amphibious aircraft)	OCD/TS	Bidding	1st quarter - 4th quarter				Corporate Fund	18,000,000.00		18,000,000.00	Purchase of two (2) aircraft
7. Travel	All offices	Bidding Shopping Small Value Procurement	as need arises				Corporate Fund	4,587,400.00	4,587,400.00		Travel expenses for local and foreign

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7. Training	All offices	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	7,858,500.00	7,858,500.00		Training expenses for local and foreign
8. Communication	All offices	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	433,484.00	433,484.00		Communication expenses for landline, cellcards, internet
9. Repair & Maintenance	GSD Internal Audit/ Logistics/ Marketing/ MROS/QA	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	3,344,000.00	3,344,000.00		Repair of offices and equipment
10. Maintenance Supplies	MROS	Shopping	as need arises				Corporate Fund	500,000.00	500,000.00		Consumable materials used in the work centers
11. Commonly used office supplies and janitorial materials	All offices	Shopping Small Value Procurement					Corporate Fund	867,338.00	867,338.00		Office and janitorial supplies for day to day use for the operation of all offices
12. Rental	All offices	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	310,000.00	310,000.00		Rental of office space, two (2) units Copier
13. Mails	All offices	Shopping	as need arises				Corporate Fund	23,350.00	23,350.00		Mailing expenses
14. Auditing Services	COA	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	1,500,000.00	1,500,000.00		Audit cost/expenses

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15. Membership Dues	Logistics	Limited Source Direct Contracting	1st quarter				Corporate Fund	300,000.00	300,000.00		Inventory Locator Services necessary for immediate sourcing of aircraft maintenance parts
16. Miscellaneous Expense	All offices	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	661,700.00	661,700.00		Expenses for board meetings, seminars, conferences, teambuilding, anniversary, others
17. Gender and Development	All offices	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	1,000,000.00	1,000,000.00		Expenses for gender and development activities
18. Research and Development	OP OCD/TS	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	1,000,000.00	1,000,000.00		Expenses for research and development activities
19. Utilities	All offices	Direct Contracting	1st quarter - 4th quarter				Corporate Fund	2,980,000.00	2,980,000.00		Expenses for electricity, water
20. Gasoline, Oil & Lubricants	All vehicles	Direct Contracting Shopping Small Value Procurement	as need arises				Corporate Fund	1,068,720.00	1,068,720.00		Supply of gasoline, oil and lubricants of all company service vehicle and generator
21. Medical Supplies	ASD	Shopping	1st quarter - 4th quarter				Corporate Fund	32,500.00	32,500.00		Medical supplies
22. Advertising & Promotions	MKTG	Bidding Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	1,000,000.00	1,000,000.00		Advertising & promotional expenses

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23. Representation	OP	Shopping Small Value Procurement	1st quarter - 4th quarter				Corporate Fund	1,000,000.00	500,000.00		Representation expenses
24. Subscription of Aircraft Manuals	MROS	Shopping Limited Source Direct Contracting	1st quarter - 3rd quarter				Corporate Fund	397,600.00	397,600.00		Purchase of technical manuals necessary in the compliance of SBs, AOs, LOI issued by manufacturer
21. Contract of Services - Security Services	PADC	Bidding	1st quarter - 4th quarter				Corporate Fund	3,300,000.00	3,300,000.00		Provide security services to Government Facility
22. Conference	OP	Shopping	1st quarter - 4th quarter				Corporate Fund	232,000.00	232,000.00		Expenses for meals, commissaries, supplies
23. Purchase of Drinking Mineral Water		Bidding Shopping Small Value Procurement	as need arises				Corporate Fund	80,000.00	80,000.00		Purchase of Drinking Mineral Water
<b>TOTAL</b>								<b>76,639,397.00</b>	<b>31,976,592.00</b>	<b>44,162,805.00</b>	

Prepared by:

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Procurement Division

Certified Funds Available  
Certified Appropriate Funds Available

*M. Tarrayo*  
MAITA T. TARRAYO  
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Planning & General Accounting Division

Approved By:

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