

Annual Procurement Plan for FY 2021
PHILIPPINE AEROSPACE DEVELOPMENT CORPORATION

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Tools and Equipment	EOS	Shopping Small Value Procurement	Within the calendar year 2021					30,000.00	-	30,000.00	1 ea Combi Wrenches
		Calib Shop	Competitive Bidding shopping Small Value Procurement Limited Source	Within the calendar year 2021					600,000.00	-	600,000.00	1 ea Digital Gauge Calibration High Pressure Comparator Set
2	Office Furnitures, Fixtures and Equipment	EOS	Shopping Small Value Procurement	Within the calendar year 2021					80,000.00	-	80,000.00	1 ea Wall-mounted Split Type Airconditioning Unit, 2 HP Inverter
		Mktg	Shopping Small Value Procurement	Within the calendar year 2021					90,000.00	-	90,000.00	2 ea Airconditioning Unit, 2 HP, Window Type
		QA	Shopping Small Value Procurement	Within the calendar year 2021					60,000.00	-	60,000.00	1 ea Airconditioning Unit, 2 HP, Window Type, Inverter
		OP	Shopping Small Value Procurement	As need arises					46,000.00	-	46,000.00	1 ea Laptop Computer with MS Operating System
		OP	Shopping Small Value Procurement	As need arises					46,000.00	-	46,000.00	1 ea Desktop Computer with MS Operating System
		MAD	Shopping Small Value Procurement	As need arises					46,000.00	-	46,000.00	1 ea Laptop Computer with MS Operating System
		Compt	Shopping Small Value Procurement	As need arises					18,000.00	-	18,000.00	1 ea Lateral Steel Filing 4 Drawer Cabinet
		Compt	Shopping Small Value Procurement	As need arises					46,000.00	-	46,000.00	1 ea Laptop Computer with MS Operating System
		Compt	Shopping Small Value Procurement	As need arises					75,000.00	-	75,000.00	1ea Desktop Computer (Server)
		ASD	Shopping Small Value Procurement	Within the calendar year 2021					175,000.00	-	175,000.00	5 ea Airconditioning Unit 2HP Window Type
		ASD	Shopping Small Value Procurement	Within the calendar year 2021					84,000.00	-	84,000.00	ID maker, dual
		ASD	Shopping Small Value Procurement	Within the calendar year 2021					32,000.00	-	32,000.00	Biometric Fingerscan
3	Subscription of Aircraft Manuals	NDT	Shopping Small Value Procurement Direct Contracting	Within the calendar year 2021					20,000.00	-	20,000.00	NAS 410 Latest Revision
4	Auditing Services	COA	Shopping Small Value Procurement	As need arises					400,000.00	400,000.00	-	Auditing expenses
5	Communication Expenses	All Offices	Shopping Small Value Procurement Direct Contracting	-	1st quarter - 4th quarter	-	-	Corporate Budget	360,000.00	360,000.00	-	Communication expenses for landline, cell cards, internet, webhosting and maintenance

Jim

John

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6	Extraordinary Miscellaneous Expenses	OP	Shopping Small Value Procurement	-	1st quarter - 4th quarter	-	-	Corporate Budget	180,000.00	180,000.00	-	Incidental expenses to the performance of official function such as: meetings and conferences
7	Miscellaneous Expenses (Other MOOE)	All Offices	Shopping Small Value Procurement Direct Contracting	-	1st quarter - 4th quarter	-	-	Corporate Budget	400,000.00	400,000.00	-	Expenses for board meetings, seminars, conferences, teambuilding, anniversary, Covid related expenses and other expenses Expenses for supply of drinking purified water
8	Professional Services (Contract of Services)	All Offices	Competitive Bidding shopping Small Value Procurement Limited Source Direct Contracting	As need arises					1,000,000.00	1,000,000.00	-	Consultants, Contract of Services, Job Orders
9	Rental	All Offices	Shopping Small Value Procurement Direct Contracting	-	1st quarter - 4th quarter	-	-	Corporate Budget	130,000.00	130,000.00	-	Rental for land
10	Repair & Maintenance											
	Repair & Maintenance - Building	All Offices	Competitive Bidding shopping Small Value Procurement Limited Source Direct Contracting	As need arises					500,000.00	500,000.00	-	Repair of shops & offices
	Repair & Maintenance - Motor Vehicle	All Offices	Competitive Bidding shopping Small Value Procurement Limited Source Direct Contracting	As need arises					100,000.00	100,000.00	-	Repair of service vehicles
	Repair & Maintenance - Office Tools & Equipment	All Offices	Competitive Bidding shopping Small Value Procurement Limited Source Direct Contracting	As need arises					213,500.00	213,500.00	-	Repair of tools and equipment
11	Security Expenses	All Offices	Competitive Bidding	-	1st quarter - 4th quarter	-	-	Corporate Budget	3,000,000.00	3,000,000.00	-	Provide security services to government facility
12	Supplies & Materials											
	Gasoline	All Offices	Shopping Small Value Procurement Direct Contracting	-	1st quarter - 4th quarter	-	-	Corporate Budget	360,000.00	360,000.00	-	Expenses of gasoline, oil lubricants of all company service vehicles
	Medical Supplies	All Offices	Shopping Small Value Procurement Direct Contracting	As need arises					48,000.00	48,000.00	-	Expenses for medical supplies
	Office Supplies	All Offices	Shopping Small Value Procurement Direct Contracting	As need arises					132,038.00	132,038.00	-	Expenses for office supplies

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		All Offices	Shopping Small Value Procurement	-	1st quarter - 4th quarter	-	-	Corporate Budget	90,000.00	90,000.00	-	Expenses for supplies for the rental of photocopying machine
	Semi-Expandable Supplies	Compt	Shopping Small Value Procurement		As need arises				48,000.00	48,000.00	-	4 ea Steel Vertical Filing 4 Drawer Cabinet
		Compt	Shopping Small Value Procurement		As need arises				9,000.00	9,000.00	-	3-in-1 Ink Tank Colored Printer
		Compt	Shopping Small Value Procurement		As need arises				14,000.00	14,000.00	-	1 ea 5-layer Shelves Cabinet
		Mktg	Shopping Small Value Procurement		As need arises				32,000.00	32,000.00	-	4 ea Steel Vertical Filing Cabinet
		OP	Shopping Small Value Procurement		As need arises				45,000.00	45,000.00	-	3 ea Steel Cabinet, Filing, Four Layer with Lock
		OP	Shopping Small Value Procurement		As need arises				11,000.00	11,000.00	-	1 ea Ring Binding Machine
		MAD	Shopping Small Value Procurement		As need arises				15,000.00	15,000.00	-	1 ea Steel Cabinet, Filing, Four Layer with Lock
		MAD	Shopping Small Value Procurement		As need arises				30,000.00	30,000.00	-	2 ea Filing Cabiner, 4-layer, lateral
		Treasury	Shopping Small Value Procurement		As need arises				9,000.00	9,000.00	-	3-in-1 Ink Tank Colored Printer
		All Offices	Shopping Small Value Procurement	-	1st quarter - 4th quarter	-	-	Corporate Budget	9,000	9,000.00	-	2 ea Automatic Alcohol Dispenser
		All Offices	Shopping Small Value Procurement	-	1st quarter - 4th quarter	-	-	Corporate Budget	1,300	1,300.00	-	2 ea Sanitizing Mat
		All Offices	Shopping Small Value Procurement		As need arises				222,000	222,000	-	Office furnitures, fixtures & equipment below P/ 15,000.00 (as need arises)
	Shop Consumables	All Shops	Shopping Small Value Procurement Direct Contracting		As need arises				327,070.00	327,070.00	-	Consumable materials used in the work centers
13	Taxes, Insurance and Other Fees	All Offices	Shopping Small Value Procurement Direct Contracting	-	1st quarter - 4th quarter	-	-	Corporate Budget	2,370,000.00	2,370,000.00	-	Expenses for bond, taxes, insurance and other fees
14	Utilities	All Offices	Shopping Small Value Procurement Direct Contracting	-	1st quarter - 4th quarter	-	-	Corporate Budget	3,500,000.00	3,500,000.00	-	Expenses for electricity and water
								TOTAL	15,003,908.00	13,555,908.00	1,448,000.00	

Prepared by:

Angelina M. Oliguiano
BAC Secretariat

1 MARCH 2021

Certified funds/allotment available:

Josefa R. Cabangangan
OIC, Comptroller in Dept

Recommend for Approval:

Rosemarie I. Cruz
BAC Chairperson

1 MARCH 2021

Approved by:

RAYMOND L. MITRA
Acting President and CEO