

SPEC READER EXTERNAL USER LOGIN INSTRUCTIONS

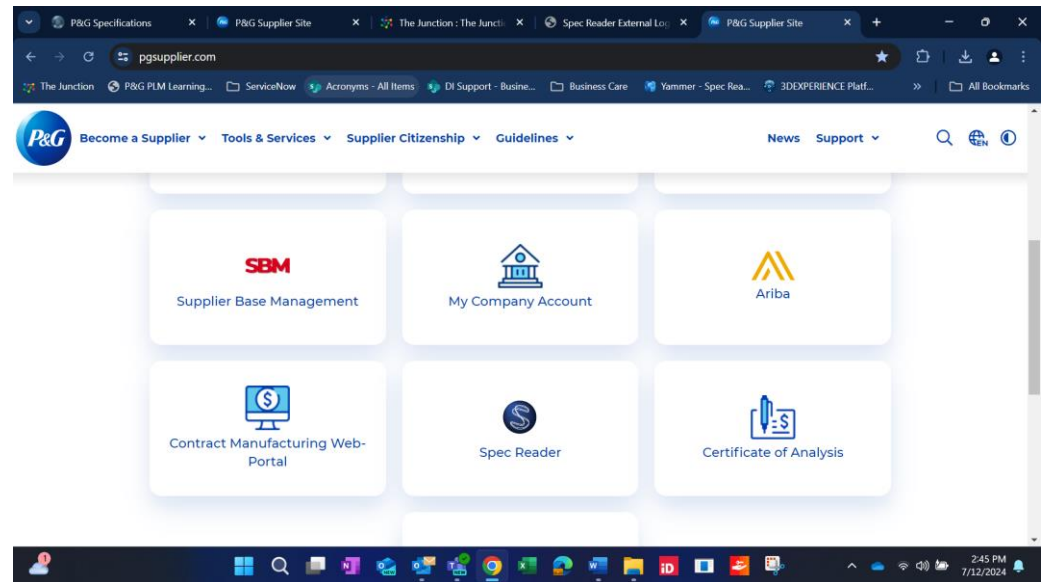
After you have both P&G and PingID credentials, you are ready to log into Spec Reader, follow the steps below:

1. Log Into the Supplier Portal:

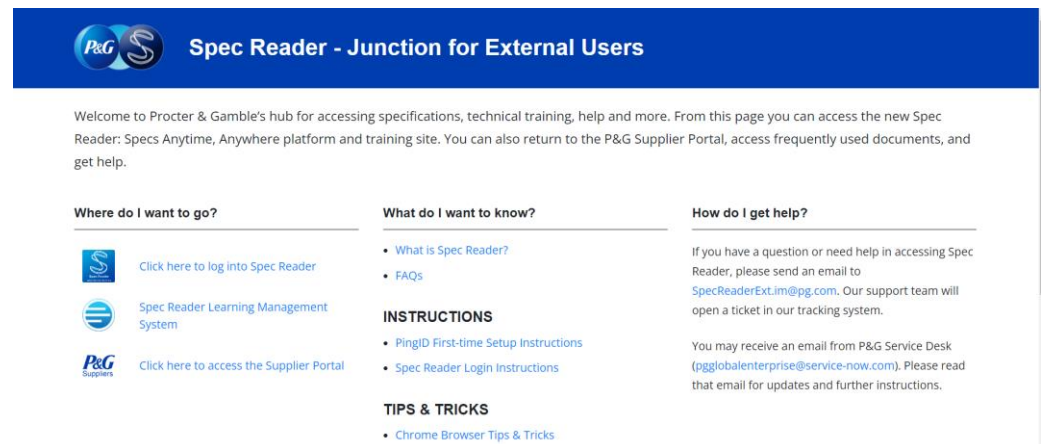
a. Go to:

www.pgsupplier.com

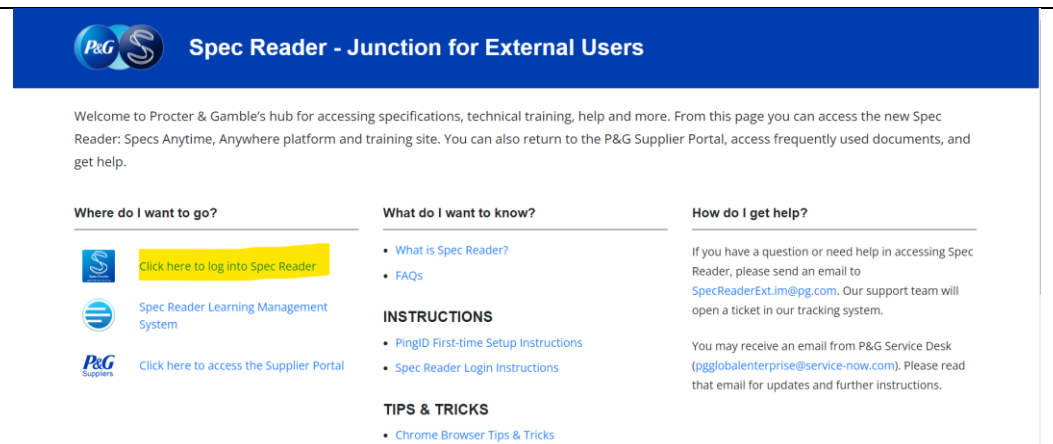
b. Click the Spec Reader Tile



2. This will take you to the Spec Reader External Junction

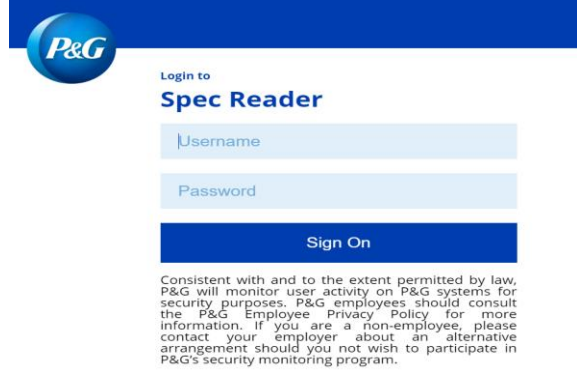


3. To access Spec Reader, click on the Spec Reader.

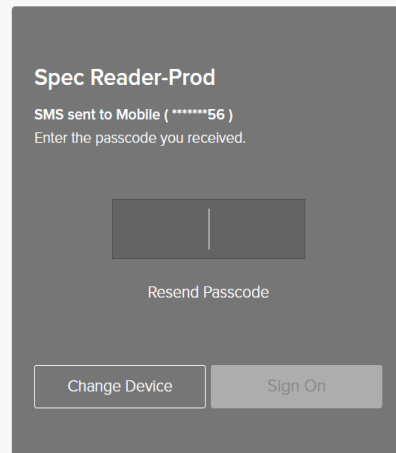


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4. Log into Spec Reader with your P&G username and password.



5. Generate a 6-digit PingID code, either using your mobile device or the PingID icon your desktop. Please see the Ping installations instructions on this website.



6. Welcome To Spec Reader! You can now start your viewing/reading of specifications!

