

Piedmont Electric Membership Corporation
Hillsborough, North Carolina
Board of Directors Meeting
April 19, 2021
SUMMARY MINUTES

The regular meeting of the Board of Directors of Piedmont Electric Membership Corporation was held at 3:00 p.m. on April 19, 2021 pursuant to notice of date and time of said meeting at the headquarters of the Cooperative in Hillsborough, North Carolina.

The following members of the Board were present in person: Bill Barber, Sam Woods, Randy Kinley, Cy Vernon, Steven Bailey, David Poythress, Andy Oakley, Elizabeth Townsend and Richal Vanhook with Steve Long participating via TEAMS. Also present in person was Steve Hamlin, President and General Manager, Mike Parker, Attorney, and Scott Rowland, Manager of Information Technology. Participating via TEAMS were the following staff members: Susan Cashion, Vice-President, Compliance and Administrative Officer, Larry Hopkins, Vice-President of Engineering, Lisa Kennedy, Vice-President of Financial Services, Robert Riley, Vice-President of Operations, Kirk Metcalf, Manager of Human Resources, and Chuck Lee, Manager of Energy Services.

Mr. Barber, Chair, called the meeting to Order.

The following business was discussed on various levels of detail:

1. Caroline Fisher of Culture Solutions Group, LLC did a presentation via TEAMS on a proposed survey to determine methods of strengthening the organization by determining what is working well and what can be improved. The last survey was in 2017 of 104 employees. The survey now includes demographic questions and questions on diversity, equality and inclusion. The cost of the survey is \$15,000. It will be conducted this autumn and staff will not be involved so it can be anonymous.
2. Bill Shillito and Greg Coltrain of RiverStreet Networks (“RSN”) joined the meeting via TEAMS to discuss the status of deployment of broadband services. Additionally, Mr. Coltrain gave a legislative update on broadband issues.
3. Upon motion and second, the Board approved the minutes from the March 15, 2021 meeting.
4. Upon motion and second, the Board approved the summary minutes from the March 15, 2021 meeting.

5. Upon motion and second, the Board approved the Monthly Safety Report.
6. The President and General Manager reported a couple of matters that involve the Catawba nuclear plant. He presented a Letter Agreement with NCEMC on non-resource costs related to the Catawba component owned by Piedmont. He also presented a proposed 4th Amendment to the Wholesale Power Supply Agreement with NCEMC. Upon motion and second, the board approved the Letter Agreement and the 4th Amendment to the Wholesale Power Supply Agreement authorizing the President and General manager to execute the agreements.
7. The President and General Manager presented one more title change from Vice President, Chief Compliance and Administrative Officer to Vice President, Compliance and Administrative Officer.
8. The Manager of Human Resources presented proposed changes to Policy No. 304 – Maintaining a Drug-Free Workplace to create a zero-tolerance policy. He also presented a separate proposed Policy No. 305 that complies with the requirements of the Department of Transportation regarding controlled substances and alcohol use and testing. Upon motion and second, the Board approved the changes to Policy No. 304 and Policy No. 305.
9. The Manager of Human Resources also presented the annual overview of the employee benefits and overtime incurred noting there were no changes in the benefits from those reported to the Board in February 2020. Piedmont has 98.08 employees (some of the employees' time is billed to others thus the "fractional employee") and contract staff through Cooperative Services Center of 6.41 employees and through Piedmont Energy Services of 1.53 employees. The total staff is 106.02 employees. Contract crews doing conversion and new construction work consist of 16 employees (Lee Electric and Pike Electric) and 23 Lewis Tree employees doing right of way maintenance and new construction for a total of 145.02 "working bodies."
10. Staff noted the following:
 - a. The pandemic related accounts receivables stand \$91,086.87 lower than at the March Board meeting.
 - b. There are no new Rural Economic Development Loan and Grant Program ("REDLG") requests and \$2,103,325 is available for loans under the 5% cap and \$392,642 in the revolving fund.

- c. The AMI metering pilot is 90% complete and the meters are performing well although there have been some issues with the collector. The training went well and they are setting up a design to test the meters.
- d. The two fast EV chargers are here and installation may begin in June although there are 10 to be installed including the two at Piedmont sites and he is not sure in what order the installation will occur.

11. The Vice-President of Financial Services presented the AP8 Work Orders for January and February 2021 totaling \$3,396,961.87. Upon motion and second, the Board approved the Work Orders for January and February 2021. Additionally, she presented the Financial Report for March 2021 and the Wholesale Power Cost Adjustment for March 2021 noting that Piedmont paid \$2,840,631.68 in Wholesale Power Cost for the month. The calculated May 2021 retail WPCA credit related to power cost is (\$0.00419) and the calculated WPCA charge related to the coal ash clean-up is \$0.00150 resulting in a net calculated WPCA credit for May 2021 of (\$0.00269).


12. Mr. Poythress raised a question regarding paying discounted capital credits to members when they leave the system. Mr. Parker will look into the legality of a policy as applied to new members.

The staff was excused at 6:10 for an executive session that ended at 6:15 p.m.

Mr. Barber declared the meeting adjourned at 6:15 p.m. since there was no further business to come before the Board.


Chair

Attest:


Secretary