

PROPERTY OWNER'S ACKNOWLEDGEMENT FORM

Subject Property (Address or APN(s):	Application Type/Request
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1. I am the property owner or have obtained the property owner's / owners' consent to the submittal of this application and contents therein; and
2. I have carefully reviewed and prepared the application and plans in accordance with the instructions and materials required on the applicable permit checklist; and
3. I provided correct and accurate information in this application, including all attachments; and
4. I understand that the submittal of inaccurate or incomplete information or plans, or failure to comply with the instructions may result in processing delays and/or denial of my application; and
5. I understand that it is the responsibility of the applicant to substantiate the request through the requirements of the application, including any required Findings (when applicable); and
6. I understand that upon further evaluation, additional information/documents/reports/entitlements and fees may be required, including any referral fees; and
7. I understand that failure to submit any such required fees or information requested after submittal may result in processing delays and/or denial of my application; and
8. I understand that it is the responsibility of the applicant or property owner to notify the Los Angeles County ("County") Department of Regional Planning ("County Planning") any changes to the project, including change in ownership, which may require additional information/documents/reports and fees and may cause delay to the processing of the project; and
9. I understand that if there is a zoning violation on the property, plan review may be delayed. Any unpermitted structures or uses must either be removed or legalized as part of this application; and
10. I understand that when applicable, the environmental review associated with the submittal of this application is preliminary, and that after further evaluation, additional information, reports, studies, applications and/or fees may be required; and

11. I am the property owner or have obtained the property owner's / owners' consent and expressly allow, authorize, and permit the County to enter and inspect the subject property, with or without prior notice, to inspect, photograph, and/or process this application. No additional permission or consent to enter upon the subject property is necessary or shall be required. I further certify and warrant that I am authorized to and, hereby do, consent and allow such inspections on behalf of each and all owners of the subject property; and
12. I understand that all materials submitted in connection with this application may become public record subject to inspection and copying by the public. I acknowledge and understand that the public may inspect and copy these materials and that some or all of the materials may be posted on County Planning's website. For any materials that may be subject to copyright protection, or which may be subject to sections 5500.1 and 5536.4 of the California Business and Professions Code, I represent that I have the authority to grant, and am granting, the County permission to make the materials available to the public for inspection and copying, in hardcopy or electronic format; and
13. I understand that denials will result in no refunds; and
14. I understand that County Planning staff is not permitted to assist the applicant or proponents and opponents of a project in preparing arguments for or against the project; and
15. I understand that there is no guarantee – expressed or implied – that an approval will be granted. I understand that such application must be carefully evaluated and after the evaluation has been conducted, or the public hearing (if applicable) has been held, that staff's recommendation or decision may change during the course of the review based on the information presented.

LOBBYIST STATEMENT

16. The County Lobbyist Ordinance (Ordinance No. 93-0031, County Code Chapter 2.160 et seq.), effective May 7, 1993, requires certification that each person (or entity) who applies for a County permit is familiar with the requirements of said Lobbyist Ordinance, and that all persons acting on behalf of the applicant have complied and will continue to comply with the requirements of the Lobbyist Ordinance throughout the application process. I hereby certify that I have read and am familiar with the requirements of the County Lobbyist Ordinance. I further understand that the making of this certification, and compliance with the Lobbyist Ordinance, shall be a condition precedent to the granting of the requested permit.

Lobbyist Permit No.(s) if applicable: _____

OAK TREE CERTIFICATION (PURSUANT TO COUNTY CODE [CHAPTER 22.174](#): OAK TREE PERMITS)

17. Are there any oak trees on the subject property or next to the subject property?

Yes No

If yes, please check one of the following boxes:

- I certify that no activity will occur within five feet of any oak tree dripline (canopy) or within 15 feet of any oak tree trunk, whichever distance is greater. This applies to both oak trees located on the subject property AND oak trees next to the subject property. All oak tree dimensions, including trunk diameter and canopy, are accurately depicted on the plans, and drawn to scale for verification.
- Activity will occur within five feet of any oak tree canopy or within 15 feet of any oak tree trunk and I have concurrently filed for an oak tree permit. All oak tree dimensions, including trunk diameter and canopy, are accurately depicted on the site plan, and are drawn to scale.

REQUIRED SIGNATURE(S)*

I, the owner(s) of the subject property, have read, understand, and acknowledge the above, and consent to the submission of this application.

Note: If the applicant signs for the owner(s), please submit a letter of authorization from the owner(s) with original ink signature(s)

SIGNATURE (REQUIRED)	PRINT NAME	DATE
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SIGNATURE (REQUIRED)	PRINT NAME	DATE
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SIGNATURE (REQUIRED)	PRINT NAME	DATE
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If necessary, add additional signature pages

*Please note a change in ownership, applicant, or agent will require a new acknowledgment form.