

FOR IN-PERSON SUBMITTALS ONLY. Submit application with all applicable supplemental forms and required materials. Refer to any applicable permit checklist.

Check box for requested application below. Fill out applicable information on next page.

Referral and Letters Applications

<input type="checkbox"/> ABC Referral <input type="checkbox"/> Animal Permit Referral <input type="checkbox"/> Business License Referral <input type="checkbox"/> CDP Santa Monica Mountains LCP Conformance Review	<input type="checkbox"/> DMV Referral <input type="checkbox"/> Rebuild Letter <input type="checkbox"/> Yard Sale Registration <input type="checkbox"/> Zoning Verification Letter
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Permits and Reviews Applications

<input type="checkbox"/> Animal Permit <input type="checkbox"/> CDP – Type: _____ <input type="checkbox"/> Certificate of Compliance <input type="checkbox"/> Certificate of Exception <input type="checkbox"/> CSD Modification <input type="checkbox"/> Conditional Use Permit <input type="checkbox"/> Conditional Use Permit – Minor <input type="checkbox"/> Conditional Use Permit - Modification <input type="checkbox"/> Housing Permit <input type="checkbox"/> Lot Line Adjustment <input type="checkbox"/> Oak Tree Permit – Administrivia <input type="checkbox"/> Oak Tree Permit – Discretionary <input type="checkbox"/> One- Stop Counseling <input type="checkbox"/> Parking Deviation – Minor <input type="checkbox"/> Parking Permit <input type="checkbox"/> Plan Amendment	<input type="checkbox"/> Revised Exhibit “A” <input type="checkbox"/> SEA Counseling <input type="checkbox"/> SEA Permits <input type="checkbox"/> Shared Water Well <input type="checkbox"/> Site Plan Review <input type="checkbox"/> Site Plan Review – Amendment <input type="checkbox"/> Special Events Permit <input type="checkbox"/> Special Events Permit – Temp Outdoor Dining <input type="checkbox"/> Substantial Conformance Review <input type="checkbox"/> Variance <input type="checkbox"/> Zone Change <input type="checkbox"/> Zoning Conformance Review <input type="checkbox"/> Other: _____
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Subdivision Applications

Please note all applications for subdivision cases must be submitted online at <http://epicla.lacounty.gov>. For more information, please contact our Subdivisions section at subdivisions@planning.lacounty.gov

STEP 1: SUBJECT PROPERTY

ASSESSOR'S PARCEL NUMBER(S) _____

PROPERTY ADDRESS (IF APPLICABLE) _____

BUSINESS/ESTABLISHMENT NAME (IF APPLICABLE) _____

STEP 2: RECORD OWNER

NAME _____

ADDRESS _____

CITY/STATE _____

ZIP _____ TELEPHONE _____

EMAIL*** _____

APPLICANT/AGENT

NAME _____

ADDRESS _____

CITY/STATE _____

ZIP _____ TELEPHONE _____

EMAIL *** _____

Preferred contact: Owner Applicant/Agent

RECORD OWNER OR APPLICANT EMAIL MUST BE PROVIDED

STEP 3: PROJECT DESCRIPTION & PROPOSED USE

STEP 4: PROJECT & PROPERTY DATA

Existing use(s) and structure(s) (sq. ft.) and dwelling units:

Existing structure(s) to be demolished (if applicable)?

No Yes *If yes, how many:* _____
sq. ft.

Proposed use(s), structure(s) and additions (sq. ft.) and units:

Proposed Sign(s) (sq. ft.):

Is grading proposed? No Yes *If yes, cubic yards:*

CUT + FILL = TOTAL GRADING

Will grading be balanced on-site? No Yes

If no, complete the Export/Import fields below.

EXPORT _____ IMPORT _____

Are there slopes of 25% or more on the subject property?

No Yes *If yes, topographic lines must be depicted on the siteplan.*

Are retaining walls proposed? No Yes

If yes, submit wall cross-sections and elevations with depictions of both natural and finished grade.

Are there any oak trees on or next to the subject property?

No Yes

If yes, how many: _____
Encroachments Removals

Proposed industrial, commercial, or residential (30+ units):

Is estimated valuation of project \$500,000 or greater?

No Yes *Note: Final valuation will be determined by Building & Safety.*

Proposed commercial or industrial: If property is owned solely by a nonprofit organization, and will premises will be operated/used exclusively for nonprofit purposes, or will premises by privately owned and dedicated exclusively to artistic or cultural use?

No Yes