

**APPLICATION FOR PHOTOGRAPHING, FILMING, RECORDING,
OR STREAMING IN A COURT FACILITY**

Name: _____ Organization (if applicable): _____

I request to photograph, film, record, or otherwise document:

- Proceedings in a specific case. Case Name: _____
Case Number: _____ Judge: _____
- A common area of the court facility located at _____

Type of Coverage/Device: *[Check all that apply]*

- TV Camera Video Recording Still Camera Audio Recording Internet Broadcast
 Tablet Laptop Cell Phone Sketching Live Electronic Streaming
 Screen Shot or Video Clip of Court Streaming Other: _____

Details of Requested Coverage:

Location: *[e.g., lobby, courtroom number]* _____

Dates and Times: _____

Describe what will be covered: _____
[Trial, Motion, Appellate Argument, Oral Argument, Evidentiary Hearings, Other Hearings, etc. If coverage of activity during recesses is requested, include "recesses."]

Purpose: _____

I request permission to cover the above proceeding and/or common areas under [Administrative Rule 50](#). I understand and agree to abide by the provisions of that rule, [Administrative Bulletin No. 45](#), and [Presiding Judges' Order on Use of Cameras and Electronic Devices in Common Areas of Court Facilities](#) (dated July 24, 2023).

If consent of an individual is required under Administrative Rule 50(a)(3)(A), the consent is attached. *[Applies to victims of sexual offenses and parties in protective proceedings.]*

Requestor's Signature _____ Date _____ Daytime Phone _____

Mailing Address _____ City _____ State _____ ZIP _____

Email (I authorize the court to email me the signed Approval by Court.) _____

APPROVAL BY COURT

Permission for the coverage requested above is: GRANTED DENIED

Reason for denial or special restrictions imposed:

Date _____ Judicial Officer/Clerk of the Appellate Courts _____

Type or Print Name

Distribution: (1) Media File; (2) Court File (if applicable); (3) Requestor with a copy of Administrative Bulletin No. 45; (4) Parties to the Case (for requests to cover a specific hearing, trial, or oral argument)

TF-945 (7/23)

APPLICATION/APPROVAL FOR RECORDING IN A COURT FACILITY

Administrative Rule 50
Administrative Bulletin No. 45