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**QUARTERLY BOARD MEETING**  
**OF THE**  
**STATE PLUMBING BOARD OF LOUISIANA**  
  
**BATON ROUGE, LOUISIANA**

**April 3, 2014**

**The Quarterly Board Meeting of the State Plumbing Board of Louisiana was called to order by Chairman, James Finley, at 10:01 a.m.**

**The following persons were in attendance:**

| <b>BOARD MEMBERS</b> | <b>ADVISORY BOARD</b> | <b>STAFF</b>    | <b>GUESTS</b>                        |
|----------------------|-----------------------|-----------------|--------------------------------------|
| Jim Finley           | Richard Paulk         | John Barker     | DJ Berger - NITC                     |
| Rickey Fabra         | Gene Martin           | Ashley Jones    | Blaine Heltz - Guest                 |
| Keith Bienvenu       | Gerard Rinchuso       | Ashleigh Cambre | Henry Heier - MCA                    |
| Kelly Craft          | Dirk Payne            | Angela King     | Ed Guillory - Home Depot             |
| Gerald LaCour        | Lance Scott           | John Neal       | Dana Colombo - NITC                  |
| Larry Reiling        | Terry Smith           | Glen Gremillion | Scott Hamilton - ASSE                |
| Randall McGee        | Michael Eilers        | Blaine Matte    | Kevin Doise - Bayou Plumbing         |
| Carl Bourgeois       |                       | Chris Bodet     | Ken Pearson - Shreveport Pipe Trades |
|                      |                       | Pat Olivier     | Mary Gloston                         |
|                      |                       | Bob Hogan       | Warren Lawrence - Inactive Plumber   |
|                      |                       | Tommy Wimbley   | Andrew Stoll - Inactive Plumber      |
|                      |                       | Cliff Slaughter | Mitch Lebas - BPS                    |
|                      |                       | Carl Barnum     | Jimmy Lockwood - B&D Plumbing        |
|                      |                       |                 | Travis Curtis - B&D Plumbing         |
|                      |                       |                 | John Matta- IAPMO                    |
|                      |                       |                 | Al Smith - Sears                     |
|                      |                       |                 | Barry Bernhard - Bernhard Bros.      |
|                      |                       |                 | Marissa Ruffino - PHCC               |
|                      |                       |                 | Jeremy Harris - DHH                  |
|                      |                       |                 | Eric Martin - Guest                  |
|                      |                       |                 |                                      |
|                      |                       |                 |                                      |
|                      |                       |                 |                                      |
|                      |                       |                 |                                      |

**INVOCATION:** *Keith Bienvenu*

**PLEDGE OF ALLEGIANCE:** *Jim Finley*

**ROLL CALL:** *Ashleigh Cambre*

## **PRESENTATIONS**

**a.) *Recognize Angela King-*** Jim Finley recognizes Angela King as a new employee in the Accounting and Human Recourses Department

**b.) *Recognize Emily Gunn-*** Jim Finley and John Barker recognize Emily Gunn, a Mass Communication Student at LSU. Emily videotaped the board meeting and interviewed several people for a project for school.

## **APPLICATION COMMITTEE**

**a.) *Warren Lawrence-*** Mr. Lawrence requested that the Board no longer require an affidavit for Inactive plumbers who do not wish to take continuing education. He asks that the board take the word of the plumbers in lieu of having them have the affidavit notarized and that the Board only send a certificate to inactive plumbers and not cards to be carried on them. Mr. Lawrence stated that inactive plumbers with the exemption form signed should not be working and therefore should not have a card to carry on them. Mr. Finley informed him that do to their conversation held earlier in the month that the Board had already agreed upon the removal of the requirement of having the affidavit notarized.

NO MOTION NECESSARY - ADMINISTRATIVE ACTION TAKEN

## **ENFORCEMENT**

### ***a.) Informal Hearings***

**1.)*Eric Martin-*** On April 15, 2013 Glen Gremillion, Enforcement Officer with the State Plumbing Board of Louisiana cited Eric Martin of Quality Plumbing & Piping, LLC for use of Unlicensed Personnel, Roy J. Benoit, at 617 N. Thompson Avenue in Iowa, LA. The minutes reflect that Mr. Martin appeared before the board on Thursday, August 22, 2013 for his Informal Hearing. The Board agreed to a 2 month payment arrangement for \$250 to be paid in September and \$250 to be paid in October. The Board then ruled if Mr. Martin neglected to comply with this agreement then he would have to appear before the Board and the possible suspension of his license. Mr. Martin failed to comply with these arrangements. Mr. Martin was sent a certified and regular letter requesting his presence for the December 12th, 2013 Board Meeting for lack of payment, the administrative staff never received a response to the letters sent and Mr. Martin was absent for the Board Meeting. On February 26th, 2014 Mr. Martin appeared at the State Plumbing Board of Louisiana Office to pay his violation and renewal of 2014 license. However, he was informed by the administrative staff that due to lack of

compliance of his payment arrangement set at the August 22nd, 2013 Board Meeting, the staff was unable to renew his license. Given the circumstance that he did not follow through with his payment arrangement he was informed that he could still proceed with paying his violation but would have to come before the Board to get acceptance and approval to have his 2014 Master Plumber License renewed. Mr. Martin still owes \$500 as of April 2, 2014 in Enforcement Fees.

**MOTION: To reinstate license after all fees are paid**

**MOTION: RICKEY FABRA**

**SECOND: KELLY CRAFT**

**MOTION: CARRIED**

**b.) Request for use of Search. Com** - Carl Barnum explained to the board that the plumbers are now resorting to advertising on the internet and are normally just listing a name and telephone number. The telephone numbers are normally unlisted. Carl Barnum requested that we use the services of Intelius, a \$19 a month charge for unlimited amount of searches be used so that any enforcement officer can contact the administrative office and to run a search and be supplied with the information provided.

**MOTION: To use the services of Intelius.com**

**MOTION: RICKEY FABRA**

**SECOND: KEITH BIENVENU**

**MOTION: CARRIED**

## **GUESTS**

**a.) Scott Hamilton Executive Director for ASSE** - Mr. Hamilton stated that only those products that have been tested by an independent ASSE listed testing laboratory, have been reviewed by the ASSE International Seal Control Board have been found to be in compliance with the appropriate product standard can display the ASSE Seal. If your code requires an ASSE listing, be sure that the product displays this seal. ASSE writes the standard under the industry. He discussed further details of ASSE's certification program. ASSE does not train they only come in as an independent 3rd party and test them.

**b.) Mary Glosten Civil Service-** Mrs. Glosten is a retired Civil Service employee with over 34 years experience. Due to the changes with civil service, they will be examining boards and employee practices more closely. Mr. John Barker has asked for Mrs. Glosten's assistance in doing an assessment of the State Plumbing Board to ensure that our board as

well as our employee practices are in compliance. Mr. John Barker informed the board that Mary would be hired on a contractile basis and would only be part-time, as needed.

## **SPECIAL REQUESTS**

*None*

## **COMMITTEE REPORTS**

**a.) Strategic Planning Committee - Kelly Craft** - Mr. Craft reiterates that the enforcement sign previously agreed upon will be placed on Interstate 10, near Lake Charles. With there being a legislative escalade in needing education for the public and plumbers, he would like to add an additional \$10,000 to the State Plumbing Boards consumer awareness budget.

**MOTION: To proceed with an additional \$10,000 for education.**  
**MOTION: KEITH BIENVENU**  
**SECOND: RICKEY FABRA**  
**MOTION: CARRIED**

**b.) 2015 CPE topics from the CPE Committee approval - DJ Berger** - Mr. Berger (NITC) requested the requirements for the (1)hr law of continuing education to be revised. Mr. Berger feels that the time can be spent more wisely on other parts of continuing education. He asked that the (1)hr law be minimized to a highlighted portion or overview of the law at the beginning of the class and used as an introductory item. The board requested Mr. Robein's legal advise on changing the (1)hr law rule for the course content. Mr. Robein advised that their could be a modification. The board motioned that Mr. Robein make the appropriate changes for review and formal resolution at next board meeting (August 21, 2014) followed by bringing it to the register.

**MOTION: To change the rule for 1hr Law for CPE.**  
**MOTION: KEITH BIENVENU**  
**SECOND: RICKEY FABRA**  
**MOTION: CARRIED**

## **PREVIOUS MINUTES**

(December 12, 2013)

**MOTION: To accept the December 12, 2013 minutes as presented**  
**MOTION: KELLY CRAFT**

**SECOND: RICKEY FABRA**  
**MOTION: CARRIED**

### **FINANCIAL REPORT**

**MOTION: To accept the financial report as presented by Rickey Fabra**  
**MOTION: KELLY CRAFT**  
**SECOND: CARL BOURGEOIS**  
**MOTION: CARRIED**

### **ADVISORY REPORT**

NONE

### **ENFORCEMENT OFFICERS' REPORT**

The enforcement officers each gave their individual report. (See attached)

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Barker asked that the board allow the State 4% advancement for the employees of the State Plumbing Board.

**MOTION: To give State mandated 4% advancement**  
**MOTION: RICKEY FABRA**  
**SECOND: KELLY CRAFT**  
**MOTION: CARRIED**

### **OLD BUSINESS**

#### **a.) EXAM REPORTS**

##### **1.) JOURNEYMAN EXAMINATIONS**

- a.) January 11, 2014 – Randal McGee/No Issues**
- b.) January 18, 2014 - John Barker/No Issues**
- c.) January 25, 2014 - Larry Reiling/(Ice Day)**
- d.) February 22, 2014 - Larry Reiling/(Make-up)/No Issues**

## **2.) MASTER EXAMINATIONS**

### **a.) February 1, 2014 - Carl Bourgeois/No Issues**

## **VIOLATION REPORTS**

## **NEW BUSINESS**

**a.) Continuing Education Spreadsheet Approval - Ashleigh Cambre - Ms.**  
Cambre requested the board to approve the CPE spreadsheet as being the only CPE spreadsheet allowed for classes due to the confusion and discrepancies regarding classes. \*Note- Must have current year license needs to be changed to Must have license.

**MOTION: Adopt the CPE form**  
**MOTION: CARL BOURGEOIS**  
**SECOND: KEITH BIENVENU**  
**MOTION: CARRIED**

**b.) Requirement of numbered CPE Certificate Approval - Ashleigh Cambre - Ms.** Cambre asked that we revert back to receiving certificates and add column to spreadsheet that requires certificate number.

**MOTION: Adopt column to CPE Spreadsheet**  
**MOTION: CARL BOURGEOIS**  
**SECOND: KELLY CRAFT**  
**MOTION: CARRIED**

**c.) Suspend licenses with NSF from the past 180 days to current - Ashleigh Cambre -** Angela King has found that several plumbers still have outstanding NSF's but were renewed. Ms. King asked the board to allow a letter to be sent to the plumbers to cancel their license until we receive payment and collect the past dues. The board ruled that there did not need to be a motion to do so.

## **TENATIVE DATE FOR THE NEXT** **QUARTERLY BOARD MEETING**

**August 21, 2014** is the tentative date of the Annual Board Meeting of the State Plumbing Board of Louisiana.

## **ADJOURNMENT**

**MOTION: To adjourn the Quarterly Board Meeting of the State Plumbing Board of Louisiana at 12:42 p.m.**

**MOTION: KELLY CRAFT**

**SECOND: CARL BOURGEOIS**

**MOTION: CARRIED**

**Respectfully Submitted,**

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**James C. Finley, Chairman**

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**Rickey Fabra, Secretary/ Treasurer**