

Meeting Minutes of the Faculty Student Council
Wednesday, February 13, 2019, 2:30pm – 4:30pm
7th Floor Auditorium

Call to Order and Approval of the Minutes

Andrew Maroko, Chair, called the meeting to order at 2:35pm. He requested and received approval of the minutes of the meeting of December 12, 2018.

Report from SPH Foundation Board Chair and Board Treasurer

Lyndon Haviland, Chair
Michael Meng, Treasurer

Ayman said that there is a special meeting of the CUNY Board of Trustees today to approve CUNY's new chancellor. The new chancellor will be Queens College President Félix Matos Rodríguez. Ayman said that this is an excellent choice for CUNY SPH and he congratulated President Matos Rodríguez. He then introduced SPH Foundation Board Chair Lyndon Haviland and Board Treasurer Michael Meng who will give the FSC a progress report on the CUNY SPH Foundation.

Lyndon noted that her involvement with SPH began with Ayman's appointment as Dean, and she has been pleased to take on the roles as the first chair of both the Advisory Council and the Foundation. The establishment of a foundation was required in order to allow SPH to raise philanthropic dollars for student scholarships, emergency needs and programmatic activities. The Foundation was launched in January 2018 and the focus last year was on recruiting a young, diverse board with varied experiences and perspectives. Michael said that what drew him to the Board and SPH is its educational mission – the school is a very affordable public institution providing social mobility for its graduates. At 11 members strong, the Board's membership reflects the health business sectors and the Harlem community, and the Board is working to add five new directors by year's end. Lyndon noted recent fundraising successes including a \$200,000 grant from the New York Community Trust for student scholarships in the Industrial Hygiene MS program, \$183,000 in personal donations from Board members, and over \$20,000 raised from faculty and staff. She thanked Adam Doyno and Carly Rome, the development staff, for their work to produce these results. Michael said that besides growing the Board, other Foundation priorities are to expand the school's network of friends and partners, continue to introduce the school to new potential funders, and develop an approach for strategic investments.

Ayman noted that a goal for next year is to have 100% support for the school from all faculty and staff and he encouraged everyone to contribute at whatever dollar amount possible. This year the campaign generated support from 60% of the faculty and 40% of the staff. Ayman then announced a new gift from Lyndon – the Haviland Fellowship – a \$500,000 gift to name the school's first endowment to support a doctoral

fellowship for students committed to specializing in migrant health. Beginning in fall 2019, one Haviland Fellow will receive an annual stipend of \$35,000 and a tuition waiver. Ayman said that he is proud and grateful for Lyndon's commitment, support and generosity to the school and the FSC recognized Lyndon with a round of applause.

Dean's Report

Ayman noted that the Board of Trustees, at its February 4th meeting last week, approved the resolution to allow CUNY SPH to confer its own degrees. It will now go to NYSED for approval. Turning to other university updates, he noted that the Board of Trustees' position on early tenure has changed somewhat since he last reported on this; the Board is willing to consider applications for early tenure if the candidate "visibly exceeds the requirements for tenure." At the COPs meeting last week, the group looked at graduate enrollment, and the contribution of CUNY SPH to these numbers, including 95 new students this spring, stands out among the other graduate schools. He also said that the total number of registered students this spring exceeded 600 students, the highest number since the school was consolidated. He thanked Meg Krudysz, Lynn Roberts, Matt Paczkowski, and Velvet Brown, and all staff in the student affairs offices, as well as the department chairs, for their hard work to achieve these excellent results. He noted that he continues to aspire to increase the student body to up to 750 students, and he is working with CUNY Central to secure the space and facilities needed for this to happen.

Ayman said that the transition from the DPH to the PhD is proceeding smoothly, and he thanked the doctoral program directors, Emma Tsui, Alexis Pozen, Ilias Kavouras and Heidi Jones, for their good efforts in advising the doctoral students and making the process efficient. He noted that most students will move to the PhD; those who have exceed the eight-year requirement for graduation will be removed from the program, which is the school's policy. The school now has 90 doctoral students, versus 120 when he started as dean, and the program should not exceed ninety. Finally, Ayman reported that the two new online MS programs in Population Health Informatics and Global and Migrant Health Policy are now with NYSED for approval. Ashish and Lynn are working on a recruitment and advertising plan so that the new programs can be implemented quickly, once approved.

FSC Chair's Report

Andrew said that most of the terms for the various positions on the FSC and its committees are expiring this June 2019. The FSC will vote on two at-large members for the APT Committee at its May meeting; the elections for all other expiring positions will be held at the departmental level. He asked the FSC members to start thinking about nominations for these positions, including self-nominations.

Curriculum Committee Report

Mary Schooling, Curriculum Committee Chair

Mary said that there is no report from the Committee, other than to note that the Committee is working on implementing the plans already discussed at prior meetings, and that the Committee is working on developing procedures for reviewing academic programs at regular intervals.

APT Committee Report

Luisa Borrell, APT Committee Chair

Luisa announced that the Committee has started work on the upcoming process for approving tenure and promotion.

Admissions Committee Report

Brian Pavilonis, Admissions Committee Chair

Brian reminded the faculty to send their scholarship nominations from the departments to Meg Krudysz by this Friday.

Senior Associate Dean of Administration's Report

Susan Klitzman, Senior Associate Dean of Administration

Susan introduced the new staff who have recently joined SPH: Louie Cao, Facilities Manager; Alexis Feinberg, Institutional Research Specialist; June Kim, Post-doctoral Fellow at ISPH; Akilah Phillip-Salmon, Admissions Coordinator; and Melissa Sangster, Enrollment Specialist. She then provided the following reminders: faculty and staff are required to complete the On-line Workplace Violence Prevention Training by March 31, 2019; all supervisors must submit their staff evaluations to HR by March 15, 2019; the electronic on-boarding system is to be used for all tax-levy and research foundation hiring; and the “Whom to Go for What” directory on the website has been updated. She then noted that starting with the February 2019 timesheets, the new timekeeping system for full and part-time tax levy employees is being moved in-house and training will be held in early March. She said that a free opioid overdose reversal training session will be held at SPH on March 12th. Finally, she noted that several fraudulent emails have been sent via CUNY SPH email and she requested that staff be alert and report any suspicious emails to IT.

Senior Associate Dean of Student and Academic Affairs' Report

Ashish Joshi, Senior Associate Dean of Student and Academic Affairs

Ashish said that his PowerPoint presentation will focus on the progress and challenges that the academic and student affairs team has made since it became a single integrated unit last fall. These achievements include the new hires in student services and IR that Susan mentioned earlier; the development of the new student outcomes data-driven, technology-enabled and evidence-based dashboard (SMAART); the establishment of new working groups, including the student advisement working group formed to facilitate coordination and collaboration amongst the various student service offices; and the development of a faculty workload policy, which is near completion and will be presented and discussed in greater detail at the FSC's next meeting. As Ayman noted, two new MS course offerings—in Global and Migrant Health and Population Health Informatics—are awaiting approval from NYSED and a recruitment plan for the fall is being developed; the transition plan from the DPH to the PhD is in progress; and the DPH Boot Camp held in January saw nearly 25 DPH students attending over 5 days. Ashish also reviewed the results of the recent student survey that shows substantial improvement in student satisfaction with SPH's career services department, including that, for the first time, nearly 20% of students said they were very satisfied. Student satisfaction with SPH's academic advising services showed improvement as well, and students are

increasing their usage of writing and quantitative services and more tutoring hours have been added. Thanks to the work of Susanna Lynch, fieldwork advisement has seen great improvement including the expansion of the number of fieldwork sites from 74 to 128. According to the recent survey, satisfaction with fieldwork orientation went from 5.5/7.0 in fall 2018 to 6.3/7.0 in spring 2019. The FSC congratulated Ashish for these excellent results in the student/academic affairs area.

Update on Faculty Searches

Marilyn Auerbach, Interim Associate Dean for Faculty Affairs

Marilyn said that there are currently five faculty searches underway: two associate or full faculty searches in HPAM, one position for EOGHS, one position for CHASS and one for EPI. The HPAM searches are furthest along—two candidates for the HPAM management position have been selected and will visit SPH before the end of the month. The EOGHS search committee is now reviewing applications and should identify finalists soon, and the job descriptions for both the CHASS and EPI positions are in development and are expected to be posted in the next week. The goal is to fill all of these open positions preferably by the fall, and no later than January 2020. Marilyn thanked the chairs of the search committees for their dedicated work and she recognized Ana Ballet for her terrific efforts to coordinate the searches.

Report on the Cuba Trip

Ann Gaba, Assistant Professor, EOGHS

Ann reported on the trip to Cuba to promote Global CUNY that she and other CUNY SPH faculty members took this past January, which was organized by Professor Marilyn Aguirre-Molina. The group visited many public health organizations in Cuba and held meetings with SPH's Cuban counterparts. Ann reviewed some of these organizations and showed some slides from the trip.

Adjournment

There being no further business, Andrew Maroko adjourned the meeting at 4:05 p.m.

Minutes respectfully submitted by Doris Suarez