

Design Standards for Campus Lactation Rooms  
UCB Breastfeeding Support Program (BFSP)  
Managed by Be Well at Work - Wellness Program

Physical Space	
Door and Lock	<ul style="list-style-type: none"> <li>● Solid door (no window preferred; frosted window or window in the door with blinds ok).</li> <li>● Trilogy PDL-4100 with keypad and privacy button -- <i>see UCPD approved protocol for Lactation Rooms below</i>). <a href="http://www.alarmlock.com/dl4100.html">http://www.alarmlock.com/dl4100.html</a></li> </ul>
Lighting	<ul style="list-style-type: none"> <li>● Ceiling light.</li> </ul>
Windows	<ul style="list-style-type: none"> <li>● Functioning window in the room with blinds ok.</li> </ul>
Outlets	<ul style="list-style-type: none"> <li>● Electrical outlets -- minimum of 1 outlet for two plugs, prefer 2 outlets if possible.</li> </ul>
Accessibility	<ul style="list-style-type: none"> <li>● Able to accommodate mothers with disabilities including those using wheelchairs.</li> </ul>
Sink and countertop	<ul style="list-style-type: none"> <li>● Optional -- A sink with a countertop in the room is ideal but not required; with soap and paper towel dispenser.</li> <li>● If the countertop can be extended to serve as a table top; this section at a lower height than countertop height, would be desirable to place the multi-user breast pump on this surface. Please be sure electrical outlet placed to not create a hazard for electrical cords.</li> </ul>
Finishes	<ul style="list-style-type: none"> <li>● Resilient floor surface.</li> </ul>
Wall mounted	<ul style="list-style-type: none"> <li>● Bulletin board 36- 48 with finish to match other décor (to post baby pictures, room guidelines, notices, etc)</li> <li>● Two coat hooks</li> <li>● Mirror (18 x 48 desirable)</li> <li>● Optional -- Wall mount magazine rack</li> </ul>
Room color	<ul style="list-style-type: none"> <li>● Soft white; painted preferred</li> </ul>
Cleaning	<ul style="list-style-type: none"> <li>● Be sure building manager and custodial staff have master code and the cleaning standards include the lactation room.</li> </ul>
Location	If no sink in the room, be near a women's restroom
Furnishings	
Chair	<ul style="list-style-type: none"> <li>● <i>Steelcase</i> TS31401, <i>Jenny Chair no arms</i> (about \$450) (In some rooms the <i>Steelcase TS31401T Jenny Tablet Arm</i> is preferred to provide a work surface area when the table is on the smaller side – about \$100 more) Vinyl upholstery: 5622 Lunar (gray/stand-in grade)</li> </ul>
Table	<ul style="list-style-type: none"> <li>● If a sink and countertop are in the room, a table may not be needed. The table is used to put breast pump and personal parts on while pumping</li> <li>● <i>GroupWorks Table Tops</i> 24 x 48 (or 18 x 36 if room is small); arctic white; with Platinum Steel post legs</li> </ul>
Place for personal items	<ul style="list-style-type: none"> <li>● Optional -- Preference is for a bookcase or cubbies; ~15" deep X 30-36" wide</li> <li>● Universal bookcase; two- three shelves; color to match decor</li> </ul>
Worksurface	<ul style="list-style-type: none"> <li>● Optional -- Used for reading material or laptop</li> <li>● If Jenny Tablet Arm Chair is purchased then this additional table is not needed.</li> </ul>

	<ul style="list-style-type: none"> <li>● Small work table: <i>Steelcase TS4TWP, Campfire Personal Table</i>, select finish to match other table/bookcase.</li> </ul>
Breastfeeding Support Program can provide the following (*open campus accessible rooms only):	
*Accessories	<ul style="list-style-type: none"> <li>● Clock</li> <li>● Lamp, if needed for back-up to overhead light</li> <li>● Artwork or canvas prints of campus</li> <li>● Clock, battery operated</li> </ul>
*Equipment	<ul style="list-style-type: none"> <li>● Ameda Platinum hospital-grade Breastpump (\$900 for refurbished)</li> </ul>
Signage	<ul style="list-style-type: none"> <li>● If needed, an In Use/Open slider sign system for the door.</li> <li>● Lactation Room Usage Guidelines and other signage</li> </ul>
*Supplies	<ul style="list-style-type: none"> <li>● Disinfectant solution available for clean-up</li> </ul>

Trilogy Lock Protocol approved by UCPD for Campus Lactations Rooms:

The campus Lockshop needs to:

Install the Trilogy lock

Program the Trilogy with a minimum of 100 new pin codes, plus one master code

Program the Trilogy Privacy Button for 30 minutes

Provide the BFSP with the list of codes 643-4646

Contact: Tomas Handlesman, Breastfeeding Support Program Coordinator at [thandels@berkeley.edu](mailto:thandels@berkeley.edu)

Or Cori Evans, Wellness Program Manager at [corievens@berkeley.edu](mailto:corievens@berkeley.edu)

[uhs.berkeley.edu/breastfeeding](http://uhs.berkeley.edu/breastfeeding)