USGBC Ergonomics Requirements for Innovation in Operations (1 Point) Steps 1-4

Steps	Requirements	Specifications	Checked
1	In this building, it is possible to exceed the standard industry practice for computer workstation ergonomics.	UC Berkeley's Computer Health and Safety Guidelines conform to the ANSI/HFES 100-2007 standard.	✓
2	A plan has been developed to meet ergonomics goals, track results, and identify areas of potential improvement.	**Performance Goals and Plan:** **1.** The new building will be furnished with computer furniture and equipment that meet or exceed the ANSI/HFES 100-2007 standard. <u>Responsible Party</u>: Capital Projects (established at beginning of project) **2.** Workstation evaluations will be performed by the Department Computer Workstation Evaluators (DCWE) for all building occupants using a computer 50% time or more. DCWE(s) will perform evaluations upon building occupancy, and as needed thereafter for new users, survey respondents scoring 11 or less, and by request. <u>Responsible Party</u>: Department(s) **3.** The department will conduct a computer user satisfaction survey (see attached) of relevant users with at least a 30% response rate at least once a year. <u>Responsible Party</u>: Department(s) **4.** 80% of the survey respondents must score 12 or higher on the satisfaction survey. For non satisfactory results, the DCWE(s) will review the workstations and make recommendations. The department will make any necessary changes. <u>Responsible Party</u>: Department(s)	☐ ☐ ☐ ☐
3	UC has negotiated Strategic Sourcing Agreements that enable departments to provide computer furniture and equipment that meet or exceed the ANSI/HFES 100-2007 standard.	The attached checklists and cut sheets for Systems, DCWE(s) and Interior Designers ensure the furniture and equipment meets the ANSI/HFES 100-2007 standard. These products reduce the risk of work-related musculoskeletal disorders through adjustability and provide ample work surface to support the computer equipment and peripherals. **Ergonomics@Work staff must approve the workstation designs.** <u>Responsible Party</u>: Capital Projects and department(s)	☐
4	Ergonomics education and workstation evaluations will be provided to the building users.	**1.** Interactive Computer Health Matters trainings can be taken either in person or online. **2.** Ergonomics@Work website provides the Campus Computer Health and Safety guidelines, as well as information regarding the pre-approved product list of computer workstation furniture and equipment http://www.uhs.berkeley.edu/facstaff/ergonomics/index.shtml **3.** Appointments to learn about or select adjustable computer workstation furniture and chairs can be scheduled at the Campus ergonomics showroom by calling 1-877-722-9090. **4.** RSI Guard stretch break software is downloadable through www.blu.berkeley.edu	✓ ✓ ✓ ✓