



# PRICING GUIDE

## COPIES

ALL COPIES AND PRINTS LISTED BELOW ARE FOR STANDARD SIZED SHEETS OF PAPER:

**LETTER = 8.5" x 11"    LEGAL = 8.5" x 14"    TABLOID = 11" x 17"**

IF YOU ARE IN NEED OF A PARTICULAR DIMENSION NOT LISTED BELOW, PLEASE ASK A UCOPY STAFF MEMBER.

### BLACK & WHITE

TYPE	LETTER/LEGAL	TABLOID
WHITE PAPER (20LB)	\$.03	\$.10
COLOR PAPER (20LB)	\$.06	\$.12
CARDSTOCK (80LB)	\$.12	\$.24
PARCHMENT/COTTON	\$.16	
2ND SIDE (DUPLICATED)	\$.02	\$.04

### COLOR (PER SIDE)

TYPE	LETTER/LEGAL	TABLOID
WHITE PAPER (20LB)	\$.35	\$.70
WHITE CARDSTOCK (80LB)	\$.42	\$.84
PARCHMENT/COTTON	\$.50	
PHOTO PAPER - 4"x 6", 5"x 7"	\$.75	
PHOTO PAPER - 8.5"x 11"	\$1.50	

## LARGE FORMAT

**ALL LARGE FORMAT PRINTS ARE PRICED BY LINEAR FOOT.** FOR EXAMPLE: IF YOU HAVE A 24" x 36" POSTER PRINTED ON "FLAT/MATTE" PAPER, THE TOTAL WILL BE \$15+TAX. THAT IS 3 FEET OF PAPER PRINTED ON THE 24" ROLL OR 2 FEET OF PAPER PRINTED ON THE 36" ROLL.

FOR OUTDOOR USE OR TO PREVENT COLORS FROM FADING, LAMINATING YOUR PRINT IS STRONGLY RECOMMENDED.

IF ANY OF THIS IS TOO CONFUSING, PLEASE FURTHER DISCUSS YOUR PROJECT WITH A UCOPY STAFF MEMBER.

### BANNERS/POSTERS

TYPE	24"	36"	42"	60"
FLAT/MATTE	\$5.00	\$7.50	\$8.75	\$12.50
PHOTO GLOSS	\$8.50	\$12.75	\$15.00	\$21.25

### LAMINATION

TYPE	36"
CARD	\$0.75
SINGLE SHEET	\$1.50
DUAL SIDE	\$5.60 (per linear foot)

\*ONE SIDE NEEDS TO BE 36 INCHES OR LESS IN ORDER FOR US TO LAMINATE IT.

### FOAM BOARD MOUNTING

TYPE	18"x24"	24"x36"	30"x40"
FLAT/MATTE	\$25.00	\$40.00	\$55.00
GLOSSY/LAMINATED	\$30.00	\$50.00	\$70.00

## OTHER

NEED OTHER THINGS? WE HAVE THAT COVERED.

GET PRESENTATION DOCUMENTS BOUND FOR A PROFESSIONAL EDGE...OR SIMPLY STAPLED FOR A MORE ECONOMICAL EXPENSE.

UNSURE? A UCOPY STAFF MEMBER CAN HELP YOU DETERMINE THE BEST SOLUTION FOR YOUR SPECIFIC PROJECT.

[UCOPY@UTK.EDU](mailto:UCOPY@UTK.EDU)

### BINDING

THERMAL CLOTH	\$2.00
COIL	\$5.00

### FINISHING

TYPE	HAND	MACHINE
FOLDING	\$.10	\$.02
STAPLING	\$.05	\$.02
HOLE-PUNCHING	\$.05	\$.02
CUTTING (GUILLOTINE)		\$.50
GROMMETS		\$1.00/EACH
POSTER TUBES	38"=\$5.00	48"=\$7.00

### SCANS & FAXES (PER PAGE)

SCANNING	\$.50
FAXING (THERE IS A \$9 MAX. CHARGE)	
SENDING	\$.50
RECEIVING	\$.25