



Dear Future Homebuyer,

Congratulations on taking the first steps towards purchasing a home! NIFA is pleased to be part of your home-buying experience.

This checklist is designed to assist you in completing the steps required to expedite the process to homeownership.

Please note: this is the comprehensive list to meet NIFA requirements, your lender will require additional documents in order to process your mortgage loan.

If you have any questions we are here to help!

email: homeownership@nifa.org

call: (402) 434-3900

Your Partner,

NIFA Homeownership Team

HOMEBUYER CHECK LIST

- Fully accepted Purchase Agreement
- Most recent Federal Tax Return* *(must be signed)*
**Your Lender can order tax transcripts from the IRS if copies of your return are unavailable.*
 - Borrower
 - Co-Borrower
- W-2's *(for the most recent tax return)*
- Paystubs for ALL current income sources *(for a 30-day consecutive period, may need multiple pay periods)*
 - Borrower
 - Co-Borrower
 - Non-Borrowing Spouse
 - Non-Borrowing Occupant taking title only
- Social Security award letter *(if applicable)*
- VA disability letter *(if applicable)*
- Proof of child support or alimony *(if applicable)*
- Current YTD Profit and Loss Statement *(if self-employed)*
- Bank statements *(most recent 30-day statement period)*
- Retirement and investment account statements *(most recent 30-day statement period)*
- Health Savings Account (HSA) statements
- DD214 form *(for qualified veteran)*
- Homebuyer Education Course Completion Certificate

