MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
                COMMAND (ATTN: ACQUISITION EXECUTIVE)
                COMMANDER, UNITED STATES TRANSPORTATION
                COMMAND (ATTN: ACQUISITION EXECUTIVE)
                COMMANDER, UNITED STATES CYBER
                COMMAND (ATTN: ACQUISITION EXECUTIVE)
                INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
                DEPUTY ASSISTANT SECRETARY OF THE ARMY
                (PROCUREMENT)
                DEPUTY ASSISTANT SECRETARY OF THE NAVY
                (PROCUREMENT)
                DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
                (CONTRACTING)
                DIRECTORS, DEFENSE AGENCIES
                DIRECTORS, DEFENSE FIELD ACTIVITIES

SUBJECT: Reporting Source Selection Process in the Federal Procurement Data System

Section 806 of the National Defense Authorization Act for fiscal year 2020 requires the federal government collect information about the source selection processes used to select offerors for award. The General Services Administration plans to deploy a new data element to collect this information in the Federal Procurement Data System (FPDS) version 1.5 service pack 7, on June 26, 2020.

The new "Source Selection Process" data element will be a required data field for all new contract awards reported to FPDS, except for basic ordering agreements; blanket purchase agreements (BPAs) issued under Federal Acquisition Regulation (FAR) part 13 procedures; task and delivery orders issued using single-award indefinite-delivery contracts; and call orders issued under single-award BPAs and using FAR part 8 procedures. Users will be required to report one of the following choices (the instructions shown below are as they will appear in the FPDS Data Dictionary):

- Lowest Price Technically Acceptable (LPTA) – Select this option if contract award used the LPTA source selection process. LPTA is defined in FAR subpart 15.101-2, but select this option if the process was used for competitive procurements conducted in accordance with other subparts (e.g., 8, 12, 13, 16).

- Trade-off – Select this option if contract award used any type of tradeoff process using price/cost and non-price/cost factors to determine the successful offeror award. Trade-off is defined in FAR subpart 15.101-1, but select this option if the process was used for

competitive procurements conducted in accordance with other subparts (e.g., 8, 12, 13, 16).

- Other – Select this option if contract award did not use LPTA or a Trade-off process, to determine the successful offeror (e.g., price-only, sole-source).

Contract writing systems that use Extensible Markup Language (XML) business services to report actions to FPDS should plan to use the GenericString06 tag implemented in version 1.5 to send the data. Contract writing systems that only use XML to report must be updated prior the implementation of the service pack or submissions of contract action reports for new awards will receive errors.

The Defense FAR Supplement Procedures, Guidance, and Information subpart 204.606 will be updated to include instructions for this data element. Any questions regarding competition requirements and processes may be directed to Mr. Larry McLaury, 571-309-0940, larry.j.mclaury2.civ@mail.mil; and questions regarding FPDS may be directed to Ms. Lisa Romney, 703-697-4396, janice.l.romney.civ@mail.mil.

Kim Herrington,
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