

FOLDER NO.

120

AUDIT REPORT

ALASKA STATEHOOD COMMITTEE

APRIL 1 1949 TO JUNE 30 1956



CONSTITUTIONAL CONVENTION
120 Finance - Budget and Reports

TERRITORY OF ALASKA
DIVISION OF LEGISLATIVE AUDIT
ALASKA OFFICE BUILDING . . . JUNEAU, ALASKA

TERRITORY OF ALASKA
DIVISION OF LEGISLATIVE AUDIT

AUDIT REPORT

ALASKA STATEHOOD COMMITTEE

PERIOD FROM APRIL 1 1949 TO JUNE 30 1956

MEMBERS OF THE COMMITTEE

Robt. B. Atwood	Anchorage	Chairman
Mrs Mildred Hermann	Juneau	Secretary
W. L. Baker	Ketchikan	
Percy Ipalook	Wales	
Lee Bettinger	Kodiak	
Stanley McCutcheon	Anchorage	
Andrew Nerland	Fairbanks	
Frank Peratrovich	Klawock	
Victor C. Rivers	Anchorage	
Warren A. Taylor	Fairbanks	
Thos. B. Stewart	Juneau	Executive Officer

AUDIT CERTIFICATE

This is to certify that this report contains a true and complete audit of the financial records of the ALASKA STATEHOOD COMMITTEE for the period APRIL 1, 1949 to JUNE 30, 1956. That the accounts and documents were examined in cooperation with the Accounting Committee of the ALASKA LEGISLATURE and, to my opinion, present fairly the conditions and results of operations as revealed by the financial records and supplementary data connected therewith.

[Signature]
Legislative Auditor

July 23, 1956

LEGISLATIVE AUDIT COMMITTEE
THE HONORABLE GOVERNOR OF ALASKA
ALASKA STATEHOOD COMMITTEE

Gentlemen:

In accordance with the provisions of Chapter 82 Art. V 1955 SLA we have made an audit of the financial records of the

ALASKA STATEHOOD COMMITTEE

for the period beginning April 1, 1949 and ending June 30, 1956, and herewith submit our report thereon, which consists of the following Exhibits and Schedules plus our Comments and/or Recommendations.

HISTORICAL DATA

EXHIBIT A - SUMMARY OF EXPENDITURES

SCHEDULE 1 - CONSULTANTS FEES AND RESEARCH COSTS

SCHEDULE 2 - SALARIES AND WAGES

SCHEDULE 3 - TRAVEL AND PER-DIEM EXPENSES

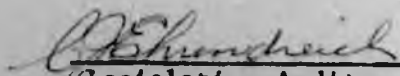
REPORT COMMENTS AND/OR RECOMMENDATIONS

SCOPE OF THE AUDIT

The audit covered a detailed analysis of disbursement vouchers and supporting documents, verification of the expenditures against the Territorial Treasurer's records, and such other auditing procedures as we considered necessary under the circumstances.

AUDIT CERTIFICATE

This is to certify that this report presents a true and complete audit of the financial records of the ALASKA STATEHOOD COMMITTEE for the period April 1, 1949 to June 30, 1956. That the Exhibits and Schedules when read in conjunction with the accompanying Comments or Notes are true and correct and, in my opinion, present fairly the conditions and results of operations as revealed by the financial records and supplementary data connected therewith.



Legislative Auditor CPA

TERRITORY OF ALASKA

ALASKA STATEHOOD COMMITTEE

AUDIT REPORT - JUNE 30 1956

HISTORICAL DATA

The Alaska Statehood Committee was created by Chapter 108 1949 SLA for the purpose of assembling material, making studies and recommendations in connection with the framing of a State Constitution and the transition of Alaska from Territorial Status to Statehood.

The Committee is composed of 11 members elected by the members of the Senate and House of Representatives, and the Act gives them broad power to do whatever they deem necessary or advisable to carry out the designated purposes.

Section 7 of the Act provides that the Committee shall automatically dissolve at such time as the constitution drafted by a Congressionally authorized Constitutional Convention has been approved by the electorate of Alaska, and the unexpended balance of the appropriation shall then revert to the General Fund of the Territory.

The original appropriation under Chapter 108 1949 SLA was \$80,000.00, and an additional appropriation of \$75,000.00 was authorized under Chapter 170 1955 SLA. The unexpended balance as of June 30 1956 was \$18,377.45.

A proposed Constitution for the State of Alaska was approved at the general election held April 24, 1956 but, as the constitution was not drafted by a Congressionally authorized Constitutional Convention as set forth in Sec. 7 of the Act, the Statehood Committee is still in existence.

TERRITORY OF ALASKA

ALASKA STATEHOOD COMMITTEE

SUMMARY OF EXPENDITURES

APRIL 1 1949 - JUNE 30 1956

EXHIBIT A

EXPENDITURES BY DELEGATE BARTLETT (per prior audit report)

Fees, Research Costs & Expenses	Schedule 2	\$ 12,457.24
Hotel, Travel and Office Rent		371.38
Telephone & Telegraph		689.97
Postage		113.14
Publicity		57.50
Printing & Stationery		1,064.23
Miscellaneous		50.00
<u>TOTAL BARTLETT EXPENDITURES</u>		<u>\$ 14,803.46</u>

EXPENDITURES BY STATEHOOD COMMITTEE

Consultants, Research Costs & Expenses	Schedule 1	60,976.15
Regular Staff Salaries	Schedule 2	19,701.45
Misc. Clerical Salaries	Schedule 2	6,124.27
Travel and Per diem	Schedule 3	25,976.64
Postage, Express, Etc.		2,435.56
Telephone & Telegraph		1,166.26
Stationery, Supplies & Printing		18,821.36
Office Rent		145.50
Surety Bonds		125.00
Publicity		4,065.42
Social Security Taxes		291.37
Equipment		655.00
Subscriptions & Miscellaneous		319.28
<u>TOTAL COMMITTEE EXPENDITURES, LESS RECOVERIES</u>		<u>\$ 140,803.26</u>

<u>TOTAL EXPENDITURES TO JUNE 30 1956</u>	155,606.72
<u>LESS EXPENDITURES CHARGED TO CONSTITUTIONAL CONVENTION</u>	18,984.17
<u>NET EXPENDITURES</u>	<u>\$ 136,622.55</u>

APPROPRIATION CH. 108 1949 SLA	\$ 80,000.00
APPROPRIATION CH. 170 1955 SLA	75,000.00

<u>NET EXPENDITURES</u>	155,000.00
<u>UNEXPENDED BALANCE - JUNE 30 1956</u>	<u>\$ 136,622.55</u>
	<u>\$ 18,377.45</u>

TERRITORY OF ALASKA
ALASKA STATEHOOD COMMITTEE

SCHEDULE OF CONSULTANTS FEES AND RESEARCH COSTS

APRIL 1 1949 - JUNE 30 1956

SCHEDULE 1

Randolph Feltus Associates	\$ 8,000.00
M. Wilfred Goding	50.00
Emil Hurja	1,500.00
J. Hardin Peterson	500.00
Geo. Sundborg	2,187.24
Andrew Giangreco	220.00
<u>TOTAL - BY BARTLETT</u>	<u>\$ 12,457.24</u>

H. H. Hilscher	887.50
L. A. Weinberg	2,625.00
Geo. Sundborg	300.00
Emil Hurja	1,500.00
J. H. Peterson	1,000.00
M. Wilfred Goding	75.00
B. M. White	100.00
Ernest Gruening	5,035.31
Public Administration Services	49,453.34
<u>TOTAL - BY STATEHOOD COMMITTEE</u>	<u>\$ 60,976.15</u>

<u>GRAND TOTAL</u>	<u>\$ 73,433.39</u>
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TERRITORY OF ALASKA

ALASKA STATEHOOD COMMITTEE

SUNDRY EXPENSE SCHEDULES

APRIL 1 1949 - JUNE 30 1956

SCHEDULE 2

REGULAR STAFF SALARIES

Thos. B. Stewart		\$ 8,399.58
Mildred R. Hermann	See Note	7,770.00
Erma D. Hayes		1,814.58
Virginia Angell		690.62
Betty Miles		1,026.67
<u>TOTAL</u>		<u>\$ 19,701.45</u>

NOTE: Includes extra compensation of \$1,470.00 for writing, editing and supervising printing of biennial Statehood Committee Report.

MISCELLANEOUS CLERICAL SALARIES

Patricia Wood		\$ 997.50
Anna Cousart		271.25
Doris Ann Bartlett		157.63
Irene Moore		107.00
Richard Holdren		150.00
Loretta Keithahn		27.00
Emil Hurja		17.50
Mildred Maynard		1,413.50
Katherine Alexander		430.50
J. Kohn		269.62
Mildred Kelly		31.50
Jean Stokes		14.00
Viola Kuhns		19.25
Irene Russell		40.00
Helen Cassell		306.00
Claudia Fricks		131.00
Carolyn Cromwell		172.00
R. W. Johnson		50.00
Louise Gooch		923.44
Waneta Woodford		165.00
Mrs Caldwell		167.00
Mrs Val Grauel		183.33
Ann Robinson		39.00
Chas. Wilson		24.75
Bernice Black		16.50
<u>TOTAL</u>		<u>\$ 6,124.27</u>

TERRITORY OF ALASKA

ALASKA STATEHOOD COMMITTEE

SCHEDULE OF TRAVEL & PER DIEM EXPENSE

APRIL 1 1949 - JUNE 30 1956

SCHEDULE 3

Thos. B. Stewart	Executive Officer	\$ 2,748.20
Mildred R. Hermann	Secretary	2,091.48
Robt. B. Atwood	Member (Chairman)	2,350.85
V. C. Rivers	Member	546.00
Frank Peratrovich	Member	1,050.00
W. L. Baker	Member	1,142.05
A. Nerland	Member	509.20
E. L. Bartlett	Delegate From Alaska	2,729.06
P. Ipalook	Member	931.45
F. Axford		568.80
B. Kendall		332.25
S. McCutcheon	Member	747.90
W. A. Taylor	Member	635.60
H. W. Pollick		376.22
A. V. Hagan		555.30
A. J. Dimond		706.40
Ernest Gruening	Consultant	1,174.92
Geo. Sundborg	Consultant	650.90
J. H. Peterson	Consultant	356.12
L. C. Battinger	Member	519.40
R. Armstrong		231.00
H. Hilscher	Publicity	442.86
F. Gallant		125.00
W. O. Smith		200.00
H. Lyng		1,407.89
J. F. McKay	Consultant	239.40
Rev. Ahmagook		184.41
V. Carroza	Publicity	878.80
Charter - Anchorage/Washington D.C.		1,545.18
<u>TOTAL</u>		<u>\$ 25,976.64</u>

TERRITORY OF ALASKA

ALASKA STATEHOOD COMMITTEE

COMMENTS

AUDIT REPORT - JUNE 30 1956

During April/June of 1950 the Committee voted to turn over to the Delegate from Alaska the sum of \$25,000.00 under a provision that left the disbursement of the funds to the discretion of the Delegate. However, only \$15,000.00 was so paid and the expenditures were fully accounted for as per the audit report of Frederick M. Kissinger CPA, dated May 14, 1952. Detail of these expenditures is given in our Exhibit A.

During the course of our audit we noted that Mrs Hermann was paid a regular salary of \$75.00 per month as Secretary. In addition she also received extra compensation in the amount of \$1,470.00 for services in writing, editing and supervising the printing of the biennial Committee report. This extra compensation was disallowed by the Territorial Auditor, and after a hearing before the Board of Administration they directed that it be paid along with a payment to Katherine Alexander in the amount of \$162.50 for her services in connection with the preparation of the report.

Miscellaneous Clerical Salaries, amounting to \$6,124.27, covers expenditures for part time stenographers and other clerical assistance. No payroll deductions for Social Security or Income Taxes were made as such persons were considered to be "independent contractors."

We also noted that a penalty of \$1.20 was paid for failure to file timely Social Security taxes for the year of 1951 and the first quarter of 1952.

With respect to the \$5,035.31 paid Ex. Gov. Gruening, as shown on Schedule 1 the details of the various payments are as follows:

W 636823	4/30/55	Research Work authorized by Committee	\$1,550.00
W 640072	5/19/55	Research Work authorized by Committee	900.00
W 657999	9/2/55	Consulting Services	300.00
W 690336	2/20/56	Services in connection with printing and distributing pamphlet entitled "American Colonialism"	1,500.00
W 691192	2/14/56	Misc. Expenses-Pamphlet	166.92
W 706617	5/10/56	Consulting Services	618.39
	<u>TOTAL</u>		<u>\$ 5,035.31</u>

Payments to Public Administration Services amounting to \$49,453.34 were made in accordance with a contract for consulting and miscellaneous services. The authorized maximum amount of the contract (as amended) was \$65,000.00 but the Executive Officer has informed us the \$49,453.34 was the final amount.

TERRITORY OF ALASKA

ALASKA STATEHOOD COMMITTEE

COMMENTS (continued)

Prior to the passage of Chapter 130 1953 SLA, which relates to compensation of Board Members, the by-laws of the Statehood Committee provided that Members were to receive compensation of \$25.00 per day for services rendered outside the Territory and \$20.00 per day for services rendered inside the Territory. Under that provision the Members who attended the hearings in Washington D. C. in early 1951 each received compensation for \$25.00 per day.

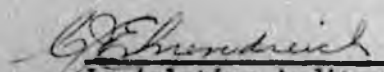
The expenditure of \$18,821.36 for Stationery, Supplies and Printing includes the following:

4/25/55	W 638239	20000 reprints of Collier Editorial	78.63
9/4/53	W 506529	5000 Biennial Reports	1,111.40
2/15/52	W 377601	250 Statehood Booklets	130.85
2/8/52	W 377209	1000 Statehood Booklets	523.40
4/6/51	W 329525	7500 Statehood Booklets	956.50
6/10/50	W 294243	Newspaper Poster	249.90
6/13/50	W 293140	Statehood informational material	979.00
11/4/55	W 669928	Tabloid size newspaper	1,643.88
3/2/56	W 692404	50500 copies Fairbanks News Miner	4,292.50
2/1/56	W 686815	7500 copies "Let us end American Colonialism"	987.85
1/19/56	W 684467	Engraving and mailing above phamplets	138.92

During February 1956 \$18,984.17 was transferred from the Constitutional Convention appropriation to the Statehood Committee appropriation to reimburse the latter for expenditures they had made that were attributable to the Convention. In our audit report on the Convention we stated that an additional transfer of funds was in progress which would take up most, if not all, of the unexpended balance in the Convention appropriation. Subsequent to that audit the Executive Officer of the Statehood Committee and the President of the Convention have informed us that the transfer will be only slightly in excess of \$13,000.00; therefore the unexpended balance of the Convention appropriation will be approximately \$8,000.00.

All of the disbursement documents examined appear to be properly incurred and properly certified to, and we wish to thank Mrs Hermann and Mr. Stewart for the assistance they have given us.

Yours very truly

 CPA
Legislative Auditor

ALASKA STATEHOOD COMMITTEE

Minutes of the meeting held March 7 and 8, 1958, in the Senate Chambers of the Federal Building, Juneau, Alaska

Members present: R. B. Atwood, Chairman
Mildred R. Hermann, Secretary
Victor C. Rivers
Warren Taylor
Percy Ipalook
Jack Hinckel
Mike Walsh
Governor Mike Stepovich, ex-officio member
Delegate E. L. Bartlett, ex-officio member

Members absent: William L. Baker
Stanley McCutcheon
Frank Peratrovich
C. W. Snedden

March 7, 1958

The meeting was called to order by Chairman Atwood at 2:00 p.m. Following the roll call, the call of the meeting was read by the Secretary, a copy of which is attached.

Chairman Atwood made opening remarks, welcomed the new members to the Committee, including Governor Stepovich, who addressed the members. Governor Stepovich suggested that this would be a propitious time for the Committee to send a resolution to Congress urging the passage of Alaska Statehood enabling legislation.

In the report given by Delegate Bartlett to the Committee members, he made no prediction for statehood this year, and he stated that the prime objective of the Committee should be to induce the minority and majority leaders of both houses of Congress, Sen. Lyndon Johnson, Sen. William F. Knowland, Rep. Sam Rayburn and Rep. Joe Martin, to bring the bill out on the floor of their respective houses. Haste, he asserted, is necessary.

Governor Stepovich expressed his personal thanks for the report given by Delegate Bartlett.

Mr. Rivers stated that a group called "Operation Statehood" in Anchorage has been very active in its support of Statehood, and he introduced three members of Operation Statehood, Mr. Robert W. Retherford, past president, Mr. Henry Hedberg, and Mr. Victor Fischer, who were in Juneau to attend the Committee sessions.

The Secretary gave a report covering the activity of her office since the last meeting of the Committee, including the preparation of a study on the cost of Statehood prepared by her and Thomas B. Stewart jointly for submission to Congressional committees. The report on the finances of the Committee showed a balance in the fund of \$2,328.32 remaining from appropriations prior to 1957, and from the \$53,000 appropriation granted by the 1957 Legislature, there remains \$52,942.53, or a total balance of \$55,270.85, apart from the expenses of this meeting.

At the request of the Chairman, Mr. Rivers asked unanimous consent that Item f on the agenda, "Action on Enabling Legislation (pending)", be considered as a first order of business, item a, Transitional Legislation, to follow. There being no objection, this was done.

It was decided that current correspondence would be read at the time the subject to which it applied was being discussed.

A telegram was read by the Secretary from Sen. John McNees of Nome addressed to the Committee and sending congratulations and best wishes for a successful meeting.

The verbatim text of a Presidential press conference was read by Delegate Bartlett, in which President Eisenhower stated his views on Alaskan and Hawaiian Statehood at the present time, and this was filed with the Committee.

The matter of enabling legislation and what can be done by the Committee to get the legislation through Congress was discussed at some length.

It was suggested by Mr. Rivers that a delegation of three people, one from each political party and one from the public at large, be sent back to Washington to try to persuade the Congressional leaders of the urgency of prompt passage of the enabling legislation, but at the request of Delegate Bartlett, it was decided to wait until he would be able to take this matter up with Congressmen O'Brien and Engle and get their views on the need for this presentation, with final authority placed in the hands of the Executive Committee.

Senator Gruening sent a message through Delegate Bartlett by a telephone call just before the meeting, suggesting that the case be taken to the United Nations and that the Committee consider the advisability of informing leaders of Congress and the world that we might consider taking the case to the United Nations.

The drafting of a resolution to the President of the United Nations, urging their intercession with Congress in order to get necessary legislation on the floor was discussed, and Mr. Rivers asked unanimous consent for a ten minute recess in order to draft the motion, which consent was given.

Following the recess, the Chairman read a telegram addressed to the Statehood Committee and Delegate Bartlett from the Pioneers, Igloo No. 1, of Nome, sending their best wishes.

At the request of Mr. Taylor, the matter of the resolution to Congress was continued until the following morning.

The Chairman invited comment from gallery visitors. Mr. Robert W. Retherford of Operation Statehood spoke on possible methods of influencing the leaders in Congress to bring the enabling legislation up for a vote.

Delegate Bartlett reported that he had a telephone call from Frank Peratrovich, and that due to poor weather and flying conditions at Klawock, Mr. Peratrovich would not be able to attend the meeting. Mr. Peratrovich expressed his regrets at being unable to be present and wished the members well in their deliberations.

It was moved by Mr. Taylor that the Chairman appoint a committee to prepare telegrams to be sent to various members of Congress and other Government officials, seeking their assistance in obtaining early action on the passage of the Alaska Statehood Bill. Unanimous consent was asked for this, and there being no objection, the Chairman appointed Mr. Walsh, Governor Stepovich and Delegate Bartlett to serve on this committee.

Secretary Hermann reported to the Committee that the By-Laws for the Alaska Statehood Committee, which were adopted at the 1949 meeting, were now obsolete and should be brought up-to-date.

Mr. Rivers asked unanimous consent of the members that the Chairman appoint Mrs. Hermann to serve in the dual capacity of Chairman and Secretary of a committee to amend the By-Laws, which was granted. Mr. Taylor and Mr. Hinckel were also appointed to serve on this committee.

Governor Stepovich extended an invitation to the members of the Committee to have lunch at the Governor's Mansion on Saturday.

Mr. Walsh moved that the meeting be recessed until 9:00 a.m. the following day. The motion was seconded and passed unanimously, and the meeting was recessed at 5:00 p.m.

March 8, 1958

The meeting was called to order at 9:00 a.m. by the Chairman.

A Resolutions Committee was appointed by the Chairman as follows: Messrs. Rivers, Chairman, and Ipalook.

Transitional legislation was the next item of business to come before the meeting, and Tom Stewart, former Executive Officer of the Committee, explained the proposed contract with the Public Administration Service for transitional studies and considerable discussion on this subject followed his report.

It was moved by Mr. Taylor that the Committee enter into the contract which has been submitted by Public Administration Service and which has been executed by the President of PAS in order that we may have an early consideration of our problem by PAS. Mrs. Hermann seconded the motion, and following discussion, the motion was passed, with Delegate Bartlett dissenting.

Binding the parchment handwritten copy of the Constitution of Alaska was considered by the Committee, and there was a ten minute recess to enable the members to examine the parchment copy, which is being kept in the Territorial Museum.

It was moved by Mr. Hinckel that the Executive Committee be authorized to have the parchment copy of the Constitution bound as suggested by Mr. Stewart. Mr. Walsh seconded the motion. Mr. Hinckel amended his motion in order to authorize the Secretary to pay up to \$400 to have the Constitution bound as outlined in the correspondence and that the Secretary execute the necessary details. Mr. Walsh seconded the amendment, which was passed unanimously, and the motion passed unanimously.

The Secretary was asked to pass on the appropriateness of the Alaskan designs mentioned by the printer to be put on the copy of the Constitution.

A new information program on Alaska was discussed, and it was the suggestion of Delegate Bartlett that the Secretary utilize her talents in this field for new informational material, and to enlist the help of others whose assistance might be available to prepare literature, which should be submitted to the Chairman for his approval.

Mr. Rivers asked unanimous consent that various folders from other countries be examined at lunch and that a decision on what type of literature to prepare be postponed until after that had been done. There being no objection, consent was given for the matter to be continued after lunch.

Secretary Hermann discussed the need for a biennial report from the Statehood Committee to the Legislature, and asked for authorization for another report for the Legislature and for distribution to the public generally.

It was moved by Delegate Bartlett that the sum of not to exceed \$4,000 be allocated by the Committee for the Secretary to use for the preparation and printing of a report on the activities of the Alaska Statehood Committee, the number of copies of which to be decided by the Executive Committee, to be presented to the Legislature at its next session and for distribution generally, that the Secretary be authorized to retain such assistance as she deems necessary, and that she be paid for this additional task for the time so spent, in addition to her monthly salary. Mr. Walsh seconded the motion and it was passed unanimously.

A letter was read from the Fourth Division Democratic Committee, inviting members of the Alaska Statehood Committee to hold panel discussions in the Fairbanks area on Statehood and related matters, but it was decided that the members of the Committee from the Fourth Division could take care of this request, calling on outside help, including Fourth Division Delegates to the Constitutional Convention, in that area if it were needed and a motion to this effect was made, seconded and carried unanimously.

Mr. Henry Hedberg stated that Operation Statehood was considering forming a chapter in Fairbanks, and that their group would be glad to help in such panel discussions.

Mr. Walsh expressed the appreciation of the people of Nome to Operation Statehood, and Delegate Bartlett also gave praise for its invaluable service.

It was stated by Mr. Stewart that a request has been received from Public Administration Service, which prepared the Constitutional Studies, that it be permitted to reproduce them at its own expense for distribution. Mr. Stewart said that many requests have been received for copies of the Studies but they are no longer available. After discussion, it was moved by Mr. Taylor that the Secretary be instructed to advise PAS that the stencils for the Constitutional Studies are available if PAS wishes to run them and furnish the paper and ink necessary. Mr. Hinckel seconded the motion and it was passed unanimously.

It was moved by Mr. Walsh that the meeting be recessed until 2:00 p.m., and the motion was duly seconded and passed unanimously. The meeting was recessed at 11:30 in order to allow time for the preparation of telegrams and amendment of the By-Laws.

Chairman Atwood called the meeting to order at 2:00 p.m.

Mr. Taylor reported for the Committee to Amend the By-Laws, and proposed the following revisions and changes:

Article III, MEETINGS - Section 1, the word "held" was added, making the first sentence read: "Stated meetings of this Committee shall be HELD as provided in the enabling act . . ."

That Section 2 be amended by deleting the last six words, making it read as follows: "Intermediate meetings may be held on ten days written notice issued by the Chairman of the Statehood Committee to all members."

Article IV. QUORUM, be changed as follows: "A MAJORITY of members of the Committee shall constitute a quorum for the transaction of the Committee's business." (The By-Laws formerly required 8 members for a quorum.)

Article V. OFFICERS AND THEIR DUTIES. Section 3, be changed by substituting the following language after "provided however:" "that additional compensation may be authorized by the Executive Committee for the performance of special duties approved and directed by the Committee." This section formerly read after "provided however", that "same may be increased or decreased by the Executive Committee to make it commensurate with the services performed."

Article VI. EXECUTIVE COMMITTEE. Section 1, the last three words, "without voting privileges", are stricken.

Article VIII. COMPENSATION OF STATEHOOD COMMITTEE MEMBERS. The entire article is stricken, and it shall read: "Compensation of Statehood Committee members shall be as provided by law covering all Territorial boards and committees."

Article IX. SUB-COMMITTEES. That the Education and Public Relations Sub-Committee will be retained, the sub-committee on Legislation be changed to read "Legislation and Transitional Studies"; the sub-committee on the Constitution to be discharged as its duties have been fully performed, and that the sub-committee on State Organization be eliminated and its duties included in those of the sub-committee on Legislation and Transitional Studies.

It was moved by Mr. Taylor that the recommendations of the Committee to Amend the By-Laws be accepted. Mr. Hinckel seconded the motion and it was carried unanimously.

A report from the Committee appointed by the Chairman to draft telegrams was given, and the proposed telegrams were read. Copies of such telegrams are attached to the original minutes.

of the meeting.

It was moved by Mr. Walsh that the telegrams prepared by the Committee be approved by the Statehood Committee and sent. Mr. Taylor seconded the motion and it was passed unanimously.

The following resolution was prepared and presented by the Resolutions Committee:

RESOLVED: That the Secretary of the Committee, with the advice and approval of the Chairman, be authorized to obtain such clerical and stenographic assistance, office space, equipment, miscellaneous supplies, and other facilities and services, including local professional services, as may be necessary to provide the local assistance required by Public Administration Service under the terms of the contract, authorized March 8, 1958, for the making of transitional studies; for this purpose there is authorized to be expended not to exceed \$10,000.00 of the total sum of \$25,000.00 heretofore allocated for the making of transitional studies.

It was moved by Mr. Rivers that the resolution be adopted by the Committee. Mr. Taylor seconded the motion and it was passed unanimously.

It was moved by Mr. Rivers that the Executive Committee be authorized to enter into agreements and to expend such moneys for literature, envelopes, stamps, and other such purposes, as may be desirable in connection with assisting voluntary non-profit groups and organizations to further the cause of Statehood. Governor Stepovich seconded the motion, and it was passed unanimously.

Mr. Taylor moved that the Statehood Committee express its thanks to Mr. Arthur Sexauer and his assistants who organized the Statehood observance at Fairbanks and Anchorage which resulted in hundreds of letters and telegrams being sent to Congress urging immediate consideration of Statehood bills, and that the Secretary be instructed to write Mr. Sexauer expressing this Committee's appreciation. The motion was seconded by Governor Stepovich and it was carried unanimously.

Committee appointments were announced by the Chairman as follows:

Education and Public Relations

Mr. Snedden, Chairman
Mr. Atwood
Mr. Hinckel

Mr. Ipalook
Mr. Baker

Legislation and Transitional Studies

Mr. Rivers, Chairman
Mr. McCutcheon
Mr. Peratrovich

Mr. Taylor
Mr. Walsh

For the Executive Committee the Chairman named from the First Division, Mrs. Hermann; Second Division, Mr. Walsh; Third Division, Mr. Rivers; and Fourth Division, Mr. Taylor; Chairman Atwood to serve as ex-officio member of this committee and its chairman.

It was moved by Delegate Bartlett that the members give their unanimous consent to the Executive Committee selected by the Chairman, and there being no objection, those members were appointed to serve as the Executive Committee.

A lengthy resolution to be sent to the President, Vice President, members of Congress and the Cabinet, asking their help in obtaining immediate passage of the Statehood enabling act, was read by Mr. Rivers, a copy of which is attached to these minutes. It was moved by Mr. Taylor that the resolution be adopted, seconded by Mr. Hinckel, and passed unanimously.

Mr. Rivers moved that the Secretary be directed to send a letter to the Seattle Post-Intelligencer commending them for the editorial of February 17th, and stating that we, as Alaskans, appreciate its favorable comments and asking it to continue its efforts on our behalf; it was also directed that a similar letter be sent to William Randolph Hearst, Jr. Mr. Taylor seconded the motion and it was passed unanimously.

At the suggestion of Mr. Bartlett, the Secretary was directed to write a letter of thanks to George Gullefson, custodian of the Federal Building, for the use of the Senate Chambers by the Committee at this meeting.

Following a ten minute recess, discussion was resumed on the informational material to be prepared.

It was moved by Mr. Bartlett that the Secretary be directed to retain such professional and clerical help as may be necessary in the preparation of a pamphlet on Alaska Statehood, and that the text of the various insertions in this pamphlet be sent to the Chairman of the Committee for his approval, and that thereafter the Secretary, through the Director of Finance, ascertain the cost of publishing given quantities of this pamphlet, following which the members of the Committee be polled either by air mail or wire as to their decision on what should be done. The Secretary should also be directed to write to the members of the Alaska-Tennessee Plan delegation, describe the situation to them and invite their financial participation in this plan. The motion was seconded by Governor Stepovich and passed unanimously.

It was suggested by Governor Stepovich that the Statehood Committee should begin planning celebration programs in the event of Statehood in the near future.

The Resolutions Committee presented the following resolution:

RESOLUTION

TO: The President, officers and members of Operation Statehood, Anchorage, Alaska

The voluntary, unselfish and continuous efforts of Operation Statehood on behalf of securing Statehood for Alaska have proven of great value and assistance to our elected and appointed Territorial officials and agencies and to all of the people of Alaska. Adequate rewards for your faithful and untiring efforts can only come with the achievement of our ultimate goal of Statehood.

The Alaska Statehood Committee unanimously commends the efforts and work of Operation Statehood and extends thanks to each and every member of Operation Statehood.

Adopted: March 8, 1958
Juneau, Alaska

ALASKA STATEHOOD COMMITTEE

Robert B. Atwood, Chairman

Mr. Rivers asked unanimous consent of the members to the adoption of this resolution and that it be sent to the Operation Statehood group in Anchorage, and there being no objection, it was so ordered.

There was further discussion on the matter of a group going to Washington, and other methods of approach to the leaders in Congress were mentioned. At the suggestion of Delegate Bartlett, it was decided that he would contact members of Congress regarding the advisability of sending delegates to Washington, and he would notify the members of the Committee of the reactions.

Delegate Bartlett asked the unanimous consent of the Committee to add to the telegram being sent to Rep. John McCormack the following words: "We have been informed particularly by Delegate Bartlett of your splendid interest and we have already erected a monument to you in our minds and hearts." There being no objection, consent was granted.

There being no further business to come before the meeting, the meeting was adjourned sine die at 5:00 p.m.

APPROVED:

Mildred R. Hermann, Secretary

R. B. Atwood, Chairman

Constitutional Convention
 Secretariat/35
 January 24, 1956

Subject; Financial Report

There is set forth below an estimate of the actual financial obligations of the Constitutional Convention through January 21, 1956.

	<u>Amount Budgeted</u>	<u>Estimated Amount Obligated</u>	<u>Balance Available</u>
A. Delegates			
1. Salaries	61,325.00	49,356.00	11,969.00
2. Per Diem	88,620.00	69,371.72	19,248.28
3. Travel	9,182.98	9,182.98	.00
4. Social Security	<u>1,247.00</u>	<u>985.80</u>	<u>261.20</u>
Total	<u>160,374.98</u>	<u>128,896.50</u>	<u>31,478.48</u>
B. Secretariat			
1. Salaries	31,739.00	20,088.60	11,650.40
2. Other Staff	3,532.12	378.70	3,153.42
3. Technical and Consulting services.	25,000.00	18,773.00	6,227.00
4. Equipment	1,500.00	720.00	780.00
5. Supplies and Postage	3,500.00	3,027.13	472.87
6. Recording	8,000.00	5,216.74	2,783.26
7. Postage for delegates	<u>1,375.00</u>	<u>1,375.00</u>	<u>.00</u>
Total	<u>74,646.12</u>	<u>49,579.17</u>	<u>25,066.95</u>
C. Other Convention Costs			
1. Printing of Constitution and Election on Ratification	9,000.00	.00	9,000.00
2. Miscellaneous	<u>17,978.00</u>	<u>5,201.72</u>	<u>12,777.18</u>
Total	<u>26,978.90</u>	<u>5,201.72</u>	<u>21,777.18</u>
GRAND TOTAL	<u>262,000.00</u>	<u>183,677.39</u>	<u>78,322.61</u>

Constitutional Convention
 Secretariat/34
 January 16, 1961

Subject; Financial Report

There is set forth below an estimate of the actual financial obligations of the Constitutional Convention through January 14, 1956.

	<u>Amount Budgeted</u>	<u>Estimated Amount Obligated</u>	<u>Balance Available</u>
A. Delegates	61,325.00	43,581.00	17,744.00
1. Salaries	85,620.00	61,671.72	23,948.28
2. Per Diem	9,182.98	9,182.98	.00
3. Travel	<u>1,247.00</u>	<u>870.30</u>	<u>376.70</u>
4. Social Security			
Total	<u>160,374.98</u>	<u>115,306.00</u>	<u>45,068.98</u>
B. Secretariat			
1. Salaries	31,739.00	17,821.60	13,917.40
2. Other Staff Expenses	3,532.12	333.36	3,198.76
3. Technical and Consulting Expenses	25,000.00	16,488.00	8,512.00
4. Equipment	1,500.00	638.00	862.00
5. Supplies and Postage	3,500.00	2,625.48	874.52
6. Recording	8,000.00	6,867.74	1,132.26
7. Postage for Delegates	<u>1,375.00</u>	<u>1,375.00</u>	<u>.00</u>
Total	<u>74,646.12</u>	<u>46,149.18</u>	<u>28,496.94</u>
C. Other Convention Costs			
1. Printing of Constitution	9,000.00	.00	9,000.00
2. Miscellaneous	<u>17,978.00</u>	<u>956.30</u>	<u>17,022.60</u>
Total	<u>26,978.00</u>	<u>956.30</u>	<u>26,022.60</u>
Grand Total	<u>262,000.00</u>	<u>162,411.43</u>	<u>99,588.52</u>

SUBJECT: Financial Report

There is set forth below an estimate of the actual financial obligations of the Constitutional Convention through January 7, 1956.

	<u>AMOUNT BUDGETED</u>	<u>ESTIMATE OF AMOUNT OBLIGATED</u>	<u>BALANCE AVAILABLE</u>
A. Delegates			
1. Salaries	61,325.00	37,806.00	23,519.00
2. Per Diem	88,620.00	52,071.72	36,548.28
3. Travel	9,182.98	9,182.98	.00
4. Social Security	<u>1,247.00</u>	<u>754.80</u>	<u>492.20</u>
Total	<u>160,374.98</u>	<u>99,815.50</u>	<u>60,559.48</u>
B. Secretariat			
1. Salaries	31,739.00	15,648.60	16,090.40
2. Other Staff Expenses	3,532.12	289.90	3,242.22
3. Technical and Consulting Services	25,000.00	14,448.00	10,552.00
4. Equipment	1,500.00	464.00	1,036.00
5. Supplies and Postage	3,500.00	2,781.88	718.12
6. Recording	8,000.00	4,362.14	3,637.86
7. Postage for Delegates	<u>1,375.00</u>	<u>1,375.00</u>	<u>.00</u>
Total	<u>74,646.12</u>	<u>39,369.52</u>	<u>35,276.60</u>
C. Other Convention Costs			
1. Printing of Constitution and Election on Ratification	9,000.00	.00	9,000.00
2. Miscellaneous	<u>17,978.90</u>	<u>944.30</u>	<u>17,034.60</u>
Total	<u>26,978.90</u>	<u>944.30</u>	<u>26,034.60</u>
 Grand Total	 <u>262,000.00</u>	 <u>140,129.32</u>	 <u>121,870.68</u>

Constitutional Convention
 Secretariat/31
 December 12, 1955

SUBJECT: Financial Report

There is set forth below an estimate of the actual financial obligations of the Constitutional Convention to date plus the estimated obligations to be incurred through the recess period.

	<u>Amount Budgeted</u>	<u>Estimate of Amount Obligated</u>	<u>Balance Available</u>
A. Delegates			
1. Salaries	61,325.00	34,440.00	26,885.00
2. Per Diem	86,900.00		
(Transferred from Miscellaneous Fund)	1,720.00	47,751.72	40,868.28
3. Travel	6,000.00		
(Transferred from Miscellaneous Fund)	3,182.98	9,182.98	.00
4. Social Security	<u>1,247.00</u>	<u>688.80</u>	<u>558.20</u>
Total	<u>160,374.98</u>	<u>92,063.50</u>	<u>68,311.48</u>
B. Secretariat			
1. Salaries	30,133.00		
(Transferred from Miscellaneous Fund)	1,606.00	14,166.50	17,572.50
2. Other Staff Expenses	3,500.00		
(Transferred from Miscellaneous Fund)	32.12	261.50	3,270.62
3. Technical & Consulting Services	25,000.00	12,853.00	12,147.00
4. Equipment	1,500.00	414.00	1,086.00
5. Supplies & Postage	3,500.00	2,126.52	1,373.48
6. Recording	8,000.00	2,760.00	5,240.00
7. Postage for Delegates	<u>1,375.00</u>	<u>1,375.00</u>	<u>.00</u>
Total	<u>74,646.12</u>	<u>33,956.52</u>	<u>40,689.60</u>
C. Other Convention Costs			
1. Printing of Constitution & Election on Ratification	6,000.00		
(Transferred from Miscellaneous Fund)	3,000.00	.00	9,000.00
2. Miscellaneous	27,520.00		
(Less transfer for recess expenses)	- 6,541.10		
(Less transfer for Election on Ratifica- tion)	<u>- 3,000.00</u>	<u>525.30</u>	<u>17,453.60</u>
Total	<u>26,978.90</u>	<u>525.30</u>	<u>26,453.60</u>
GRAND TOTAL	<u><u>262,000.00</u></u>	<u><u>126,545.32</u></u>	<u><u>135,454.68</u></u>

Constitutional Convention
 Secretariat/27
 December 3, 1955

Subject; Financial Report

There is set forth below an estimate of the actual financial obligations of the Constitutional Convention through December 3, 1955

	Amount <u>Budgeted</u>	Estimated <u>Amount Obligated</u>	Balance <u>Available</u>
A. Delegates	61,325.00	21,285.00	40,040.00
1. Salaries			
2. Per Diem	86,900.00	30,211.72	56,688.28
3. Travel	6,000.00	6,000.00	.00
4. Social Security	<u>1,247.00</u>	<u>425.70</u>	<u>821.30</u>
Total	<u>155,472.00</u>	<u>57,922.42</u>	<u>97,549.58</u>
B. Secretariat			
1. Salaries	30,133.00	7,144.54	22,988.46
2. Other staff Expenses	3,500.00	126.30	3,373.70
3. Technical & Consulting services	25,000.00	5,871.00	19,129.00
4. Equipment	1,500.00	214.00	1,286.00
5. Supplies & Postage	3,500.00	1,826.52	1,673.48
6. Recording	8,000.00	2,760.00	5,240.00
7. Postage for Delegates	<u>1,375.00</u>	<u>1,375.00</u>	<u>.00</u>
Total	<u>73,008.00</u>	<u>19,317.36</u>	<u>53,690.64</u>
C. Other Convention Costs			
1. Printing of Constitution	6,000.00	.00	6,000.00
2. Miscellaneous	<u>27,520.00</u>	<u>428.30</u>	<u>27,091.70</u>
Total	<u>33,520.00</u>	<u>428.30</u>	<u>33,091.70</u>
GRAND TOTAL	<u>262,000.00</u>	<u>77,668.08</u>	<u>184,331.92</u>

Subject; Financial Report

There is set forth below an estimate of the financial obligation incurred by the Constitutional Convention to date.

	<u>Amount Budgeted</u>	<u>Estimated Amount Obligated</u>	<u>Balance Available</u>
A. Delegates			
1. Salaries	61,325.00	15,615.00	45,710.00
2. Per Diem	86,900.00	22,651.72	64,248.28
3. Travel	6,000.00	6,000.00	.00
4. Social Security	<u>1,247.00</u>	<u>312.30</u>	<u>934.70</u>
Total	<u>155,472.00</u>	<u>44,579.02</u>	<u>110,892.98</u>
B. Secretariat			
1. Salaries	30,133.00	5,071.54	25,061.46
2. Other Staff Expenses	3,500.00	84.84	3,415.16
3. Technical and Consulting Services	25,000.00	2,700.00	22,300.00
4. Equipment	1,500.00	196.50	1,303.50
5. Supplies and Postage	3,500.00	2,403.21	1,096.79
6. Recording	8,000.00	2,561.60	5,438.40
7. Postage for Delegates	<u>1,375.00</u>	<u>1,375.00</u>	<u>.00</u>
	<u>73,008.00</u>	<u>14,392.69</u>	<u>58,615.31</u>
C. Other Convention Costs			
1. Printing of Constitution	6,000.00	.00	6,000.00
2. Miscellaneous	<u>27,520.00</u>	<u>200.00</u>	<u>27,320.00</u>
Total	<u>33,520.00</u>	<u>200.00</u>	<u>33,320.00</u>
GRAND TOTAL	<u>262,000.00</u>	<u>59,171.71</u>	<u>202,828.29</u> ***-----

Constitutional Convention
 Secretariat/17
 November 22, 1955

Subject; Financial Report

There is set forth below an estimate of the financial obligations incurred by the Constitutional Convention during the period November 8 to 19, 1955.

	<u>Amount Budgeted</u>	<u>Estimate of Amount Obligated</u>	<u>Balance Available</u>
A. Delegates			
1. Salaries	61,325.00	8,937.30	52,387.70
2. Per Diem	86,900.00	14,400.00	72,500.00
3. Travel	6,000.00	.00	.00
4. Social Security	<u>1,247.00</u>	<u>196.80</u>	<u>1,050.20</u>
Total	<u>155,472.00</u>	<u>29,534.10</u>	<u>125,937.90</u>
B. Secretariat			
1. Salaries	30,133.00	2,728.92	27,404.08
2. Other Staff expenses	3,500.00	44.10	3,455.90
3. Technical and Consulting Equipment	25,000.00	1,800.00	23,200.00
4. Equipment	1,500.00	195.50	1,304.50
5. Supplies and Postage	3,500.00	979.58	2,520.42
6. Recording	8,000.00	2,120.00	5,880.00
7. Postage for delegates	<u>1,375.00</u>	<u>216.00</u>	<u>1,159.00</u>
Total	<u>73,008.00</u>	<u>8,084.10</u>	<u>64,923.90</u>
C. Other Convention Costs			
1. Printing of Constitution	6,000.00	.00	6,000.00
2. Miscellaneous	<u>27,520.00</u>	<u>150.00</u>	<u>27,370.00</u>
Total	<u>33,520.00</u>	<u>150.00</u>	<u>33,370.00</u>
Grand Total	<u>262,000.00</u>	<u>37,768.20</u>	<u>224,231.80</u>

*Social Security

** This is a partial obligation of \$25.00 postage allocated per delegate.

***Bus Transportation @ \$30.00 per day for 5 days.

Constitutional Convention
Convention/1
November 12, 1955

REPORT
OF THE
COMMITTEE ON ADMINISTRATION

Mr. President: Your committee on Convention Administration respectfully submits the following report:

For purposes of planning the balanced and co-ordinated use of the Convention appropriations so as to carry out the intent of Chapter 46, SLA 1955, your committee has prepared a tentative allocation of the funds available to the Convention. This allocation is predicated on the possibility of the Convention's lasting the full period of 75 days and therefore indicates the maximum liabilities which might be incurred. The budget is not intended to restrict the later adjustment of particular items, should necessities demand changes, ~~and does not by this allocation authorize any expenditure of funds, without the approval of the Convention.~~ The tentative allocation is as follows:

TENTATIVE ESTIMATE OF COSTS

<u>APPROPRIATION FOR CONVENTION</u>	\$ 300,000.
Less: Estimated election expenses	38,000.
	<hr/>
	\$ 262,000.

Corrected per Journal of November 14, 1955

ESTIMATED CONVENTION COSTS

A. DELEGATES

1. Salary @ \$15.00 per day for 75 days	\$ 61,325.
2. Per Diem @ \$20.00 per day for 79 days	86,900.
3. Travel of Delegates (1 round trip)	6,000.
4. Social Security contribution	1,247.

Estimated Total Expenses of Delegates \$ 155,472.

B. SECRETARIAT

1. Personal Service of Administrative Staff	
1 Chief Clerk @ \$30.00 per day	\$ 2,400.
1 Assistant Chief Clerk @ \$24.00 per day	1,920.
1 Sergeant-at-Arms @ \$21.00 per day	1,680.
4 Stenographers @ \$22.00 per day	7,040.
3 Clerk-Typists @ \$21.00 per day	3,360. 5,040.
1 Mimeograph Operator @ \$21.00 per day	1,680.
1 Doorkeeper @ \$18.00 per day	1,440.
1 Messenger @ \$18.00 per day	1,440.
1 Message Center Chief @ \$21.00 per day	1,680.
1 Recording Clerk @ \$25.00 per day	2,000.
1 Librarian - Research Assistant @ \$25.00 per day	2,000.
2. Salary of Secretary @ \$31.66 per day plus \$12.00 per diem	3,493.

Total Personal Services \$ ~~30,133.~~ 31,813.

3. Other Staff Expenses, including Travel and Social Security	\$ 3,500.
4. Technical and Consulting Services	25,000.
5. Equipment	1,500.
6. Supplies and Postage	3,500.
7. Recording	8,000.
8. Postage for Delegates	1,375.

Total Secretariat Expenses \$ ~~73,008.~~ 74,688.

employees be placed in the discretion of the Secretary. It is contemplated that some of the positions indicated may not be filled until the work load increases, and recommendations for additional part-time personnel may be later made. The salaries indicated would be paid for each calendar day during the full session of the Convention except for any recess called pursuant to Section 1 of Chapter 46, S.L.A. 1955. No overtime salaries will be paid, but the personnel will be engaged with the understanding that overtime work necessary is compensated for by the regular salary.

2. Salary of the Secretary: The Committee recommends that the salary of the Secretary, as stated in the estimate of costs, which is the same amount received in his capacity as Executive Officer of the Alaska Statehood Committee be continued together with the regular Territorial per diem of \$ 12.00; and it further recommends that this salary be paid by reimbursing the Statehood Committee for such salary and per diem for the period commencing November 8, 1955, to the time of ~~final adjournment of the Convention~~ *completion of his duties as determined by the President.*
3. The item for other staff expenses is intended to cover any contingent expenses that may arise and be authorized for payment by the Committee on Administration.

4. This item tentatively allocated for technical and consulting services is shown in the same amount as was budgeted in the report of the Statehood and Federal Relations Committees of the 1955 Legislature to the full Legislature in recommending the appropriation of \$300,000. When technical and consulting services may be requested by the Convention, this amount will be available.
5. The item tentatively allocated for equipment is to cover the obtaining of typewriters, mimeograph machines and such other equipment and furniture as may be necessary.
6. The item tentatively allocated for supplies and postage is to cover the purchase of stationery supplies of all kinds, including letterhead stationery for the Convention for the use of Delegates bearing the names of all Delegates on a margin, postage for official mail of the Convention, and other necessary supplies.
7. The recording item is allocated for the possibility of the making of a tape recording of the plenary sessions.
8. The item for postage is allocated as an allowance of \$25.00 for each Delegate.

C. OTHER CONVENTION COSTS:

1. The item for printing of the Constitution is intended to provide for the printing of copies of the Constitution as finally drafted.
2. The item for miscellaneous expenses is the otherwise unallocated balance of available convention funds.

OTHER MATTERS

It was further determined to recommend as follows:

1. Weekly pay: That all employees and Delegates be paid weekly.
2. Committee Rooms: That the recommendations of the Secretary as to committee room locations be accepted and the Secretary asked to report said room locations to committee Chairmen.
3. Lockers for Delegates: That lockers be provided for each Delegate without cost to the body except for drayage.
4. Bus Transportation: That the Secretary make recommendations to the committee as to daily bus transportation for Delegates and for administrative and technical staff, at the expense of Delegates and staff.

5. Privacy of Convention Floor: That the floor of the Convention Hall be appropriately designated by ropes across posts.
6. Expenditure of Funds: That the Secretary be authorized to incur obligations for purposes budgeted for the period November 8, 1955, *until the work of the Convention and its Secretariat is completed,* ~~to date of final adjournment~~ provided that approval of the Committee on Administration is first obtained as to any one item exceeding one hundred dollars in cost.
7. Reports and Records: That the Secretary maintain such records and render such reports on financial matters as may be requested by the Committee.
8. Flags: That suitable Alaskan and American flags be procured for the Convention Hall.
9. Desks and Chairs: That the matter of desks and chairs for Delegates be explored.
10. Daily Prayers: That henceforth prayers imploring the assistance of Almighty God and His blessings on our deliberations be held in the Assembly every morning before undertaking the daily business of the body, and that one or more of the clergy of the area be invited to officiate in that service and that the Secretary be requested to make the necessary arrangements.