

CONSTITUTIONAL CONVENTION

530 Bound ledger maintained by Secretariat with record of documents numbered
and reproduced by Secretariat

530

JOURNAL

Note by K. D. Nordal:-

Three issuances came out as Secretariat/12, namely,

- (1) The memo listed on the opposite page, dated November 21, 1955
- (2) List of Committee memberships, dated November 18, 1955
- (3) Agenda - Meeting of Committee Chairmen, November 22, 1955
(see/18)

(2) Above shows cross-referencing to other ^{committee} memberships of each delegate, and the vice chairmen and secretaries.
(see also unnumbered Convention document of Nov. 15, 1955)

Secretariat Documents

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23	23/ Agenda Luncheon Meeting, Comm. Chrmn.	23
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29	29/ Agenda, Meeting Comm Chrmn Dec 7	29
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 V/ Rights
 Reg
 VIII/ Exec
 X/ Res / Tax
 XII/ Lec
 XIII/ Re
 XIV/ RR

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Note by K.D. Nordlie :- See also Secretariat/12 of Nov. 18, 1955 ←

Note by K.D. Nordlie :- Convention/9 was also
assigned to Summary Progress
Report No. 2

Convention Documents

1	1/ Report of Comm. on Admin. (Budget)	2
2	2/ Draft Rules (Report of Rules Comm.)	3
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	Unnumbered List of Committee Membership	
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5	5/ Report of Comm. on Res. and Rec. (Intent to produce Fund. Consti.)	5
6	6/ Summary Progress Report No. 1 Convention Committees	6
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8	8/ Legislative Committee report re Capital not Legislative Matter	8
9	9/ Report of Committee XIV on Proposal 10 on Intergovernmental Relations	9
10	10/ Proposed Resolution: Convention Recess	10
11	11/ Administration Comm. Report on Outside Distribution	11
12	12/ Report to Convention by Comm. Chairman	12
13	13/ Report from Rules Comm. on Proposed Rules Changes	13
14	14/ Summary Progress Report	14
15	15/ Committee Work Memorandum	15
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18	18/ Rules Committee Report on Speed-Up	18
19	19/ Possible Joint State Election Schedule	19

Conven/
Rules/
Comm. Rec
Proposals
V/Rights
eg
VIII/Exec
X/Res
Tax
XII/Loc
XIII/Re
XIV/RN

I Committee on Rules

- 1 1/ Rules ~~Amendment~~ ~~First~~ ~~Rule~~ ~~50~~ Suggested Redraft of
- 2 2/ Draft Convention Schedule
- 3 3/ Rules 16 c and 8 a redrafts

1
2
3

I/Rules/

Proposals

V/Rights of

VIII/Exec

X/Res/Tax

XII/Loc

XIII/Re

XIV/RR

II Committee on Administration

- | | | |
|----|----------------------|----|
| 1 | 1/ Minutes, Nov. 11 | 1 |
| 2 | 2/ Minutes, Nov. 12 | 2 |
| 3 | 3/ Minutes, Nov. 14 | 3 |
| 4 | 4/ Minutes, Nov. 16 | 4 |
| 5 | 5/ Minutes, Nov. 17 | 5 |
| 6 | 6/ Minutes, Nov. 21 | 6 |
| 7 | 7/ Minutes, Nov. 22 | 7 |
| 8 | 8/ Minutes, Nov. 25 | 8 |
| 9 | 9 MINUTES DEC. 6 | 9 |
| 10 | 10/ Minutes, Dec. 9 | 10 |
| 11 | 11/ Minutes, Dec. 13 | 11 |

II/Adm/

Committee
ProposalsV/Rights
Reg

VIII/Exec

X/Res
Tax

XII/Loa

XIII/Re

XIV/RR

III. Committee on Style and Drafting

1	1/ Minutes, First Meeting	1
2	2/ Minutes, Second Meeting	2
3	3/ Minutes, Third Meeting	3
	Unnumbered Drafting Manual	
4	4/ Drafting Manual	4
5	5/ Minutes, Fourth Meeting	5
6	6/ Minutes, Fifth Meeting	6
7	7/ Minutes, Sixth Meeting	7
8	8/ Minutes, Seventh Meeting	8
9	9/ Memorandum, target Dates	9
10	10/ Check List - Minutes 8 th met	10
11	11/ Minutes, Ninth Meeting	11
12	12/ Minutes, tenth Meeting	12
13	13/ Minutes, Eleventh Meeting	13
14	14/ Minutes, twelfth Meeting	14
15	15/ Memorandum on Miscellaneous Provisions - Minutes 13 th met	15
16	16/ Minutes	
17	17/ Minutes	
18	18/ Minutes	
19	19/ Minutes	
20	20/ Minutes	
21	21/ Minutes	
22	22/ Rules for uniformity	
23	23/ Minutes, January 21	
24	24/ Minutes, January 23	
25	25/ Minutes, January 24	
26	26/ Minutes, January 25	
27	27/ Minutes, January 26	
28	28/ Minutes, January 27	
29	29/ Minutes, January 28	
30	30/ Minutes, January 29	
31	31/ Minutes, January 30	
32	32/ Minutes, January 31	
33	33/ Minutes, February 1	
34	34/ Minutes, February 2	
35	35/ Minutes, February 3	

36 36/ Minutes, February 5 and
adjournment since the

IF Committee on Ordinances and Transitional Measures

1	1/ Minutes, Nov. 15, 16, 21, 22, 23, 25, 28	1
2	2/ Draft transitional Provisions	2
3	3/ Leitner Plan	3
4	4/ Ordinance Draft	4

I Committee on Preamble and Bill of Rights

1	1/ Minutes	Nov. 15	1
2	2/ Minutes	Nov. 17	2
3	3/ Minutes	Nov. 18	3
4	4/ Minutes	Nov. 21	4
5	5/ Minutes	Nov. 23	5
6	6/ Minutes	Nov. 25	6
7	7/ Minutes	Nov. 29	7
8	8/ Minutes	Nov. 25	8
9	9/ Minutes	Nov. 29	9
10	10/ Minutes	Nov. 30	10
11	11/ Minutes	Dec. 1	11
12	12/ Minutes	Dec. 2	12
13	13/ Minutes	Dec. 6	13
14	14/ Minutes	Dec. 7	14
15	15/ Minutes	Dec. 9	15
16	16/ Minutes	Dec. 10	16
17	17/ Minutes	Dec. 13	17
18	18/ Minutes	Dec. 13	18

Comm. Rec
Proposals

V/Rights

Reg

VIII/Exec

X/Res
Tax

XII/Loc

XIII/Re

XIV/RR

VI. Committee on Suffrage, Elections,
and Apportionment

- | | | |
|---|---|---|
| 1 | VI/Elections/1 - Breakdown on Apportionment for CC (Chap. 46) | 1 |
| 2 | 2 Minutes, First Meeting | 2 |

Comm. Rec
Proposals

VII/Lea

VIII/Exec

X/Res/Tax

XII/Loo

XIII/Re

XIV/RR

VII. Legislative Branch

1	1/ Minutes, November 15	1
2	2/ Minutes, November 16	2
3	3/ Minutes, November 17	3
4	4/ Minutes, November 18	4
5	5/ Minutes, November 21	5
6	6/ Minutes, November 22	6
7	7/ Minutes, November 23	7
8	8/ Minutes, November 28	8
9	9/ Minutes, November 30	9
10	10/ Minutes, November December	

Committee Proposals

VII/Leg

VIII/Exec

X/Res/Tax

XII/Loc

XIII/So

XIV/RR

VIII. Executive Branch

9	9/ Minutes, tenth Meeting	9
10	10/ Minutes, Eleventh Meeting	10
11	11/ Draft Article	11
13	13/ Minutes, 13 th Meetings	13

Committee
Proposals

VIII/Exec

X/Res/Tax

XII/Loa

XIII/Re

XIV/RR

IX. Judiciary Branch

1	1/ Minutes, First Meeting	1
2	2/ Minutes, Second Meeting	2
3	3/ Minutes, Third Meeting	3
4	4/ Minutes, Nov. 25	4
5	5/ Minutes, Nov. 28	5
6	6/ Minutes, Dec. 1	6
7	7/ Minutes, Dec. 2	7
8	8/ Minutes, Dec. 3	8
9	9/ Minutes, Dec. 5	9
10	10/ Minutes, Dec. 6	10

Committee
Proposals

IX/Jud

X/Res/
Tax

XII/Loq

XIII/Re

XIV/RR

F. Committee on Resources

1	1/ Minutes, Nov. 16, 17, 18, 21	1
—	Unnumbered Minutes For Nov. 22 and Press Release of same	—
2	2/ Minutes, Nov. 22	2
3	3/ Minutes, Nov. 23	3
4	4/ Minutes, Nov. 25	4
5	5/ Minutes, Nov. 26	5
6	6/ Slaughter Memorandum on Resource Provisions of enabling acts for Western States and Alaska	6
7	7/ James Crawford's Statement	7
8	8/ Minutes, Nov. 29	8
9	9/ Minutes, Nov. 29	9
10	10/ Minutes, Nov. 30	10
11	11/ Minutes, Dec. 1	11
12	12/ Minutes, Dec. 2, 3, 4	12
13	13/ Bartlett Telegram From Heintzleman	13

Committee
Proposals

X/Res/
Tax

XII/Lo

XIII/Re

XIV/RR

XI. Committee on Finance and Taxation

1	1/ Memo from J M re Organic Act Limitations on Alaska	1
2	2/ Minutes, First Meeting	2
3	3/ Minutes, Second Meeting	3
4	4/ Minutes, Third Meeting	4
5	5/ Minutes, Nov. 18	5
6	6/ Minutes, Nov. 21	6
7	7/ Minutes, Nov. 22	7
8	8/ Minutes, Nov. 23	8
9	9/ Minutes, Nov. 24	9
10	10/ Minutes, Nov. 25	10
11	11/ Minutes, Nov. 28	11
12	12/ Minutes, Nov. 30	12
13	13/ tentative draft of section on Debt Limitation	13
14	14/ Minutes, Dec. 1	14
15	15/ Minutes, Dec. 2	15
17	17/ Hearing Minutes, Dec. 3	17
18	18/ Minutes Dec 5	18
19	19/ Minutes Dec. 6	19
20	20/ Minutes, Dec. 7	20
21	21/ Minutes, Dec. 8	21
22	22/ Minutes, Dec. 9	22
23	23/ Minutes, Dec. 10	23
24	24/ Minutes, Dec. 11	24
25	25/ Minutes, Dec. 13	25
26	26/ Memorandum on Draft	26
27	27/ Memorandum: PAS comments on Finance Article	27
28	28/ Minutes, Jan. 13	
29	29/ Minutes, Jan. 15	
30	30/ Minutes, Jan. 26, 27	

XII Committee on Local Government

1	1/ Minutes, First Meeting	1
2	2/ Agenda for Nov. 16	2
3	3/ General Work Program	3
4	4/ Agenda for Nov. 17	4
5	5/ Minutes, Second Meeting	5
6	6/ Memo: Local Gov. in Finland ✓	6
7	7/ Minutes, Third Meeting	7
8	8/ Agenda for Nov. 18	8
9	9/ Minutes, Fourth Meeting	9
10	10/ Minutes, Fifth Meeting	10
11	11/ Agenda, Nov. 21	11
12	12/ Minutes, Sixth Meeting - see 116	12
13	13/ Minutes, Seventh Meeting - see 116	13
14	14/ Minutes, Eighth Meeting	14
15	15/ Minutes, Ninth Meeting - see 116	15
16	16/ Minutes, Tenth Meeting	16
	All minutes to date as one document	
17	17/ Minutes, Eleventh through Eighteenth	17
18	18/ Minutes, DeFourth through Dec. 10	18
19	19/ Minutes Dec. 10 - 17 [19]	19
20	20/ Summary of minutes after recess	20

Proposals

XII/Loc

XIII/Re

XIV/RR

XIII. Direct Legislation, Amendment and Revision

2	2/ Minutes, November 22	2
3	3/ Minutes	3
4	4/ Minutes, November 28	4
5	5/ Minutes, November 29	5
6	6/ Minutes, November 30	6
7	7/ Minutes, December 1	7
9	9/ Minutes, December 5	9
10	10/ Minutes, December 6	10
11	11/ Minutes, December 7	11

XIV Committee on Resolutions and Recommendations

1	1/ Minutes 1 st Meetings	1
2	2/ Minutes 2 nd Meetings	2
3	3/ Minutes 3 rd	3
4	4/ Minutes 4 th	4
5	5/ Minutes 5 th	5
6	6/ Minutes 6 th	6
7	7/ Minutes 7 th	7
8	8/ Minutes 8 th	8
9	9/ Minutes 9 th	9
10	10/ Minutes 10 th	10
11	11/ Minutes 11 th	11
12	12/ Minutes 12 th	12
13	13/ Minutes 13 th	13

Committee Proposals

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2	Judiciary	2
3	Direct Legislation, Amendment and Revision	3
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5	Legislative Branch	5
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7	Bill of Rights	7
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11	Ordinance - 1 st Election of the Governor	11
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16	transitional transitional Ordinances	16
17	Tennessee Plan	17

Constitutional Convention
Secretariat/2
November 12, 1955

MEMORANDUM

Subject: Format, Numbering and Distribution of Documents

1. The purpose of this staff memorandum is to suggest an orderly procedure for the handling of Convention documentation. Adherence to an agreed procedure such as suggested will expedite the work of the Committees and the Convention and will ensure proper classification of records for historical purposes.

2. Format: Every paper, memorandum, or other document reproduced for Convention or Committee use should bear the following identification: (a) "Alaska Constitutional Convention" (b) a classification number assigned by the Secretariat; (c) Date; (d) Heading, such as Resolution, Memorandum, Draft Article, or Committee Report; and (e) Title. Proposals offered by Delegates should bear the name of the originator on the initial draft only.

3. Paragraphs of Committee reports, memoranda, etc. should be numbered to expedite discussion.

4. Numbering of Documents: The Secretariat will supply a number for all Secretariat, Committee, and Convention documents which are intended for Committee or Convention use.

5. Documents will be classified and consecutively numbered as follows:

- a. Documents presented to the Convention as a body, including reports from Committees -- "Convention /1"
- b. Documents originating in the Secretariat and intended for general use of the Delegates -- "Secretariat /1"

c. Committee documents will bear the number and abbreviation of the respective committees for which a document is prepared as shown in parenthesis below:

- I. Committee on Rules (I/Rules/1)
- II. Committee on Administration (II/Adm/1)
- III. Committee on Style and Drafting (III/Style/1)
- IV. Committee on Ordinances and Transitional Measures (IV/Ord/1)
- V. Committee on Preamble and Bill of Rights (V/Rights/1)
- VI. Committee on Suffrage, Elections, and Apportionment (VI/Elections/1)
- VII. Committee on Legislative Branch (VII/Leg/1)
- VIII. Committee on Executive Branch (VIII/Exec/1)
- IX. Committee on Judiciary Branch (IX/Jud/1)
- X. Committee on Resources (X/Resources/1)
- XI. Committee on Finance and Taxation (XI/Finance/1)
- XII. Committee on Local Government (XII/Local Gov't/1)
- XIII. Committee on Direct Legislation, Amendment, and Revision (XIII/Amendment/1)
- XIV. Committee on Resolutions and Recommendations (XIV/Resolutions/1)

d. The Journal of the Convention will bear the title "Journal", the number of the Journal, the date of the session reported in the journal, and the date on which the journal is issued.

e. Convention documents drawn up during the temporary organization of the Convention are labeled "Temp/1".

6. Successive drafts of the same document will retain the same number and be distinguished by alphabetical lettering as follows: (I/Rules/1/b). The final version of a document will also bear the words "As Approved."

7. Record and Custody of Documents. The Secretariat will maintain a log of the documents which are given numbers and will set aside for historical purposes at least five copies of each mimeographed document and at least one copy of each typed document.

8. Distribution of Documents. A copy of each Convention and Secretariat document and of each Journal shall be distributed to each Delegate. A copy of each Committee document shall be distributed to each member of the respective committee and to each Committee Chairman.