

Alexandria Electoral Board Meeting Minutes

July 28, 2022
9:30 am
132 N. Royal St., Suite 100

Chairman Brown called the July 28, 2022, meeting to order at 9:32 a.m. Present were the three members of the Alexandria Electoral Board (Bruce A. Brown, Jack Powers, and Mary Lyman); Angie Maniglia Turner, General Registrar; Mark Hirschman, Elections Manager; and two members of the public (Herb Mannis and Lisa Koteen Gerchick).

Electoral Board Reports and Previous Minutes

Ms. Lyman moved to approve the minutes from the May 18th, June 20th, June 22nd, and June 27th, 2022 meetings, Mr. Powers seconded the motion and it passed unanimously.

Election Officers

Ms. Maniglia Turner presented the Board with additions and deletions to the list of appointed election officers. The Board reviewed the list. Mr. Powers moved to approve the election officer appointment list; Ms. Lyman seconded the motion, and it passed unanimously.

Election Office Report

Ms. Maniglia Turner reported on current registered voter statistics, campaign finance reports, and 2022 legislative changes. Discussion ensued regarding ballot on demand machines and the third-party vendor for vote by mail. Ms. Maniglia Turner recapped the June 21 Democratic Primary Election and updated the Electoral Board on preparations for the November 8 General Election.

Election Calendar

Ms. Maniglia Turner proposed locations and hours for in-person early voting. Ms. Lyman made a motion to approve the proposed hours and locations; Mr. Powers seconded the motion, and the motion passed unanimously.

Polling Places

Mr. Powers made a motion to temporarily relocate the Chinquapin precinct polling place from the Chinquapin Center to Alexandria City High School (ACHS), for the conduct of the November 8 General Election. Ms. Lyman seconded the motion and the motion passed unanimously.

Use of Jury Questionnaires for List Maintenance Activities

Mr. Brown made the following motion:

“On the first workday in March, the General Registrar will request from the Jury Coordinator of the Circuit Court of Alexandria copies of Jury Questionnaires, from the most recent cycle of juror recruitment, those questionnaires in which the respondents indicated that they were not US citizens.

Upon receipt of these responses from the Jury Coordinator, the General Registrar will take the following actions:

1. Verify whether these individuals are registered voters in the City of Alexandria.
2. Check whether those individuals who are registered have any history of voting.
3. Mail to those individuals who are registered and who indicated that they are not US citizens, a citizen confirmation letter.
4. Delete from the voter registration system those individuals who are sent a citizenship confirmation letter who indicate that they are not citizens of the US or who do not respond to the citizen confirmation letter within fourteen days and have no history of voting.
5. With the approval of the Electoral Board, forward to the Jury Coordinator, the names of those individuals who confirm (contrary to the information provided in their Jury Questionnaire) that they are US citizens or are no longer a registered voter in the City of Alexandria. (Providing false information on a Jury Questionnaire form is considered perjury under Virginia law).
6. With the approval of the Electoral Board, cancel the voter registration and forward to the Commonwealth Attorney of the City of Alexandria for possible legal action the names of those individuals (along with the appropriate supporting materials) that have indicated they are not US citizens or have not responded to the citizenship confirmation letter within 14 days, but are registered voters and have a history of voting.

(Making a materially false statement on a voter registration form constitutes the crime of Electoral Fraud, which is punishable under Virginia law as a felony. Violators may be sentenced up to 10 years in prison, or up to 12 months in jail and/or fined up to \$25,000)."

Mr. Powers seconded the motion, and the motion passed unanimously.

Closed Session

At 12:15 p.m. Mr. Brown made a motion to go into closed session for the purpose of discussing personnel matters pursuant to the Virginia Freedom of Information Act (§ 2.2-3711). Mr. Powers seconded the motion and it passed unanimously.

At 12:52 p.m. Mr. Powers made a motion to reconvened in open session. Ms. Lyman seconded the motion and it passed unanimously. Each member affirmed that to the best of their knowledge, only business matters related to personnel matters were discussed in closed session and no votes were taken.


Future Board Meetings

The Board scheduled the following meetings:


Wednesday, September 7 – 9:30am Electoral Board Meeting
Monday, November 7 – 9:30am Pre- Election Meeting
Wednesday, November 9 – 9:30am Canvass
Wednesday, November 9 – 10am Provisional Ballot Hearing

Tuesday, November 15 – 9:30am Conclusion of Canvass


At 12:53 p.m., Mr. Powers moved to adjourn the Board meeting, Ms. Lyman seconded the motion and it passed unanimously.



Jack Powers
Secretary



Bruce A. Brown
Chairman



Mary Lyman
Vice Chair