

City of Alexandria, Virginia

MEMORANDUM

DATE: AUGUST 31, 2022

TO: GLORIA SITTON
OFFICE OF CITY CLERK AND CLERK OF COUNCIL

THRU: KARL W. MORITZ, DIRECTOR
DEPARTMENT OF PLANNING & ZONING

FROM: DONNA FOSSUM, VICE-CHAIR
BEAUREGARD URBAN DESIGN ADVISORY COMMITTEE (BDAC)

SUBJECT: FY 2022 ANNUAL REPORT OF THE BEAUREGARD URBAN DESIGN
ADVISORY COMMITTEE (BDAC)

I am pleased to present this annual report for the Beauregard Urban Design Advisory Committee (commonly called “BDAC”) for fiscal year 2022, as required by City Code Section 2-4-7(i)(1).

The nine-member committee is comprised of four citizen appointees (one “at-large”), one citizen business community appointee, and four professional member appointees. Pete Benavage (Chair), Donna Fossum (Vice Chair), and Fatimah Mateen are citizen appointees, and Carolyn Griglione was the at-large citizen appointee. Bud Jackson was the appointee representing the business community. Abed Benzina and Christine Hoeffner are design professional appointees, as are Jill Phaneuf and Gus Ardura, who were both appointed in September 2021. Samantha Moore filled the at-large citizen appointment in November 2021. Two committee seats are currently vacant; one citizen appointee, and one business community representative. Long-time chair Pete Benavage recently moved from the city.

BDAC is charged with reviewing Development Special Use Permit (DSUP) applications submitted within the Beauregard Small Area Plan (BSAP) to ensure compliance with the City’s Beauregard Design Standards and Guidelines. BDAC provides guidance to staff and applicants and makes recommendations to the Planning Commission and City Council through the Director of Planning and Zoning. BDAC meetings are scheduled as needed to review projects.

The only meeting during FY 2022 was held on September 27, 2021, which was a meeting for staff to provide project updates and for the Committee to take action on adopting bylaws and discuss other matters. There were no new development applications, in contrast to a busy prior year. More activity is anticipated for FY2023, with potential projects anticipated on two sites within Mark Center.

Two committee member terms are set to expire during FY 2023. Staff and the committee will continue to recruit for the two current vacancies. Board attendance for FY 2022 was as summarized in the attached table.

Attachment: Attendance Form

**CITY OF ALEXANDRIA
BOARDS AND COMMISSIONS
MEETINGS ATTENDANCE REPORT**

July 1, 2021 THROUGH June 30, 2022

COMMISSION: Beauregard Urban Design Advisory Committee

CHAIRPERSON: Pete Benavage (resigned due to move)

MEMBER'S NAME	2021						2022					
	Jul	Aug	Sept 27	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Pete Benavage, Chair	--	--	X	--	--	--	--	--	--	--	--	--
Donna Fossum, Vice-Chair	--	--	X	--	--	--	--	--	--	--	--	--
Abed Benzina	--	--	X	--	--	--	--	--	--	--	--	--
Bud Jackson	--	--	X	--	--	--	--	--	--	--	--	--
Fatimah Mateen	--	--	X	--	--	--	--	--	--	--	--	--
Christine Hoeffner	--	--	X	--	--	--	--	--	--	--	--	--
Gus Ardura			X	--	--	--	--	--	--	--	--	--
Jill Phaneuf			X	--	--	--	--	--	--	--	--	--
Carolyn Griglione	--	--	U	--	--							
Samantha Moore					--	--	--	--	--	--	--	--
<i>Citizen - Vacant</i>												
<i>Bus. Community - Vacant</i>												

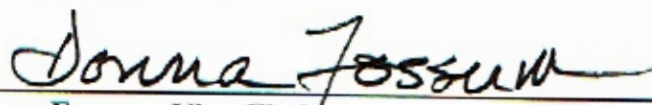
INDICATE:

**X - FOR PRESENT
E - FOR EXCUSED
U - FOR UNEXCUSED**

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- Carolyn Griglione (term ended November, 2021)

APPROVED:



Donna Fossum, Vice-Chair