

**City of Alexandria
Department of Recreation,
Parks and Cultural Activities**

FY2023 FEE SCHEDULE

Effective July 1, 2022



City of Alexandria
Department of Recreation, Parks and Cultural Activities
FY 2023
Fee Schedule - Effective July 1, 2022

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**FEE GUIDELINES FOR GROUPS RENTING FIELDS,
FACILITIES AND EQUIPMENT**

Fees are based upon whether the applicant is a for-profit business, a non-profit organization, an unincorporated group acting as a nonprofit, or an individual **AND** if the applicant is local to or a resident or nonresident of Alexandria. All for-profit use and all fundraisers, are assessed Group A fees.

A. For-Profit/Nonresident/Business/Non-local/Local or nonlocal Fundraisers

Includes all local and nonlocal businesses, as well as nonprofit organizations/unincorporated groups not located within City limits, and individuals not residing in the City. Also, in Group A are resident/local individuals and organizations/unincorporated groups organizing fundraisers that are accepting donations or charging:

- entry fees to the event,
- fees for merchandise, food, and/or beverages in support of raising funds/ make a profit,
- other fees and/or sales supporting fundraising efforts for any organization, group, activity, or events.

B. Resident/Local

Includes City residents and local organizations, civic organizations, homeowner associations, and local and state political organizations located within the City limits of Alexandria.

- City residents and local nonprofit organizations/unincorporated groups, who are charging fees, selling merchandise, or hosting a fundraiser, will be charged fees for Group A.

C. City Agencies/City Sponsored

Includes City Departments or Agencies, ACPS, and City, sponsored, City cosponsored/Partners groups.

Fees will be determined after evaluation of the request. Maintenance, professional staff, and police protection services fees will be charged when applicable.

Commercial and promotional activities in parks and facilities will be authorized only if they are deemed to provide a community benefit. They will be permitted only when they are not in conflict with existing programs, and restricted use does not occur for an unreasonable period.

The renting party assumes responsibility for damage to turf, facility, or loss of equipment, and agrees to post a deposit to pay the cost of any repair or replacement to any park, facility, or equipment. This deposit will be set according to the policy identified in the Fee Schedule.

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Room Rental Fees (based on occupancy)

| Room Type | Group¹ | Fee/hour² |
|--|-----------------------------------|-----------------------------|
| Small Room (up to 50 occupancy) | | |
| | A. nonresident/business/non-local | \$79 |
| | B. resident/local non-profit | \$59 |
| | C. City agency/sponsored | TBD |
| Kitchen | | |
| | A. nonresident/business/non-local | \$53 |
| | B. resident/local non-profit | \$39 |
| | C. City agency/sponsored | TBD |
| Dance Studio | | |
| | A. nonresident/business/non-local | \$79 |
| | B. resident/local non-profit | \$59 |
| | C. City agency/sponsored | TBD |
| Large Room (51-125 occupancy) | | |
| | A. nonresident/business/non-local | \$95 |
| | B. resident/local non-profit | \$75 |
| | C. City agency/sponsored | TBD |
| Exhibit Hall/Large Multi-Purpose (Over 125) | | |
| | A. nonresident/business/non-local | \$135 |
| | B. resident/local non-profit | \$115 |
| | C. City agency/sponsored | TBD |
| Gymnasium | | |
| | A. nonresident/business/non-local | \$135 |
| | B. resident/local non-profit | \$115 |
| | C. City agency/sponsored | TBD |
| Lee Center Kauffman Auditorium | | |
| | A. nonresident/business/non-local | \$157 |
| | B. resident/local non-profit | \$117 |
| | C. City agency/sponsored | TBD |
| Facility Rental Application Fee | | \$25 |

Refundable Rental Security Deposit Fees

| Refundable Deposit | Fee |
|---------------------------|--|
| All Groups | Equal to rental and staff fees up to \$500 |

Rental Staff Support Fees

| Staff Fees | Days | Fee/hour/staff |
|-------------------|---|-----------------------|
| | Monday - Friday | \$36 |
| | Saturday, Sunday, & Holidays, and After Hours | \$47 |

1 Groups are defined on page 3
 2 Staff fees will also be charged if necessary

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ABC Permission Fee

| | |
|---|-------|
| ABC Permission (Department Fee) | \$50 |
| ABC Permission (For Special Event only, not recreation centers) | \$100 |

The fee is non-refundable. Permit required for serving alcoholic beverages at facilities and parks where permissible. VABC Office will assess appropriate permit fees

Special Events-Park Rental and Permit Fees

| Park Rentals | Group ¹ | Fee/hour ² |
|--|--|---------------------------------|
| | A. nonresident/business/non-local | \$157 |
| | B. resident/local non-profit | \$117 |
| *Oronoco Bay Park, Montgomery Park, EF Pier Gazebo, Monday-Thursday | | \$234 |
| <i>Rates will be effective as of January 2023</i> | | |
| | <i>Rates will be effective as of January 2023</i> *Friday through Sunday | \$434 |
| <i>Rates will be effective as of January 2023</i> Fees for Waterfront Park | | \$434 |
| * Monday - Thursday | | |
| <i>Rates will be effective as of January 2023</i> *Friday-Sunday | | \$868 |
| | C. City agency/sponsored | TBD |
| Special Event Trail Use Assessment- event using City trails | | \$300 |
| Special Event/Wedding Permit (City Parks) | | \$50 |
| Special Event/Wedding Electrical Set-up (City Parks) | | \$250/permit |
| Turf Bond (City Parks) | | \$0.10 cents per square foot |
| Barricade Rental | | \$10 per barricade |
| Special Event/Wedding Application – City Parks (Submitted 4-5 | | \$75 |
| Special Event/Wedding Application – City Parks (Submitted 3 | | \$100 |
| Special Event/Wedding Application – City Parks (Submitted 2 | | \$125 |
| Special Event/Wedding Application – City Parks (Submitted less | | \$175 |
| Special Event/Wedding Permit Site Plan, Revision Fee – City | | \$25 |
| Special Event/Wedding Permit Site Plan, Revision Fee – City | | \$30 |
| Special Event/Wedding Permit Site Plan, Revision Fee – City | | \$150 |
| Special Event/Wedding Permit Site Plan, Revision Fee – City | | \$175 |
| Special Event/Wedding Permit Site Plan, Revision Fee – City | | \$250 |
| Special Event/Wedding Permit Site Plan, Revision Fee – City | | \$500 |
| Special Event/Wedding Permit Site Plan, Revision Fee – City | | \$500 |
| Special Event/Wedding Permit Site Plan Revision Fee, 2nd | | \$25 |
| Special Event/Wedding Permit Site Plan Revision Fee, 3rd | | \$50 |
| Special Event/Wedding Permit Site Plan Revision Fee, 4th | | \$150 |
| Special Event/Wedding Permit Site Plan Revision Fee, 5th | | \$175 |
| Special Event/Wedding Permit Site Plan Revision Fee, 6th and | | \$200 per revision plus cost of |
| Special Event/Wedding Convenience Fee | | \$50 per communication |
| Special Event/Wedding Equipment Removal Fee | | \$1,000 plus cost of staff time |
| Special Event/Wedding Equipment Disposal fee | | \$1,000 plus cost of staff time |
| Photography Permit for City Parks | | \$100 per day |
| Film Permit for City Parks | | \$400 per day |

The Special Events Assessment is increased from 100% reimbursement of direct costs (revenue neutral) to 25% above City direct costs (Tiers 4 & 5)

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Mobile Stage Rental Fees

| Mobile Stage | Group¹ | Fee/hour² |
|---------------------|-----------------------------------|-----------------------------|
| | A. nonresident/business/non-local | \$119 |
| | B. resident/local non-profit | \$59 |
| | C. City agency/sponsored | TBD |

Park/Mobile Stage Rentals are per hour, require staff fees and have a minimum of 4 hours' rental period

Picnic Area Rental Fees

| Picnic Area | Fee/4-hr block² |
|---|-----------------------------------|
| with Large Shelter (residents) | \$190 |
| with Large Shelter (nonresidents) | \$231 |
| No Shelter (Residents) | \$75 |
| No Shelter(nonresidents) | \$105 |
| Ft. Ward Amphitheater 4-hr. (residents) | \$61/hr. |
| Ft. Ward Amphitheater 4-hr. (nonresidents) | \$89/hr. |
| Old Town Pool – 4 hr. (resident/nonresidents) | \$75 |

Garden Plot Rental Fees

| Garden plot Rental fees | Rental |
|--------------------------------|---------------|
| Full-Size Garden Plot-resident | \$180 |
| Full size-nonresident | \$360 |
| Half Size – Resident | \$120 |
| Half Size-nonresident | \$240 |

3 Groups are defined on page 3

4 Staff fees will also be charged if necessary

Athletic Fields Rentals

| Field Type | Group¹ | Fee/hour³ |
|--|-----------------------------------|-----------------------------|
| Natural Turf Field | A. nonresident/business/non-local | \$63 |
| | B. resident/local non-profit | \$63 |
| Natural Turf Field w/ Lights | A. nonresident/business/non-local | \$115 |
| | B. resident/local non-profit | \$115 |
| Artificial Turf Field | A. nonresident/business/non-local | \$115 |
| | B. resident/local non-profit | \$115 |
| Artificial Turf Field w/ Lights | A. nonresident/business/non-local | \$167 |
| | B. resident/local non-profit | \$167 |

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Youth Sports Program Participation Fees

| <i>Youth Sports Leagues</i> | <i>Fee/sport/person</i> |
|-----------------------------|-------------------------|
| Basketball | \$95 |
| Field Hockey | \$95 |
| Volleyball | \$95 |
| Coach Pitch/Tee Ball | \$95 |

Youth Sports Field Use Fee

| | <i>Fee/sport/person</i> |
|-------------------------------|-------------------------|
| Youth Sports Field Use | \$12 |

Athletic Field Rentals will require appropriate staff fees and have a minimum 2-hour rental period

**Nonresident Program Participation
Fee**

| <i>Program Participation Fee</i> | <i>Fee/activity</i> |
|----------------------------------|---------------------|
| Nonresident Fee | \$35 |

Marina Fees

| | <i>Fee</i> |
|---|--------------------------------------|
| Pleasure Boats | |
| Short-Term Docking Fee | \$20 up to 4 hours |
| Drop off or Pick-up Fee | \$5 |
| Overnight Docking | \$2.50 per foot, per night |
| Annual Licensing | |
| Resident | \$12 per ft., per mo., paid annually |
| Nonresident | \$14 per ft., per mo., paid annually |
| Marina Slip holder's Administrative Fee – City marina security system | \$100 |
| T-Head/Commercial/Cruise/Charter/Business Vessels | |
| Base rate – no utilities | \$4.50 per foot, per day |
| Utilities/Electrical (includes water in-season) | |
| 30-amp electrical connection | \$4/night |
| 50-amp electrical connection | \$7 per connection/night |
| 100-amp electrical connection | \$13 per night |
| Sewage Pump-out Facility | |
| Per Use | \$25 |

| Chinquapin Park Recreation Center & Aquatics Facility Fees | | |
|---|---------------------|------------------------|
| | Resident Fee | Nonresident Fee |
| Chinquapin Daily Admission Fees³ | | |
| Child (0 – 4) | \$0 | \$2 |
| Youth (5 – 17) | \$6 | \$7 |
| Adult (18+) | \$9 | \$12 |
| Group Rate – 20 or more | 25% disc | |
| Adult Chaperone with Youth (not participating) | \$1 | \$4 |
| Soft Play Room (30 min) | \$5 | \$7 |
| Chinquapin Individual Fitness Pass – 25 visits³ | | |
| Youth (5 – 17) | \$130 | \$200 |
| Adult (18+) | \$160 | \$250 |
| Chinquapin 1-month Unlimited Fitness Pass³ | | |
| Single | \$55 | \$100 |
| 2 Persons | \$95 | \$175 |
| Chinquapin 6-month Unlimited Fitness Pass³ | | |
| Single | \$260 | \$500 |
| 2 Persons | \$450 | \$875 |
| Family (includes up to 4) | \$515 | Not Available |
| Chinquapin 12-month Unlimited Fitness Pass³ | | |
| Single | \$465 | \$885 |
| 2 Persons | \$805 | \$1,454 |
| Family (includes up to 4) | \$909 | Not Available |
| Chinquapin Racquetball Court Rental | | |
| Per Court/hour ² | \$14 | \$27 |
| Racquetball/Handball/Wallyball Play – Non-Prime | | |
| Per hour/individual | \$8 | \$11 |
| Racquetball/Handball/Wallyball Play – Prime | | |
| Per hour/Individual | \$11 | \$14 |
| Racquetball Equipment Rental | | |
| Per hour | \$3 | \$3 |

| | |
|--|-------|
| Chinquapin Pool/Sauna/Exercise Room | |
| A. nonresident/business/non-local | \$505 |
| B. resident/local non-profit | \$253 |
| C. City agency/sponsored | TBD |
| Parking Permit for Chinquapin Drive | |
| | \$120 |

¹ Passes include use of pool, locker room, sauna, & fitness room

² Staff fees will also be charged if necessary³ Residents ages 60 and older are eligible to receive a 20% discount.

Aquatics Facility Rental Fees

| Facility Type | Group¹ | Fee/hour² |
|--|--------------------------------|-----------------------------|
| Large Outdoor Pool | | |
| | resident (Includes Staff) | \$220 |
| | nonresident (Includes Staff) | \$285 |
| | City agency/sponsored | TBD |
| Mini Outdoor Pool | | |
| | Residents (Includes Staff) | \$109 |
| | nonresident (Includes Staff) | \$220 |
| | City agency/sponsored | TBD |
| Chinquapin Rixse & Outdoor Pool Diving Well | | |
| | Resident (Includes Staff) | \$71 |
| | nonresident (Includes Staff) | \$126 |
| | City agency/sponsored | TBD |
| Chinquapin Rixse & Outdoor Pools Lane | | |
| | nonresident/business/non-local | \$45 |
| | Resident/local non-profit | \$25 |
| | City agency/sponsored | TBD |

Memorial & Old Town, Warwick Outdoor Pool Admission Fees

| General Admission | Fee |
|---|------------|
| Child (0-4) with paying adult | \$0 |
| Youth (5-17) | \$3 |
| Adult (18+) | \$4 |
| Senior (60+) | \$3 |
| Nonresident | \$6 |
| Outdoor Pool Season Pass³ | |
| Child (0-4) with paying adult | \$0 |
| Youth (5-17) | \$53 |
| Adult (18+) | \$105 |
| Family (includes up to 4) | \$288 |
| Nonresident | \$154 |

¹ Groups are defined on page 3

² Staff fees will also be charged if necessary.

³ Residents ages 60 and older are eligible to receive a 20% discount.

Out of School Time Program Fees

| Out of School Time | Fee |
|---|------------|
| School Year | \$575 |
| School Year OSTP Free and Reduced Lunch | \$295 |
| School Year OSTP SNAP | \$245 |
| School Year OSTP TANF | \$145 |

| | |
|------------------------------------|-------|
| Summer (Resident) | \$445 |
| Summer OSTP Free and Reduced Lunch | \$215 |
| Summer OSTP SNAP | \$179 |
| Summer OSTP TANF | \$105 |
| Summer (Non-Residents) | \$635 |

Tennis Court Fee

| | <i>Fee/court/hour</i> |
|-------------|-----------------------|
| Resident | \$10 |
| Nonresident | \$15 |

Outdoor Volleyball Court Rentals

| | <i>Fee/court/hour</i> |
|-------------|-----------------------|
| Resident | \$15 |
| Nonresident | \$25 |

Adult Fitness

| Fitness Rooms Use: William Ramsay, Charles Barrett, Chick Armstrong, and Charles Houston Recreation Centers | Resident Fee | Nonresident Fee |
|--|--------------|-----------------|
| Single Use - "Guest" Pass | \$6 | \$10 |
| 3-month Pass | \$45 | \$80 |
| 6-month Pass | \$85 | \$150 |
| Annual Pass | \$140 | \$250 |

Party Packages

| | Resident Fee | Nonresident Fee |
|---|--------------|-----------------|
| Pool Party Package: Chinquapin Park Recreation Center & Aquatics Facility 2 hr. Party with 1 hr. Pool use and 2 hr. small meeting room use (ages 6 and older, max 19) | \$149 | \$184 |
| Soft Playroom Party Package: Chinquapin Park Recreation Center & Aquatics Facility, Charles Houston Recreation Center, Patrick Henry. 2 hr. Party with 1 hr. soft playroom use and 2 hr. small meeting room use (ages 5 and under, max 16) | \$149 | \$184 |

Commemorative Bench Plaque

| | Resident Fee | Nonresident Fee |
|--|--------------|-----------------|
| Commemorative Bench Plaque Fee-only applies to existing benches, and additional fees will be assessed for fabrication and installation. | \$500 | \$500 |

