

**Independent Community Policing Review Board  
May 3, 2023 Meeting  
City Council Workroom, City Hall**

**MEETING MINUTES**

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**Present:** Darrlynn Franklin, Secretary  
Rob Krupicka  
Chris Lewis  
Alexis Stackhouse  
Jeanne O'Toole  
Francisco Duran

**Absent:** Ingris Moran and Chairman Todd Pilot

**Also Present:** Robert Porter, Assistant City Attorney  
Meghan Roberts, Deputy City Attorney

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1. Call to Order and Roll Call. (Darrlynn Franklin ran the meeting as the presiding officer in the absence of the Chairman.)

The meeting commenced at 7:03 pm.

2. Approval of Minutes from April 5, 2023 Meeting.

WHEREUPON, on motion by Mr. Krupicka, seconded by Mr. Lewis and carried by a vote of four in favor and one abstention, the minutes for April 5, 2023 were approved. The vote was as follows: In favor, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Stackhouse; Mr. Duran abstained; Opposed, none.

3. Approval of Meeting Agenda.

WHEREUPON, on motion by Mr. Lewis, seconded by Mr. Krupicka, and carried unanimously, the board approved the agenda. The vote was as follows: In favor, Ms. Franklin, Mr. Krupicka, Mr. Lewis, Ms. Stackhouse, and Mr. Duran; Opposed, none.

4. Introduction of New Member.

The Board welcomed Ms. Stackhouse as the newest member of the Board. Ms. Stackhouse introduced herself and provided a brief summary of her professional background.

5. Election of Vice Chair

Ms. Franklin noted that in the April 5, 2023 meeting, she had nominated Mr. Krupicka as Vice Chair. No other members were nominated.

WHEREUPON, on motion by Mr. Duran, seconded by Ms. Franklin, and carried unanimously, Mr. Krupicka was elected Vice Chair of the Board.

Upon his election to Vice Chair, Mr. Krupicka assumed the duties of the presiding officer and ran the remainder of the meeting.

6. Public Comments.

There were no public comments.

7. Discussion regarding draft Board Bylaws, including notice and hearing requirements.

Before the Meeting, Kim Neal, the Auditor, had sent to the Board a copy of the bylaws that incorporated the changes made by the Board in its April 5, 2023 meeting.

Robert Porter, Assistant City Attorney, spoke about the process for publicly noticing the bylaws and holding a public hearing before the Board can vote to approve the bylaws and send them to City Council to adopt, which is set out in City Code Section 2-4-224(b).

WHEREUPON, on motion by Mr. Lewis, seconded by Ms. Stackhouse, and carried unanimously, the Board approved the Auditor to publicly notice the bylaws before the next Board meeting. The vote was as follows: In favor, Ms. Franklin, Mr. Krupicka, Mr. Lewis, Ms. Stackhouse, and Mr. Duran; Opposed, none.

8. Board Members' Execution of Standards of Professional Conduct Agreement (as amended).

The Board had approved the Agreement at its April 5, 2023 Meeting.

Ms. Stackhouse noted that the Agreement contained a scrivener's error.

WHEREUPON, on motion by Mr. Duran, seconded by Mr. Lewis, and carried unanimously, the Board tabled the execution of the Standards of Professional Conduct Agreement to the next Board meeting to fix the scrivener's error. In favor, Ms. Franklin, Mr. Krupicka, Mr. Lewis, Ms. Stackhouse, and Mr. Duran; Opposed, none.

9. Discussion of 8-Hour Civilian Oversight Training Dates (need 6 additional hours of training after June 7<sup>th</sup> training).

The Board members each indicated that they were available for training sessions on Saturday, July 8, and Wednesday, July 19.

#### 10. New Business/Announcements.

Mr. Krupicka reminded the Board members to take their security awareness training.

Mr. Krupicka mentioned that the City Manager would be presenting to City Council the proposed changes offered by various stakeholders and community members to Ordinance No. 5337 sometime in May. The Board members discussed the fact that they reviewed some of the Auditor's proposed revisions to the Ordinance, but not all. Mr. Krupicka noted that it was his understanding and strong preference that the Board will be able to review all proposed changes before they were presented to the Council.

Ms. Stackhouse asked about the budget of the Board and the Auditor that is mentioned in City Code Section 2-4-221(e). Mr. Krupicka noted that the Council had just passed a new budget, which should include the Board and Auditor's budget as a line item. He also suggested the creation of a budget subcommittee in the future.

Mr. Duran asked Mr. Krupicka about the Alexandria Human Rights Commission meeting that Mr. Krupicka, Mr. Pilot, and Ms. Neal attended on April 18, 2023. Mr. Krupicka provided a summary of the meeting.

#### 11. Agenda Items and Scheduling Next Meeting – June 7, 2023

The Board agreed that the items for the June 7, 2023 meeting should include: the two hours of scheduled training; a public hearing and vote on the bylaws; the signing of the Standards of Professional Conduct Agreement; and likely a discussion of the proposed changes to the Ordinance, which they expected to receive before the June 7 meeting.

#### 12. Meeting Adjournment.

WHEREUPON, on motion by Ms. Franklin, seconded by Mr. Lewis, and carried unanimously, the meeting was adjourned at 7:48 pm. The vote was as follows: In favor, Ms. Franklin, Mr. Krupicka, Mr. Lewis, Ms. Stackhouse, and Mr. Duran; Opposed, none.