

DEPARTMENT OF CODE ADMINISTRATION

DIRECTOR
GREGG FIELDS
703.746.4185
Admin Sup-Penny Gausman

ASSISTANT DIRECTOR

Diane Best
703.746.4183

Special Projects and Customer Services; Permit Center
Admin Sup-Sherita Moore/Penny Gausman

Administrative Services Division

Departmental Admin Support; Fiscal Management; Budget; Fleet Management; Personnel Administration; Information Technology; Special Projects Coordination

Admin Sup-Penny Gausman/Myranda Harrison

NEW CONSTRUCTION SERVICES

DEPUTY DIRECTOR
CHRIS EVANS
703.746.4193

Admin Sup-Penny Gausman

New Construction Division

New Construction: Alterations, Demolition, Repair, Renovation, Change of Use; Certificate of Occupancy, Plan Review, Inspections.

Admin Sup-Penny Gausman/Myranda Harrison

Maintenance Code Division

Existing Building Maintenance; Nuisance Provisions (Trash, Weeds etc.); Rental Inspection Program; Vacant Building Registration; Unfit Structures; Hoarding; Rodent Abatement, inoperable motor vehicles, general property upkeep complaints

Admin Sup-Penny Gausman/Genet Teferi

MAINTENANCE CODE

DIVISION CHIEF
Andrea Scates
703.746.4229

PLAN REVIEW SERVICES

DIVISION CHIEF
Adrian Mirt
703.746.4198

Inspectors Sector I
1

Inspectors Sector II
2

Inspectors Sector III
2

Plan Examiners
6

Small Business - Residential Permit and Special Projects Facilitation Team

Henry Hollander
703.746.4213

Debra Schroeder
703.746.4268

Site Plan Coordinator
vacant
703.746.4197

New Construction Manager Building
Mike Christesen
703-930-3117

Inspectors
4

New Construction Manager Plumb/Mech
Irv Kerry
571-447-0943

Inspectors
5

New Construction Manager Electrical
Vacant
XXX-XXX-XXXX

Inspectors
4

New Construction Manager Special Inspections
Pete Mensinger
202-497-7140

Fire Protection Systems
1

Summer Intern
Vacant

PERMIT CENTER

DIVISION CHIEF
Wayne Lightfoot
703.746.4201

Permit Technicians
8

Temp Staff
1

ADMIN SERVICES

DIVISION CHIEF
Vacant
703.746.4183

Management Analyst II
Sherita Moore
703.746.4188

Administrative Support V
Penny Gausman
703.746.4189

Administrative Analyst
Myranda Harrison
703.746.4212

Administrative Support IV
Vacant
703.746.4203

ITS Coordinator
Vacant
703.746.4187

ITS Database
Vijay Hazari
703.746.4187

IT Program Analyst
Venugopal Thoutam
703.746.3034

Summer Intern
Vacant

Customer Service Technician (Call Taker)