City of Alexandria
Annual Commission of the Year Award Nomination Form

NOTE: Nomination Forms must be submitted to the City Clerk's Office by May 1st.
You may only nominate one board per year.

Nominee's Information:
Board Name:_____

Staff Liaison's Name:_____

Chairperson's Name: _____

Nominator's Information:
Name:_____

Email:_____ Phone:_____

Achievements and Impacts: In the space provided, please describe the boards achievements and impacts, and why you believe this board should be selected for the Commission of the Year Award. Highlight community service, departmental impacts, special projects, and any other noteworthy details.

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Statement from the board: In the space provided, please describe why you feel your board should be selected for the Commission of the Year Award.

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Signature of Nominator: _____ Date_____

---------- TO BE COMPLETED BY THE CITY CLERK'S OFFICE----------

Meets Attendance Requirements:	Yes	No	Comments: _____
Meets Document Requirements:	Yes	No	Comments: _____
Annual Report on file:	Yes	No	Comments: _____

Date Received:_____ By:_____