

LANDLORD-TENANT RELATIONS BOARD  
Wednesday, April 3, 2023 – 7:00 P.M.  
DRAFT MINUTES OF THE REGULAR MEETING

**1. CALL TO ORDER**

The meeting was called to order by Chairman Elijah St. Dennis at 7:08PM.

- **BOARD MEMBERS PRESENT:** Elijah St. Dennis, Victoria Kelley, Bonnie Naugle, Katherine O’Connell, Elliott Waters
- **BOARD MEMBERS ABSENT:** Jamie Axelrod, Amber Pendergrass
- **STAFF PRESENT:** Melodie Seau, Gwen Lassiter, Virginia Patton, and Eric Keeler

**2. APPROVAL OF THE AGENDA:** Elliott Waters moved to approve the agenda. Victoria Kelley seconded the motion which was carried unanimously.

**3. PUBLIC COMMENT:** No members of the public were present.

**4. APPROVAL OF THE MINUTES OF MARCH 6, 2024:** Ms. Kelley moved to approve the minutes. Katherine O’Connell seconded, and the minutes were approved unanimously.

**5. CHAIR’S REPORTS:** Chairman St. Dennis did not have a report.

**6. MEMBER REPORTS:** Mr. Waters discussed his member report, noting that most items were information. The last item refers to an item of old business discussed at the last meeting.

**7. STAFF REPORT:** Melodie Seau distributed a report which included a staff memo to the Board as well as documentation of resident complaints, staff action and staff meetings and discussion with Southern Towers management. Ms.Seau reported that the Henry/Pendleton Rooming House restoration is underway. Staff hopes to have residents relocated by the end of the month.

**8. OLD BUSINESS:**

1.) Requests from Carlyle Place and Southern Towers Tenant Associations: Ms. Seau discussed the question the Board had asked about the request from Carlyle Place Tenant Association to facilitate a meeting with management. Ms. Seau distributed a summary of the Grievance Procedure taken from the City Code which summarizes how procedures are submitted to the Board.

Ms. Seau said the Board can invite management to meet with tenants, but there is no way to require property owners or managers to meet with tenants. In response to a question from Mr. Waters, Ms. Seau said that staff had invited management of Carlyle Place, Southern Towers, and Morgan Properties to meet with tenants and their representatives. Management from these properties have agreed to meet with tenants individually and will allow City staff to attend and monitor meetings. However, all have declined to meet with groups of tenants or tenant organizers.

After discussion, the Board agreed to respond to the Carlyle Tenant Association that the LTRB has received and is considering its request. The Board is considering its options and reviewing staff notes and other information regarding the request.

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- 2.) Two Motions: Ms. O’Connell will summarize the motions to seek input from the Human Rights Commission. The item will be considered in May.
9. **NEW BUSINESS:** No new business.
10. **ADJOURNMENT:** The meeting was adjourned at 8:47 PM