

## Meeting Notes ACFW Executive Board 6.27.24

Time 8am-9am

Location: Cortado Café

Attendee: Lexi, Nicole and Yvette

1. Retreat logistics
  - a. Aim for August 4, 12pm-5pm
  - b. Mark Center
  - c. Use the moderator from 2022 and 2023
  - d. Hope that DCHS can provide lunch
  - e. Need to confirm Debbie and LeTanya availability
  - f. Based on doodle pool this time works for the majority of the commission
2. Retreat agenda
  - a. Subcommittee assignment such as by function and by structure
  - b. Outreach expectation
  - c. Partnership with other organizations
    - i. Living document email list for outreach
    - ii. Outreach plans for next year
  - d. Guest speaker to break the program roughly 2:30-3pm
  - e. Brief the commission about upcoming events in August and September
    - i. If ACFW has events, we need to share the poster 30 days ahead of time
  - f. Bylaw
    - i. Update language such as meeting expectations
  - g. Onboarding package
    - i. Introduce who we are, what we do and how to get oriented
    - ii. Q&A
  - h. New councilmember pairing
    - i. Need existing list of pairing
    - ii. Revisit after election
  - i. Virtual meeting vs. in person
    - i. Potentially virtually in November and January
    - ii. In person in October and December
    - iii. Potentially a December happy hour/potluck after the meeting
3. Retreat internal survey
  - a. Yvette will take the lead
  - b. Capture key questions that E board hopes to learn from the commission
4. Happy hour mixer
  - a. Tuesday October 29, 2024
  - b. Los Tios
  - c. A portion of the proceeds can go to Breast Center or other charitable cause