

City of Alexandria, Virginia
Department of Community and Human Services
Peer Advocate Position Description

Title: Peer Advocate, Alexandria Sexual Assault Center

Salary: \$20/hour / Eight hours per week

Period of Performance: September 2024 – June 2025

General Statement of Duties:

Peer advocate will work collaboratively with the Peer Advocate Team and Youth-Serving providers in the City of Alexandria to deliver workshops and presentations to Alexandria youth on topics related to sexual and reproductive health, sexual assault prevention, healthy relationships, mental health, and substance use prevention. Under the supervision of the Prevention Project Supervisor, peer advocates will plan and implement workshops, presentations, outreach events, and other prevention programming in the City of Alexandria. Most work will be performed on-site in the City of Alexandria.

Scope of Services:

Peer advocates will work with members of the Department of Community and Human Services' (DCHS) Sexual Assault Center (SAC), Domestic Violence Program (DVP), Alexandria Campaign on Adolescent Pregnancy (ACAP), and Substance Abuse Prevention Coalition of Alexandria (SAPCA) for the stated performance period and will be responsible for the following:

1. Completing mandatory onboarding training.
2. Attending trainings/meetings that will enable skills required to teach peer education programs.
3. Providing peer-led presentations and workshops on topics of sexual and reproductive health, sexual assault prevention, healthy relationships, mental health, and substance use prevention.
4. Creating social media content for Alexandria Teen Life.
5. Speaking to classes/groups about services offered at the Sexual Assault Center, Domestic Violence Program, and Teen Wellness Center.
6. Networking with various agencies and youth groups to create opportunities for presenting curricula and workshops.
7. Collaborating with other City agencies and student organizations on relevant events.
8. Representing SAC, DVP, ACAP, and SAPCA at community meetings including Children and Youth Community Plan, Resilience Alexandria (R.A.I.S.E), and ACAP or SAPCA boards.
9. Maintaining confidentiality where needed.

Qualifications:

- Experience working with middle or high school students

- Ability to work with people from all backgrounds and cultures
- Ability to establish and maintain effective working relationships with colleagues and community partners
- Ability to communicate clearly and effectively, both orally and in writing
- Ability to make presentations before groups
- Ability to be dependable and punctual
- Ability to work independently and collaboratively
- If enrolled in a college or university, ability to remain in good academic standing and adhere to institution's code of conduct
- High school diploma or equivalent
- Successful completion of pre-employment background check

Applicants without professional experience with an interest in prevention programming, youth programming, public health, and/or social work are encouraged to apply.