



**OFFICE OF THE GOVERNOR
AMERICAN SAMOA GOVERNMENT**

October 25, 2023

GENERAL MEMORANDUM NO. 297 – 23

To: Secretary of Samoan Affairs, CEOs, Presidents and Executive Directors of Authorities, Directors, Agency and Office Heads

From: Acting Chief of Staff

Subject: Territorial Administration on Aging (TAOA) Christmas Program Gifts


One of the most impactful initiatives in which the Governor and Lieutenant Governor would like to continue is the gifts presentation to our elderly citizens during the annual Territorial Administration on Aging Christmas Program. Our senior citizens are grateful for the outpouring of gifts and they look forward to this event every year.

We are now once again in the process of planning this important event. In ensuring that this year's Senior Citizen's Christmas Program is memorable, each authority, department, and agency is asked to join this festive event by assisting with the gifts for our elderly citizens. Please refer to the enclosed document for the details and specifications of Christmas presents that will be gifted to all the Senior Citizens who will attend this event.

The Senior Citizen Christmas program is scheduled to be held on **Friday, December 1, 2023, 7:30 a.m. at the DWYA Center in Tafuna**. Please drop off your assigned number of gift baskets at the DWYA Center in Tafuna no later than **3:00 p.m. on Friday, November 17, 2023**.

This year's Christmas Gift baskets will be standardized, and we ask that all gift baskets are prepackaged and adhere to the attached standardized list so that all of our gift recipients have a positive experience with this program.

All Directors are also asked to provide one special gift basket. Thank you very much for your continued support of this iconic annual event.


Kristi Thaxton
Acting Chief of Staff