



**OFFICE OF THE GOVERNOR  
AMERICAN SAMOA GOVERNMENT**

December 16, 2022

**GENERAL MEMORANDUM NO. 248-22**

To: Secretary of Samoan Affairs, CEOs, Presidents, Commissioners, Directors,  
Executive Directors of Authorities, Agency and Office Heads

From: Governor of American Samoa


Subject: Rule Reform Panel

The work undertaken by everyone involved with the Rule Reform Project is important for the people of American Samoa and to this administration. Executive Order No.001-2019 requires all agencies with rulemaking authority to review and update their administrative rules in the American Samoa Administrative Code in order to alleviate unnecessary public costs and regulatory burden. Everyone who is to be involved with the project should review the implementation framework for the Rule Reform Project established by Executive Order No. 001-2019 on January 31, 2019, General Memorandum No. 022-2020 on February 27, 2020, and Amended Executive Order 001-2021 on February 8, 2021 and ensure their agency is doing everything possible to participate and successfully complete their part of the project.

I would like to acknowledge and commend those specific Agencies, Departments, and Commissions that have adhered to the Executive Order and completed their rule reform with the Rule Reform Panel (RRP). For those who have started their rule reform but have stalled for any reason, take the actions necessary to complete the process. For those Agencies, Authorities, Departments, Commissions, etc. that have yet to appoint a Rule Reform Officer (RRO) and carry out their rule reform with the Rule Reform Panel, you are asked to now show your support and give your full cooperation to the Rule Reform Panel. Designate your RRO and instruct them to contact David Wiesner ([david.wiesner@go.as.gov](mailto:david.wiesner@go.as.gov)) and Kylie Wilson ([kylie.wilson@go.as.gov](mailto:kylie.wilson@go.as.gov)) of the Office of the Secretary in order to implement the rule reform project referenced in E.O. No. 001-2019 before January 31, 2023.

The Rule Reform Panel is comprised of a representative from each of these departments or offices: the Lieutenant Governor in his capacity as the Secretary of American Samoa (Chair), Attorney General (Vice Chair), Governor, Administrative Law Judge, Director of the Office of Program Planning and Budget, Treasurer, and the Executive Director of the American Samoa Economic Development Authority. I have asked the Chairman of the RRP to inform me of any agencies who have yet to appoint an RRO or appear stalled in their efforts as of January 31, 2023.

Give the Rule Reform Panel your full support and cooperation and complete this important work for your agency and the people of American Samoa.



LEMANU P. S. MAUGA  
Governor

cc: The Honorable Talauega E.V. Ale, Lieutenant Governor  
Loa Tuimavave T. Laupola, Chief of Staff  
Marie A. Alailima, Administrative Law Judge  
Fainu'ulelei Falefatu Alailima Utu, Attorney General  
Malemo L. Tausaga, Treasurer  
Catherine A. Saelua, Director of the Office of Program Planning and Budget  
Blanche Lulu Barber, Executive Director of the American Samoa Economic Development Authority