



**OFFICE OF THE GOVERNOR
AMERICAN SAMOA GOVERNMENT**

October 6, 2023

GENERAL MEMORANDUM NO. 267 – 23

To: Secretary of Samoan Affairs, CEOs, President and Executive Directors of Authorities, Directors, Agency and Office Heads

From: Governor of American Samoa

Subject: Delegation of Authority – Office of the Governor

The Chief of Staff, Loa Tuimavave T. Laupola, will be traveling off-island on October 5, 2023. Ms. Kristi Thaxton, Chief Legal Counsel to the Governor, is designated as Acting Chief of Staff from October 6, 2023 to October 8, 2023. She will be traveling to Apia, Samoa as part of the American Samoa delegation for the Atoa o Samoa Conference.

Upon her departure, Deputy Legal Counsel to the Governor, Mr. Terry VanEaton, will be designated as Acting Chief of Staff on October 8, 2023 until Chief Legal Counsel Kristi Thaxton returns from the Conference on October 13, 2023. Ms. Thaxton will be designated as Acting Chief of Staff from October 13, 2023 till the return of Deputy Chief of Staff, Lydia Aliitaeao-Amisone.

Please give Ms. Thaxton and Mr. VanEaton your full support and cooperation.

LEMANU P. S. MAUGA
Governor