

Honorable Lemanu P.S. Mauga  
Governor

Honorable La'apui Talauega E. V. Ale  
Lieutenant Governor



Max Tuitele  
DIR Acting Director

Falo Johansson  
Deputy Director

Lucille Thompson Leota  
Acting Deputy Director

AMERICAN SAMOA GOVERNMENT  
DEPARTMENT OF HUMAN RESOURCES  
PAGO PAGO, AMERICAN SAMOA 96799

**JOB ANNOUNCEMENT**

<b>Job Title:</b> <b>Coordinator (BEAD)</b>	<b>Posting Date:</b> <b>August 20, 2024</b>	<b>Serial No.:</b> <b>109-24</b>
<b>Department/Division:</b> <b>Department of Commerce</b>	<b>Closing Date:</b> <b>September 09, 2024</b>	<b>Announcement No.:</b> <b>109-24</b>
<b>Type of Position:</b> <b>Temporary Appointment</b>	<b>Posting Type:</b> <b>Employment Opportunity/ Open to the Public</b>	<b>Pay Grade and Salary Range:</b> <b>GS-11/\$17,069 - \$42,419p.a.</b>

**General Description:**

The Broadband Equity Access and Deployment is a program established by the Bipartisan Infrastructure Law to improve and strengthen broadband infrastructure in the United States. The Broadband Equity Access and Deployment Coordinator will be a team member of the BCORD Office, specifically coordinating all BEAD programs. The BEAD Coordinator will work under the Territorial Broadband Coordinator and ASDOC management in the development, maintenance, and implementation of BEAD efforts for the Territory of American Samoa.

**Key Duties and Responsibilities:**

- Coordinate and manage the Broadband Equity Access and Deployment program and activities in partnership with the Territorial Broadband Coordinator and the Digital Equity Coordinator
  - Semi annual reports
  - Grant award documents
  - Maintenance and implementation of the BEAD 5-year action plan
  - Feedback on the maintenance and implementation of the American Samoa Territorial Broadband Strategy – as it relates to BEAD Program activities
- Engage with the development of partnerships (public, private, NGO, etc..) in support of BEAD activities and the BEAD 5-year action plan
- Assist with conducting research and performing and statistical analysis to support broadband initiatives
- Work in collaboration with other BCORD programs to support coordinated messaging for all BCORD activities and how BEAD programs, through all medium of communication
- Perform other job-related duties as assigned

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Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799  
Ph: (684) 633-4485/ Email: [hr@americansamoa.gov](mailto:hr@americansamoa.gov) / Fax: (684) 633-1139  
"Commitment to Service and Integrity"

**Knowledge, Skills, and Ability:**

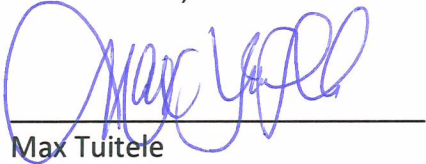
- Must have excellent computer skills in using the following:
  - Microsoft Office (Excel, Word, PowerPoint)
  - Google Workspace
  - Microsoft Windows
- Must have excellent engagement/public speaking skills
  - A component of this position includes outreach and speaking regularly to stakeholders in small and large groups, as well as engagement with media outlets
- Must have knowledge of grants, compliance and reporting of federal grants

**Academic and Experience Requirements:**

- Applicant must have a Bachelors Degree from an accredited college or university plus three years of relevant experience.
- Must have experience in managing and leading projects
- Must have experience in developing and managing partnerships, including agreements, memoranda of understanding, contracts, and other agreements between public and private entities.
- Years of progressively responsible working experience may be substituted for a portion of the academic requirement.
- Salary will be adjusted according to experience.

**Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.**

Fa'afetai tele,



Max Tuitele

Acting Director, Department of Human Resources

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