



# Open Space Preservation Trust Fund Advisory Committee

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Citizen Representative

Dear Applicant,

Attached please find a **2023 Camden County Open Space Trust Fund Historic Preservation Application** packet. All applications should consist of the following: (1) a complete notarized application, delivered or mailed, and (2) a PDF file of the same, sent via email. All of the above **must be received by Monday, July 31, 2023** for consideration.

This packet includes:

1. The **Goal and Objectives** of the Camden County Open Space Preservation Program;
2. The Historic Preservation Funding **Program Guidelines**;
3. An **Application for Historic Preservation Funding** and;
4. An overview of the County's **Application Procedures**

Note that as in past years, 2015 shall be considered the base year as it applies to the required matching funds identified below.

Project sites will be eligible for up to \$50,000 in funding through the Open Space Trust Fund with no matching funds required in the 1<sup>st</sup> year of funding. Subsequent grant requests for the **same project site** will require increasing levels of matching funds. Required matching funds in the percentages identified below must be in hand as of the date of the application submittal.

**Second request – 25% match (75% cash / 25% in-kind labor and materials)**  
(i.e., \$12,500 = \$9,375 cash / \$3,125 in-kind labor and materials for a Historic Preservation Grant request of \$50,000)

**Third request – 50% match (75% cash / 25% in-kind labor and materials)**  
(i.e., \$25,000 = \$18,750 cash / \$6,250 in-kind labor and materials for a Historic Preservation Grant request of \$50,000)

**Fourth request – 75% match (75% cash / 25% in-kind labor and materials)**  
(i.e., \$37,500 = \$28,725 cash / \$8,775 in-kind labor and materials for a Historic Preservation Grant request of \$50,000)

**Fifth request (and beyond) – 100% match (75% cash / 25% in-kind labor and materials)**  
(i.e., \$50,000 = \$37,500 cash / \$12,500 in-kind labor and materials for a Historic Preservation Grant request of \$50,000)

Applicants proposing an in-kind match must submit a Work Plan identifying anticipated volunteer labor and materials to be provided.

The following definitions are provided to help you better understand the historic preservation component of the Program.

*“Historic Preservation”* means the performance of any work relating to the stabilization, repair, rehabilitation, renovation, restoration, improvement, protection or preservation of a structure, facility, site, area, or object that has been approved for inclusion, or otherwise meets the criteria for inclusion in the New Jersey Register of Historic Places pursuant to P.L. 1970, c.268 (C13: 1B – 15.128 et seq.)

*“Preservation”* means the act or process of applying measures necessary to sustain the existing form, integrity and materials of a historic property. Work, including preliminary measures to protect and stabilize the property, generally focuses upon the ongoing maintenance and repair of historic materials and features rather than extensive replacement and new construction. New exterior additions are not within the scope of this treatment; however, the limited and sensitive upgrading of mechanical, electrical, and plumbing systems and other code-related work to make properties functional is appropriate within a preservation project.

*“Rehabilitation”* means the act or process of making possible a compatible use for a property through repair, alterations and additions, while preserving those features which convey its historical, cultural or architectural values.

*“Restoration”* means defined as the art or process of accurately depicting the form, features, and character of a property as it appeared at a particular period of time by means of the removal of features from other periods in its history and reconstruction of missing features from the restoration period. The limited and sensitive upgrading of mechanical, electrical, and plumbing systems and other code-related work to make the properties functional is appropriate within a restoration project.

Should you have any questions or require assistance in completing this application, please contact Janina Nelson at [Janina.Nelson@camdencounty.com](mailto:Janina.Nelson@camdencounty.com) or call (856)858-5211.

Sincerely,

Maggie McCann Johns, Director  
Parks and Recreation  
Division of Open Space and Farmland Preservation