

**** REVISED ** 2024 DEVELOPMENT REVIEW SCHEDULE for the URBAN DESIGN COMMISSION and PLAN COMMISSION**

Please contact the City of Madison's Planning Division at (608) 266-4635 or planning@cityofmadison.com if you have questions about filing your application.

SUBMITTAL DEADLINES (12:00 PM Monday, except as noted):		CORRESPONDING MEETING DATES (as applicable) (Read across row from Submittal Deadline Dates):			Schedule for when <u>only</u> Urban Design Commission (UDC) approval is required or an informational presentation is requested.				
<ul style="list-style-type: none"> All applications that include a Zoning Map Amendment (including rezoning to or a major alteration¹ of, a Planned Development zoning district) Any application related to the Plan Commission review of a project that also requires review by the UDC and/or Common Council Preliminary Plats 	<ul style="list-style-type: none"> Conditional Uses NOT requiring Urban Design Commission review Demolition Permits Final Plats and Certified Survey Maps (CSMs), except as noted below ** Alterations to Planned Developments only requiring approval by the Plan Commission² 	URBAN DESIGN COMMISSION (UDC) (When applicable to items in first column) Meetings begin at 4:30 PM, Wednesday	PLAN COMMISSION (For ALL applications listed in left two columns) Meetings begin at 5:30 PM, Monday	COMMON COUNCIL (Zoning Map Amendments, Preliminary Plats, Final Plats and most CSMs) Public hearings begin at 6:45 PM, Tuesday	SUBMITTAL DEADLINES (12:00 PM Monday) FOR:		MEETING DATES: Meetings begin at 4:30 PM, Wednesday		
		UDC Approval Required	Informational Presentations						
October 16, 2023	October 30, 2023	November 29, 2023	December 11, 2023	January 9, 2024	November 13, 2023	November 27, 2023	December 13, 2023		
October 30, 2023	November 27, 2023	December 13, 2023	January 8, 2024	January 23	December 11, 2023	December 18, 2023	January 10, 2024		
November 27, 2023	December 11, 2023	January 10, 2024	January 22	February 13	December 18, 2023	January 8, 2024	January 24		
December 11, 2023	December 18, 2023	January 24	February 5	February 13	January 8, 2024	January 29	February 14		
December 18, 2023	January 8, 2024	February 14	February 26	March 5	January 29	February 12	February 28		
January 8, 2024	January 29	February 28	March 11	March 19	February 12	February 26	March 13		
January 29	February 12	March 13	March 25	April 16	February 26	March 11	March 27		
February 12	February 26	March 27	April 8	April 16	March 25	April 8	April 17		
February 26	March 25	April 17	May 6	May 21	April 8	April 22	May 8		
March 25	April 8	May 8	May 20	June 4	April 22	May 13	May 29		
April 8	April 29	May 29	June 10	June 18	May 13	May 28 (Tuesday)	June 12		
April 29	May 13	June 12	June 24	July 2	May 28 (Tuesday)	June 10	June 26		
May 13	May 28 (Tuesday)	June 26	July 8	July 16	June 17	July 1	July 17		
May 28 (Tuesday)	June 17	July 17	July 29	August 6	July 15	July 29	August 14		
June 17	July 15	August 14	August 26	September 10	July 29	August 12	August 28		
July 15	July 29	August 28	September 9	September 24	August 12	August 26	September 11		
July 29	August 12	September 11	September 23	October 8	August 26	September 9	September 25		
August 12	August 26	September 25	October 7	October 29	September 9	September 23	October 9		
August 26	September 9	October 9	October 21	October 29	September 23	October 7	October 23		
September 9	September 23	October 23	November 4	November 26	October 7	October 21	November 6		
September 23	October 7	November 6	November 18	November 26	October 21	November 4	November 20		
October 7	October 21	November 20	December 2	December 10, 2024	November 4	November 25	December 4		
October 21, 2024	November 4, 2024	December 4, 2024	December 16, 2024	January 7, 2025 ³	November 25, 2024	December 2, 2024	December 18, 2024		
^{1,2} If considering an alteration to a Planned Development district, please contact Planning staff at planning@cityofmadison.com or (608) 266-4635 to verify which process your proposal requires (i.e. ¹ or ²). ³ Projected 2025 meeting date		Use the Land Use Application when filing out the following: <ul style="list-style-type: none"> Zoning Map Amendments, including to the Planned Development (PD) zoning district and All Alterations to Approved PD Districts Conditional Uses Demolition Permits Review of New Buildings or Additions to Existing Buildings <u>Greater than 20,000 Square Feet or Containing Four (4) or More Stories</u> in the Downtown Core (DC) and Urban Mixed-Use (UMX) Zoning Districts 			Use the Subdivision Application when filing out the following: <ul style="list-style-type: none"> Preliminary and/ or Final Subdivision Plats Certified Survey Maps (CSMs), including any CSM requiring Plan Commission approval Any Plat or CSM in the City's Extraterritorial Plat Approval Jurisdiction (ETJ) **Note: If filing a plat or CSM to accompany a Land Use Application, the plat or CSM shall be submitted concurrently with the land use request using the dates in the first column above and left.** 			A pre-application meeting with staff is required prior to filing any Urban Design Commission Application. Please contact UDC staff at UDCapplications@cityofmadison.com to schedule a pre-application meeting. The Urban Design Commission has established a policy that limits the number of agenda items to fifteen (15). The first fifteen applications received and accepted will be scheduled. Priority is given to applications also scheduled for review by the Plan Commission. Any application beyond the fifteen agenda items will be scheduled for the next regularly scheduled meeting. Urban Design Commission (UDC) Informational Presentations: Informational presentations are scheduled by following the submittal schedule listed above. Space on a particular agenda may be limited and priority will be given to projects requiring a formal UDC action.	
NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 sq. ft. of non-residential space, or a residential development of over 10 dwelling units, of if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), you may be subject to Madison's lobbying ordinance (Sec. 2.40, MGO) and may be required to register and report your lobbying. Please contact the City Clerk's Office for more information (608) 266-4601. Failure to comply with the lobbying ordinance may result in fines.									

Revised Schedule Effective: October 27, 2023

** NOTE: The Revised Urban Design Commission meeting date is noted in **bold italics** above. **