

BUREAU OF JUSTICE ASSISTANCE

FY 2021

**Comprehensive Opioid, Stimulant, and
Substance Abuse Site-Based Program
(COSSAP)**

Solicitation Webinar



Agenda for Today's Webinar

- Resources for applicants
- Funding categories
- How to apply
- Proposal narrative
- Budget
- Attachments
- Technical questions
- FAQs

Resources for Applicants

COSSAP Resources Webpage

<https://www.cossapresources.org/>

Grants.gov Learning Center

<https://www.grants.gov/web/grants/learn-grants.html>

JustGrants Application Submission Training

<https://justicegrants.usdoj.gov/training/training-application-submission>

BJA Grant Applicant Education Series

<https://www.bja.gov/funding/webinars.html#PastWebinars>

FY 21 COSSAP Solicitation

[FY 2021 Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program \(COSSAP\)](#)

(COSSAP site-based solicitation)

1

Grants.gov Deadline:
June 7, 2021

2

JustGrants Deadline
June 21, 2021

COSSAP Objectives and Deliverables

- Reduce the impact of opioids, stimulants, and other substances on individuals and communities
- Reduce the number of overdose fatalities
- Mitigate the impacts on crime victims by supporting comprehensive, collaborative initiatives

Funding Categories

Funding Category 1 - Eligibility

Units of local government (county, city, township, etc.) or federally recognized Indian tribes

Sub-Category	Funding Cap	Length
Subcategory 1a – An urban area or large county with a population greater than 500,000.	\$1,200,000 for the entire grant period	36 months
Subcategory 1b – A suburban area or medium-size county with a population between 100,000 and 500,000.	\$900,000 for the entire grant period	36 months
Subcategory 1c – A rural area, small county, or tribal area with a population of fewer than 100,000 or a federally recognized Indian tribe.	\$600,000 for the entire grant period	36 months

Funding Category 1 - Objectives

- To encourage and support the development of comprehensive, locally driven responses **to opioids, stimulants, and other substances** that expand access to supervision, treatment, and recovery support services across the criminal justice system
- Support law enforcement and other first responder diversion programs for nonviolent drug offenders
- Promote education and prevention activities
- Address the needs of children impacted by substance abuse.

Funding Category 1 - Allowable Uses

- There are nine allowable use areas
- Funding under category 1 may be used to develop, implement, or expand a combination of the allowable use activities or be concentrated on one, so long as the proposed budget is appropriate and justified.

Funding Category 1 -Allowable Uses

- 1) Pre-booking or post-booking treatment alternative-to-incarceration programs that serve individuals at high risk for overdose or substance abuse.
- 2) Law enforcement and other first responder diversion programs. Multidisciplinary approaches to overdose prevention, response, and diversion and referral models, led by law enforcement and other first responders. Examples of such models include the Law Enforcement Assisted Diversion (LEAD) model and the Police Assisted Addiction and Recovery Initiative (PAARI).

Funding Category 1 - Allowable Uses (continued)

- 3) Education and prevention programs to connect law enforcement agencies with K-12 students.
- 4) Embedding social services with law enforcement in order to rapidly respond to drug overdoses where children are impacted.
- 5) Comprehensive, real-time, regional information collection, analysis, and dissemination.
- 6) Naloxone for law enforcement and other first responders.

Funding Category 1 - Allowable Uses (continued)

- 7) Identifiable and accessible take-back programs for unused controlled substances found in the home and used by hospitals and long-term care facilities
- 8) Evidence-based treatment, such as medication-assisted treatment (MAT), as well as recovery support services including transitional or recovery housing and peer recovery support services.
- 9) Court-based intervention programs or family court programming to prioritize and expedite treatment and recovery services to individuals at high risk for overdose.

Funding Category 2 - Eligibility

State Governments

Sub-Category	Funding Cap	Length
Applications from states on behalf of county, local, municipal, or tribal communities.	\$6,000,000 for the entire grant period	36 months

- Applicants are limited to the SAA responsible for directing criminal justice planning, the State Alcohol and Substance Abuse Agency, or other state agency appropriate for the scope of the project.
- For purposes of this solicitation, “state” means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

Funding Category 2 – Objectives

- The objective is to support state-wide efforts to implement and enhance one or more of the nine allowable use areas in a **minimum of six** geographically diverse counties, localities, or regions of the state.
- The state may retain up to \$800,000 in total (not annually) for administrative purposes and to support the mandatory deliverables.
- In addition, a portion of the funds may be used to support an independent evaluation of project activities.
- The balance of the funds must be sub-awarded to local communities, regions, or tribal entities.

Funding Category 2 – Objectives (continued)

- Provide sub-awards to a minimum of six geographically diverse localities or regions within the state within 9 months of the grant award for allowable use activities.
- Support a robust planning period for the selected sites, if needed, to support implementation efforts at each of the sites.
- Coordinate cross-site training and peer-to-peer learning.
- If the proposed project is solely for program evaluation or includes an evaluation component, provide a copy of any evaluation report prior to the close of the grant period.

OJP Priority Areas

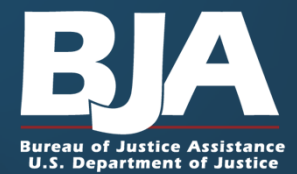
- The Department of Justice is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.
- In FY 2021, OJP will give priority consideration in award decisions to applications that demonstrate ways in which their projects will advance one or more of these areas.
- The applicant must provide a sufficient narrative explanation as an attachment, that specifies how the project will advance the promotion of one or more of these areas.
- In addition, OJP will give priority consideration, if applicable, to applicants that demonstrate that the individuals who are intended to benefit from the requested grant reside in high-poverty areas or persistent-poverty counties.

OJP Priority Areas (continued)

To receive priority consideration, the applicant must provide information to demonstrate that the individuals who are intended to benefit from the requested grant reside in high-poverty areas or persistent-poverty counties.

- **high-poverty area** means any census tract with a poverty rate of at least 20 percent as measured by the American Community Survey of the Census Bureau ([US Census - High Poverty Tracts](#)).
- **Persistent-poverty counties** means any county that has had 20 percent or more of its population living in poverty over the past 30 years, as measured by the 1990 and 2000 censuses and the most recent Small Area Income and Poverty Estimates ([US Census - Poverty Status by Counties](#) and at [US Census - Small Area Income](#)).

How to Apply

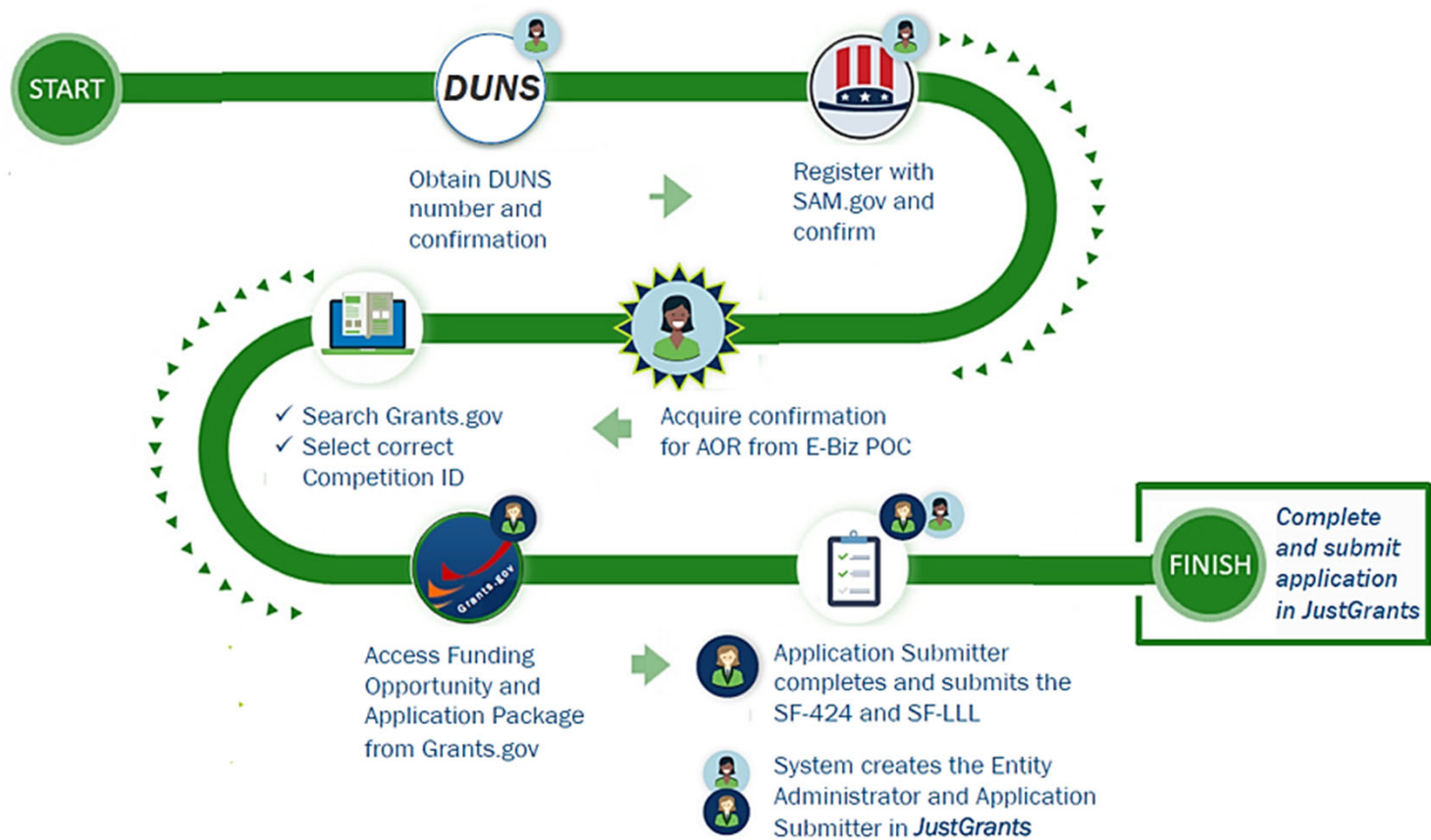


How to Apply - New Two-Step Process

- **Step 1 – Grants.gov:** Applicants will submit an SF-424 and an SF-LLL in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, applicants will need to obtain a Data Universal Numbering System (DUNS) and System for Award Management (SAM) registration or renewal.
- **Step 2 - JustGrants:** Applicants will submit the full application including attachments in JustGrants at <https://justicegrants.usdoj.gov/>. Completed application must be submitted in JustGrants by the JustGrants application deadline.

Grants.gov Registration – Step 1

- Start Early: Registering with Grants.gov is a one-time process; however, processing delays may occur, and it can take several weeks for first-time registrants to receive confirmation of registration and a user passwords.
- Select the appropriate Solicitation:
 - **CDFA #16.838** Comprehensive Opioid, Stimulants, and Substance Abuse Site-Based Program
 - Funding Opportunity #: **O-BJA-2021-94008**
 - Select the correct Competition ID
 - Category 1: Competition ID: **BJA-2021-00092**
 - Category 2: Competition ID: **BJA-2021-00093**
- **Applications must be successfully submitted through Grants.gov by June 7, 2021, at 11:59 pm Eastern Time.**



Justice Grants System (JustGrants) – Step 2

- In October 2020, the Office of Justice Programs (OJP), Office of Community Oriented Policing Services (COPS Office), and the Office on Violence Against Women (OVW) launched new grants management and payment management systems
- Refer to the Registration and Submission section of the OJP Grant Application Resource Guide at [OJP Resource Guide](#) for instructions on **How to Apply** ([OJP Resource Guide - How to Apply](#)).
- **Full applications must be successfully submitted through Grants.gov by June 21, 2021, at 11:59 pm Eastern Time.**

Proposal Narrative and Budget

Proposal Narrative

- Your project narrative is an important part of the application and should fully address the following sections:
 - Description of the issue
 - Project design and implementation
 - Capabilities and competencies
 - Plan for collecting the data required for this solicitation's performance measures
- The narrative should be submitted as an attachment in JustGrants. It should be double-spaced, using a standard 12-point Times New Roman font; have no less than 1-inch margins; and should not exceed 20 pages.

Budget Detail Worksheet

- The Budget Detail Worksheet and the Budget Narrative are now combined in a single web-based format in JustGrants. The budget section is fairly intuitive and will prompt you along the way.
- Budget Tips
 - Remember to budget for tracking quarterly performance measures and performing applicable evaluations
 - Remember to budget for travel or training expenses (airfare, hotel, per diem, and group transportation) for the mandatory meetings.
 - If your are proposing to fund services to children impacted by the opioid epidemic, applicants should ensure that their budget clearly labels all costs used to support children/victim services and separate these costs from any other project expenses.

Attachments

Additional Application Components

- Timeline Form
- Letters of Support
- Research and Evaluation Independence and Integrity Statement
- Documentation of Advancing DOJ Priorities (if applicable)
- Documentation of High-Poverty Areas or Persistent-Poverty Counties (if applicable)
- Disclosure of Lobbying Activities Applicants
- DOJ Certified Standard Assurances
- Applicant Disclosure of Duplication in Cost Items
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)

Technical Issues and Questions

Grants.gov Technical Issues & Questions

- An applicant that experiences unforeseen Grants.gov technical issues beyond its control that prevent it from submitting its application by the deadline must contact the Grants.gov Customer Support Hotline at <https://www.grants.gov/web/grants/support.html> to report the technical issue and **receive a tracking number**.
- An applicant that experiences unforeseen Grants.gov technical issues beyond its control that prevent it from submitting its application by the deadline must email the contact identified in the Contact Information section on the solicitation title page **within 24 hours after the application deadline** to request approval to submit its application after the deadline.
- The applicant's email must describe the technical difficulties and must include a timeline of the applicant's submission efforts, the complete grant application, the applicant's DUNS number, and any Grants.gov Help Desk or SAM tracking number(s).

JustGrants - Technical Issues & Questions

- For assistance with any unforeseen JustGrants technical issues or questions about the requirements of this solicitation, contact the **National Criminal Justice Reference Service (NCJRS) Response Center**:
 - Toll-free at (800) 851-3420
 - Email at grants@ncjrs.gov
 - Fax to (301) 240-5830
 - Web chat at <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
 - TTY at (301) 240-6310 (hearing-impaired only)
- The NCJRS Response Center hours of operation are 10:00 a.m. to 6:00 p.m., Eastern Time, Monday through Friday, and 10:00 a.m. to 8:00 p.m., Eastern Time, on the solicitation close date.

Frequently Asked Questions

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- **Can I apply for a new COSSAP grant if I am a current COSSAP or COAP grantee?**
Yes, but your new application should reflect a project that is substantively different than your current COSSAP or COAP grant-funded project. Priority is given to new applicants but this does not prohibit awards to current COSSAP or COAP grantees.
- **Can nonprofit agencies apply?**
A nonprofit agency must partner with an eligible entity in order to apply. Under this scenario, the nonprofit agency would be a subgrantee.
- **When should my workplan timeline start?**
October 1, 2021.

Frequently Asked Questions

- **How many applications do you intend to fund in each category?**

BJA has not pre-established the number of awards we intend to make in each category. We will consider the number and quality of the applications received when making awards.

- **How many awards do you intend to make in total?**

BJA anticipates making a minimum of 110 awards for varying amounts under the FY 2021 COSSAP solicitation.

- **Do my charts or tables have to be double-spaced?**

No, charts and tables do not need to be double-spaced.

- **Can a sub-grantee charge indirect costs to the grant?**

A subgrantee can budget indirect costs; the prime recipient is responsible for approving the rates for all subrecipients. If the subrecipient has a negotiated rate with a Federal agency, then that rate would apply. More information can be found in the DOJ Financial Guide, located at https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf.

Questions?

