

COUNCIL MINUTES

Thursday, November 29, 2018

9:30 a.m. to 2:00 p.m.

375 University Avenue, Suite 803

Council Members:

Andrew Benedetto, RP (President & Chair)
Shelley Briscoe-Dimock, RP
Gary Cockman
Carol Cowan-Levine, RP
Miranda Monastero, RP
Pat Rayman, RP
Steven Stijacic
Kevin VanDerZwet Stafford, RP

Staff Members:

Deborah Adams, Registrar
Alexandra Brennan, Coordinator, Registration & Program Review (Recorder)
Jo Anne Falkenburger, Director of Operations & HR
Sabina Hikel, Manager, Communications
Andrew Laughton, Coordinator, Registration & QA
Lene Marttinen, Manager, Quality Assurance
Mark Piore, Director, Professional Conduct & Deputy Registrar
Kelly Roberts, Coordinator, Operations & Human Resources

Regrets:

Kenneth Lomp, RP
Malcolm MacFarlane, RP

1. Welcome and Opening Remarks

A. Benedetto, President & Chair, called the meeting to order at 9:30 a.m. and welcomed all present.

2. Approval of Draft Agenda

The Chair introduced the draft agenda.

MOTION C-29NOV2018 – M01: Moved by K. VanDerZwet Stafford, seconded by G. Cockman

That the agenda of the November 29, 2018, meeting of Council be approved as presented.

CARRIED

3. Approval of Draft Minutes

The Chair introduced the draft minutes from the September 13, 2018 Council meeting. Minor copyediting errors were noted.

MOTION C-29NOV2018 – M02: Moved by C. Cowan-Levine, seconded by S. Stijacic

That the draft minutes of the September 13, 2018, meeting of Council be approved as amended.

CARRIED

4. Conflict of Interest Declarations

None declared.

5. President's Remarks

A. Benedetto, President, addressed the implications of Council being unconstituted for the day's meeting. Council would be able to offer direction to staff and committees but there would be no motions to vote on. He also noted that the scheduled strategic planning session had been moved to the spring when hopefully Council would be constituted. He assured Council that the College's committees, panels, and staff will be able to continue their work despite the reduced number of public members.

A. Benedetto also reflected on the four CRPO member town halls that took place in Toronto, Ottawa, London and Sudbury throughout the month of October, stating that it was a pleasure to see how engaged members are and noting the increased sense of professional identity since the creation of the College.

6. Registrar's Report

D. Adams, Registrar, introduced her report to Council and provided an update on the reappointment of public members. Seven RHPA colleges are currently unconstituted. This number will rise to ten by the end of the year. It was noted that CRPO will be unable to constitute discipline panels if public members are not reappointed by February. D. Adams noted that the lack of appointments or reappointments is not limited to the Health Professions colleges. To date, no appointments have been made by the Public Appointments Secretariat since the new government took office in June 2018.

Before their appointments expired, the chairs of the Discipline and Quality Assurance committees were asked to delegate chair work for their committees. G. Cockman was delegated as Chair of the Discipline Committee and K. Lomp as Chair of the Quality Assurance Committee. Delegation is a finite appointment, typically lasting only one meeting. As it is unclear how long these delegates will need to serve as Chair, D. Adams will ask the Executive Committee to formalize their appointments as Interim Chairs.

Bill 30 passed in Alberta, creating the College of Counselling Therapy. The College will regulate Counselling Therapists, Addictions Counsellors, and Child and Youth Workers. The Federation of Associations for Counselling Therapists (FACT) is acting in a capacity similar to that of the Transitional Council to prepare for proclamation. The proclamation date has not yet been set. CRPO staff is working with FACT to share resources and information as needed. D. Adams noted that Alberta would be the fifth province to regulate the profession.

7. Committee Reports to Council

7.1. Client Relations

C. Cowan-Levine, Chair, presented the Client Relations Committee report to Council and thanked the Registrar and staff for their work in reviewing materials for the draft guideline and regulation.

7.2. Examination

A. Benedetto, President, presented the Examination Committee report to Council on behalf of the Chair. D. Adams noted that a sitting took place in October with the highest number of registrants to date. Ongoing work is focusing on improving preparation materials in advance of the Fall 2019 sitting.

7.3. Executive

A. Benedetto, Chair, presented the Executive Committee report to Council and highlighted the work of the Committee around public appointments and non-council Committee appointments.

7.4. Inquiries, Complaints & Reports Committee

K. VanDerZwet Stafford, Chair, presented the ICRC report to Council and noted that staff had reported an increase in the volume of complaints.

7.5. Quality Assurance

A. Benedetto, President, presented the Quality Assurance Committee report to Council on behalf of the Interim Chair.

7.6. Registration

A. Benedetto, President, presented the Registration Committee report to Council on behalf of the Chair. He drew Council's attention to the discussion of clinical supervision in relation to the controlled act.

8. Public Member Appointments

D. Adams provided an update on Public Member Appointments as part of the Registrar's Report.

9. Draft Guideline: *Sexual Contact with Former Clients beyond Five-Years Post Termination of Care*

C. Cowan-Levine, Chair, Client Relations Committee, presented the draft guideline for approval by Council. D. Adams shared the responses from the public consultation on the guideline. Council approved the guideline by consensus vote. The vote will be ratified once Council is properly constituted.

10. Draft Regulation: *Defining Client for Sexual Abuse Provisions*

C. Cowan-Levine, Chair, Client Relations Committee, asked Council to approve circulation of the draft regulation during the mandatory 60-day public consultation period. Council approved the draft regulation for public consultation by consensus vote. The regulation will be brought forward for ratification after the consultation period at the next constituted Council meeting.

11. Draft Guideline: *Electronic Practice*

A. Laughton, Coordinator, Registration & QA, introduced the revised guideline, which incorporates feedback offered at a previous Council meeting. Council approved the draft regulation for public consultation by consensus vote.

12. Access to Care Statement

D. Adams, Registrar, introduced the proposed Access to Care position statement. Council approved adoption of the position statement by consensus vote.

13. Controlled Act Task Group

D. Adams, Registrar, provided an update on the College's involvement with the Controlled Act Advisory Committee as the Ministries prepare for the act to go into full effect. She highlighted upcoming staff presentations on the controlled act to employers, educational programs, and associations. The

controlled act documents and self-assessment tool have been published and are already being used in Health Professions Appeal and Review Board (HPARB) appeals and the registration process. The controlled act task group will need to discuss what to do in the event that the prescribed categories do not become part of the regulation.

14. Member Town Halls

D. Adams, Registrar, discussed the top issues and participant feedback from the town halls. A. Benedetto, President, noted the wide range of attendees and that it was helpful for members to be able to hear what the college is working on.

15. Presentation: Social Media

S. Hikel, Acting Manager, Communications, presented on the pros and cons of health regulators having a social media presence. A public engagement plan will be presented at a future Council meeting.

16. Presentation: Conflict of Interest

M. Piro, Director, Professional Conduct & Deputy Registrar, presented on conflict of interest declarations, including how one would determine whether a conflict of interest exists.

17. Question Period

Questions included non-council member appointment process and clinical supervision.

18. Adjournment

MOTION C-NOV292018 – M03: Moved by C. Cowan-Levine, seconded by G. Cockman

That the meeting be adjourned at 1:15 p.m.

CARRIED