

COUNCIL MINUTES

Thursday, October 1, 2020

1:00 p.m. to 3:30 p.m.

ZOOM videoconference

Council Members:

Heidi Ahonen
Andrew Benedetto, RP

Steven Boychyn

Shelley Briscoe-Dimock, RP (President)

Gary Cockman
Kali Hewitt-Blackie, RP
David Keast
Kenneth Lomp, RP (Vice-President)
Michael Machan, RP
Miranda Monastero, RP
Judy Mord, RP
Keri Selkirk
Jane Snyder
Radhika Sundar, RP
Kathy-Ying Zhao

Staff Members:

Deborah Adams, Registrar
Jo Anne Falkenburger, Director of Operations & HR
Amy Fournier, Executive Coordinator (Recorder)
Mark Pioro, Director, Professional Conduct & Deputy Registrar

1. Welcome and Opening Remarks

S. Briscoe-Dimock, President & Chair, called the meeting to order at 1:00 p.m. and welcomed all present.

2. Approval of Draft Agenda

The Chair introduced the draft agenda.

MOTION C-01OCT2020 – M01

That the agenda of the October 1, 2020 meeting of Council be approved as presented.

Moved: K. Lomp

Seconded: K. Selkirk

CARRIED

3. Conflict of Interest Declarations

None declared.

4. Election of Officers

D. Adams, Registrar, provided background information, citing the CRPO by-laws regarding the election of officers to inform Council of the election procedures. It was noted that when only one nominee for a position is received, that person shall be elected by acclamation. As such, Shelley Briscoe-Dimock was acclaimed as President; Kenneth Lomp was acclaimed as Vice-President; Steven Boychyn was acclaimed as member (public); and Gary Cockman was acclaimed as member (public).

MOTION C-01OCT2020 – M02

That Council accepts the acclamation of Shelley Briscoe-Dimock as President

Moved: M. Machan

Seconded: A. Benedetto

CARRIED

MOTION C-01OCT2020 – M03

That Council accepts the acclamation of Kenneth Lomp as Vice-President.

Moved: M. Monastero

Seconded: J. Mord

CARRIED

MOTION C-01OCT2020 – M04

That Council accepts the acclamation of Steven Boychyn as member (public).

Moved: K. Selkirk

Seconded: K. Hewitt-Blackie

CARRIED

MOTION C-01OCT2020 – M05

That Council accepts the acclamation of Gary Cockman as member (public).

Moved: M. Monastero

Seconded: D. Keast

CARRIED

D. Adams noted that three candidates put their name forward for the position of Member (Professional), therefore an election was held to fill this position. Council was informed that each candidate is provided with the opportunity to speak to Council, with the order being determined by lot. A. Benedetto spoke first, followed by M. Machan then K. Hewitt-Blackie. Council members were asked to vote using the integrated Zoom polling feature. D. Adams informed Council of the results.

MOTION C-01OCT2020 – M06

That Council accepts the election of Andrew Benedetto as member (professional).

Moved: G. Cockman

Seconded: S. Boychyn

CARRIED

5. **Non-Council Member Committee Appointment Recommendations**

S. Briscoe-Dimock provided background information on the non-council member recruitment process. Over the course of the last few months, the Executive Committee and the Nominations and Elections Committee have been working together to conduct interviews and are now making the recommendation to Council to appoint eight new non-Council members. Council was reminded that the council competency matrix was used to inform these appointments and both committees are pleased that they were able to focus on attributes that were currently missing from committees. In terms of next steps, the Executive Committee recommends that Council approve the eight non-council appointments for terms of approximately one year. The Executive will meet on October 23 to assign the non-council members to specific committees.

MOTION C-01OCT2020 – M07

That Council approve the Executive and Nominations & Elections Committees' recommendation to appoint the following registrants as a non-council committee appointments for a term of approximately one-year: Elda Almario; David Bruce; Kimberly Cato; Felipe Cepeda; Ahil Nageswaran; Kafui Sawyer; Brenda Sedgwick; and Carla Ribeiro.

Moved: M. Machan

Seconded: J. Snyder

CARRIED

S. Briscoe-Dimock informed Council that the Executive Committee recommends appointing former Council member, Carol Cowan-Levine, as a non-Council committee member to the Discipline Committee. C. Cowan-Levine, as a former CRPO president, Council member and non-Council member of the Registration Committee, possesses significant knowledge of regulatory processes and has completed the Health Professions Regulators of Ontario (HPRO) basic discipline training program. As such, the Committee recommends appointing C. Cowan-Levine to the Discipline Committee as a non-Council member.

MOTION C-01OCT2020 – M08

That Council appoint Carol Cowan-Levine to the Discipline Committee as a non-Council committee appointment for approximately one-year.

6. **Council & Committee Composition**

S. Briscoe-Dimock introduced the proposed committee composition chart, noting that the Executive Committee reviewed the committee composition and recommends that no changes be made to the current committee structure (with the exception of appointing non-Council members) for the next 12 months. Consistent committee membership has allowed Council to focus on the governance reform initiative. It was also noted that although committee composition has remained consistent, there has been a steady flow of public appointments (four new public appointments were made in 2019 and one new public appointment made in 2020), two by-elections, which acclaimed or elected three Council members and one appointment. Significant time and resources have been spent to ensure that these

new Council members are appropriately trained to contribute to Council and committee-level decision making.

Given the current efforts to implement governance-led improvements – including increasing onboarding and training requirements for new members, the broader use of competence and composition matrices to direct appointments and the addition of new Committee members through non-Council appointments – the Executive Committee recommends that the current composition of committees remain in place for another year. In the meantime, the Executive will be considering a longer-term view of how best to determine appropriate committee changes.

MOTION C-01OCT2020 – M09

That Council approve the 2020-2021 committee composition as presented.

Moved: J. Mord

Seconded: K. Selkirk

CARRIED

7. Committee-Level Work Plans

S. Briscoe-Dimock introduced the committee-level work plans and invited comments from committee chairs. D. Adams stated that the committee work plan review meetings were a useful exercise to complete and noted that the work plans will be accompanied by dashboard-style reporting to Council on the final College Performance Management Framework indicators are established by government.

MOTION C-01OCT2020 – M10

That Council approve the committee-level work plans as presented.

Moved: K. Hewitt-Blackie

Seconded: M. Machan

CARRIED

8. College Performance Measurement Framework (CPMF) Update

D. Adams provided Council with background information on the Ministry of Health's CPMF initiative. The purpose of the initiative is to provide a framework for regulatory colleges to ensure transparency and provides a requirement to have an evaluation framework in place to evaluate Council's effectiveness. The CPMF requirements have been considered when building the Council and committee work plans, and when building the new Member Management System (MMS). The penultimate draft of the CPMF was provided in September. Further updates will be provided at future Council meetings.

9. 2019-2020 Annual Report

S. Briscoe-Dimock presented the final version of the 2019-2020 annual report, including the audited financial statements, which were approved at the August 20, 2020 Council meeting. The report was presented for information only.

10. Registrar's Report

D. Adams presented her report and informed Council that CRPO staff presented at the OAMHP virtual conference on diversity. An update was also provided regarding the virtual town hall that was held on September 30.

11. **2021 Proposed Council Meeting Dates**

The CRPO Council meeting dates are as follows. Council and the public will be appropriately informed of the location of these meetings as the dates approach due to the current pandemic restrictions.

Thursday, January 14

Thursday, March 25

Thursday, May 13

Thursday, July 15

Thursday, September 16

Thursday, November 18

12. **Consent Agenda**

Consent agenda items are non-controversial or routine items that are discussed at every meeting. Council members seeking clarification or asking questions regarding consent agenda items must be directed to the president prior to the meeting. Consent agenda items can be moved from the consent agenda to regular discussion items if required. The consent agenda is approved under one motion.

- Draft minutes of August 20, 2020
- Committee Reports

MOTION C-01OCT2020 – M11

That Council approve the consent agenda as presented.

Moved: K. Hewitt-Blackie

Seconded: D. Keast

CARRIED

13. **Council Question Period**

One question was raised regarding the functionality of the Quality Assurance portal.

14. **ADJOURNMENT**

MOTION C-01OCT2020 – M12

That the meeting be adjourned at 2:30 p.m.

Moved: H. Ahonen

Seconded: J. Snyder

CARRIED