

COUNCIL MINUTES

Friday, January 24, 2020
9:30 a.m. to 12:00 p.m.
375 University Avenue, Suite 803

Council Members:

Andrew Benedetto, RP
Steven Boychyn
Shelley Briscoe-Dimock, RP (President)
Gary Cockman (via Zoom)
Kali Hewitt-Blackie, RP
David Keast
Kenneth Lomp, RP (Vice-President)
Michael Machan, RP
Miranda Monastero, RP
Judy Mord, RP (via Zoom)
Keri Selkirk (via Zoom)
Jane Snyder
Radhika Sundar, RP

Staff Members:

Deborah Adams, Registrar
Jo Anne Falkenburger, Director of Operations & HR
Amy Fournier, Executive Coordinator (Recorder)
Sabina Hikel, Manager, Policy & Strategy
Mark Pioro, Deputy Registrar & General Counsel

Regrets:

Heidi Ahonen, RP

1. Welcome and Opening Remarks

S. Briscoe-Dimock, President & Chair, called the meeting to order at 9:30 a.m. and welcomed all present. The Chair noted that several observers were signed in to view the Zoom live stream of the Council meeting. This marks the first time CRPO has made a video live stream available. Staff will evaluate this process and report back in order to allow Council to determine whether the option making use of the live stream option in the future.

2. Approval of Draft Agenda

The Chair introduced the draft agenda.

MOTION C-24JAN2020 – M01

That the agenda of the January 24, 2020 meeting of Council be approved as presented.

Moved: S. Boychyn
Seconded: J. Snyder
CARRIED

3. Conflict of Interest

None declared.

4. Update: Governance Reform

S. Briscoe-Dimock introduced the topic and reminded Council members that the Executive Committee was tasked with leading the Governance Reform Initiative (GRI) at the November Council meeting.

This included drafting regulatory objectives, which stem from the strategic objectives and will be used to guide the work of Council.

The chair explained that the regulatory objectives provide a practical lens to filter Council's decision-making by considering the College's mandate and strategic goals. D. Adams noted that staff will use the regulatory objectives to frame work plans and any items being brought forward to Council or committee for consideration.

Council was asked to consider whether the drafted regulatory objectives aligned with the discussion of this topic at the strategic planning session. The Chair opened discussion and sought consensus to adopt the regulatory objectives.

Council agreed that the draft regulatory objectives captures the College's mandate. The objectives will be adopted immediately.

5. **Posting Registration History on the Public Register**

S. Briscoe-Dimock introduced the topic, reminding Council that this item has been in front of Council on several occasions over the past twelve months. She noted that thorough deliberations and consideration of feedback to date resulted in the original proposal being revised to allow registrant's to request the removal of administrative suspension notations after 12-months under appropriate circumstances. Council was informed that, in making the recommendation that they approve the revised by-laws, the Executive Committee had considered these previous deliberations, the feedback received on the most recent consultation as well as a review of the extensive communication and support efforts that are made to assist registrants in avoiding suspension.

M. Piro, Deputy Registrar & General Counsel, provided Council with further summaries of discussions that have taken place at previous Council meetings on this topic. He also noted that there is a new process in place for membership renewal this year along with resources to assist registrants to avoid late renewals and administrative suspensions. Council agreed to implement the proposed by-law amendment effective immediately, meaning anyone whose suspension is lifted starting today would have the suspension remain on the public register for at least 12 months.

MOTION C-24JAN2020 – M02

That Council approve the proposed by-law amendments:

Enacting as article 21.08(xxiii), "*any past classes of registration held by the member and the date on which each certificate was issued;*"

Amending article 21.08(vi) after the words "*non-payment of fees*" by adding "*and reinstatement occurred on or before [by-law enactment date]*"; and

Enacting as article 21.12 – Removal of Suspension Notation, "*Notwithstanding article 21.08(vi), the Registrar shall remove from the register notation of termination of membership if all of the following conditions are met:*

a. the suspension or revocation was only for non-provision of information required for annual registration renewal or for non-payment of fees,

b. the Member submits a request in the form provided by the Registrar, and

c. as of the date of the request, the Member has held continuous College membership for the immediate past 12 months.”

Moved: S. Boychyn

Seconded: M. Machan

CARRIED

6. Work Plan Development

S. Briscoe-Dimock informed Council that work plans are currently being drafted by staff and will be reviewed by the Executive Committee at their February 11 meeting. The work plans will then be presented to Council at the March 27, 2020 for implementation.

D. Adams, Registrar, noted that the Ministry of Health’s College Performance Management Framework, the strategic plan and the governance review initiative would be key components of the work plan. Once implemented, the work plans would be tied to committee reports to council thus making the reporting process more goal driven.

7. CRPO Outreach

D. Adams provided Council with an update regarding CRPO outreach plans for 2020 including town halls in the fall that would include Peer Circles and the opportunity for public engagement through a series of focus groups. CRPO plans to visit more cities in Ontario to engage with registrants and the public.

D. Adams noted the need for registrant facing resources specific to regulatory obligations. This need would be addressed by offering Peer Circles in some of the town hall locations. CRPO will engage with Council around town hall content and will engage with professional associations and other stakeholders throughout the development process.

8. Council & Committee Appointments

S. Briscoe-Dimock informed Council that, to facilitate orientation and training, the Executive Committee appointed K. Hewitt-Blackie and J. Mord to specific committees at their January 7 meeting. S. Briscoe-Dimock asked that the decision be ratified by council. In addition, Council was informed to expect a call for non-council member appointments to be made to registrants in the coming months. More information will be provided at the March Council meeting.

MOTION C-24JAN2020 – M03

That Council ratify the Executive Committee’s decision to appoint:

- K. Hewitt-Blackie to the Examination Committee, Inquiries, Complaints & Reports Committee and Quality Assurance Committee

- J. Mord to the Client Relations Committee, Inquiries, Complaints and Reports Committee and Nominations and Elections Committee

Moved: S. Boychyn
Seconded: M. Machan
CARRIED

9. Election of Officers

S. Briscoe-Dimock informed Council S. Boychyn put his name forward for consideration for election to the Executive Committee in light of a public member at large vacancy as of December 2019. Since the submitted nomination fulfills the requirement to fill the vacancy of one (1) public member, S. Boychyn will be acclaimed as Executive Committee member at large.

MOTION C-24JAN2020 – M04

That Council accepts the acclamation of Steven Boychyn as Member (Public) of the Executive Committee.

Moved: M. Machan
Seconded: K. Hewitt-Blackie
CARRIED

10. Registrar's Report

D. Adams presented highlights from her report. She informed Council that staff recently received notice from the Public Appointments Secretariat (PAS) that J. Snyder has been reappointed for a three-year term (March 28, 2020 to March 27, 2023) and noted appreciation that J Snyder would remain on Council. D. Adams has inquired with the PAS about the possibility of a sixth public appointee; PAS staff have indicated they will take this request to the Minister's office. D. Adams noted that several colleges she is aware of are being kept at their minimum of five public members.

Council was updated regarding CRPO messaging to registrants on the coronavirus. A general reminder will be sent regarding infection control and practical approaches to protecting the health of clients and registrations. If needed going forward, CRPO will provide more specific guidance to registrants.

D. Adams informed Council that S. Fraser and M. Pioro will be presenting to the Canadian Life and Health Insurance Association on February 4. They will be addressing questions around scope of practice, billing practices, clinical supervision and any other issues the participants may raise regarding regulation of the profession.

11. Council Question Period

No questions were raised.

12. Consent Agenda

12a. Draft Minutes
12b. Committee Reports

MOTION C-24JAN2020 – M05

That Council approve the consent agenda of January 24, 2020 as presented.

Moved: M. Monastero
Seconded: S. Boychyn
CARRIED

13 **IN CAMERA: 2020-2021 Expense Budget**

MOTION C-24JAN2020 – M06

That the public be excluded from the meeting pursuant to clause 7.2 (b) of the *Health Professions Procedural Code* of the *Regulated Health Professions Act*, in that financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public at 10:45 a.m.

Moved: J. Snyder
Seconded: M. Monastero
CARRIED

MOTION C-24JAN2020 – M07

That the meeting resumes open session at 12:07 p.m.

Moved: S. Boychyn
Seconded: R. Sundar
CARRIED

Adjournment

MOTION

That the meeting be adjourned at 12:08 p.m.

Moved:
Seconded:
CARRIED