

COUNCIL MINUTES

Thursday, May 13, 2021
9:30 a.m. to 12:30 p.m.
ZOOM videoconference

Council Members:

Heidi Ahonen, RP
Andrew Benedetto, RP

Steven Boychyn, Public Member

Shelley Briscoe-Dimock, RP (President)
Sherine Fahmy, Public Member
Kali Hewitt-Blackie, RP
David Keast, Public Member
Kenneth Lomp, RP (Vice-President)
Michael Machan, RP
Miranda Monastero, RP
Judy Mord, RP
Keri Selkirk, Public Member
Jane Snyder, Public Member
Radhika Sundar, RP

Staff Members:

Mark Pioro, Acting Registrar
Jo Anne Falkenburger, Director of Operations
& Human Resources
Amy Fournier, Executive Coordinator
(Recorder)

1. Welcome and Opening Remarks

S. Briscoe-Dimock, President & Chair, called the meeting to order at 9:30 a.m. and welcomed all present.

2. Approval of Draft Agenda

The Chair introduced the draft agenda.

MOTION C-13MAY2021 – M01

That the agenda of the May 13, 2021, meeting of Council be approved as presented.

Moved: M. Monastero

Seconded: K. Selkirk

CARRIED

3. Conflict of Interest Declarations

None declared.

4. College Performance Measurement Framework: By-law Changes

M. Pioro, Acting Registrar, introduced the proposed by-law changes and provided information regarding the CRPO's current Council orientation process. The proposed by-law changes would

require that candidates complete the orientation modules as part of the nomination process. The format of the modules will be enhanced and improved over time, but the current modules and Council competencies serve as a good starting place to implement this proposed change. The defined Council competencies will serve as a useful tool for candidates to self-screen whether they feel they possess the necessary skills and knowledge to be a Council member.

The other proposed amendment addresses the minimum waiting period for registrants who wish to run for election to CRPO Council and have resigned from a responsible position that they may have held with a psychotherapy professional association. Council agreed that a one-year minimum waiting period was comparable to other Health Profession Regulators of Ontario (HPRO) Colleges.

MOTION C-13MAY2021 – M02

That Council agrees to circulate, for public consultation, the following proposed amendments to the College by-laws, as indicated below by track changes:

“10.04 – Eligibility for Election

A Member is eligible for election to Council if the Member has been nominated in accordance with the by-laws, has completed and returned the conflict of interest [and Council competency](#) questionnaires and if...”

“10.11 – Conflict of Interest [and Council Competency](#) Questionnaires

The Registrar shall request every nominee to complete and return a conflict of interest [questionnaire and a Council competency](#) questionnaire, and any nominee who fails to complete and return the questionnaires in the form and by the deadline set by the Registrar shall not be eligible for election.”

“10.14 – Acclamation

If, following the deadline for the return of the conflict of interest [and Council competency](#) questionnaires and the written confirmation of eligibility, the Registrar determines that the number of eligible candidates nominated for a position or positions for an electoral district is less than or equal to the number of members of Council to be elected for a position or positions in that district, the Registrar shall declare those candidates who are eligible for election to the position or positions to be elected by acclamation and shall notify the candidates and the membership of this result in the manner the Registrar deems most expedient and practical.”

“[10.095 Council Role Orientation](#)

[No Member is eligible for election as a member of Council unless they have completed the candidate orientation course that was set or approved by Council.](#)”

“(viii) the Member has ~~agreed to resign~~, [no less than one year before the date of the election](#), any responsible position such as director, board member, officer or employee that the Member holds with a Professional Association relating to psychotherapy, ~~by completing and returning the conflict of interest questionnaire, and if elected, to resign any such position before taking office as a Council member;~~”

Moved: A. Benedetto

Seconded: D. Keast

CARRIED

5. **Regulatory Risk Framework**

S. Briscoe-Dimock introduced the topic and provided background information. M. Pioro outlined the College's ability to analyze and respond to perceived risks, noting that the College's strategic plan, regulatory objectives and work plan deliverables make mention of a framework for assessing regulatory risk. Council reviewed the draft regulatory risk framework documents, including the right touch decision tree, policy proposal template, regulatory risk framework and risk flow diagram. M. Pioro also highlighted the inter-committee aspects of regulatory risk, particularly regarding clinical supervision. Council was presented with draft Professional Practice Working Group (PPWG) Terms of Reference and discussed the possibility of reconstituting the working group to advise College staff on the regulatory risk framework, among other policy-related initiatives.

6. **Succession Planning**

S. Briscoe-Dimock introduced the topic and noted that the Executive Committee, in their role as the stewards of the Governance Reform Initiative, have been reviewing and discussing succession planning at a committee level since September 2020.

Council was provided with draft copies of role descriptions and focused the discussion on leadership roles, particularly, how to educate and support Council members interested in pursuing leadership positions. Topics included mentoring and co-chair positions. Council also discussed using a diversity lens to ensure that leadership positions reflect the population at large.

Staff will continue to research and revise the role descriptions so they align with time commitment expectations and will further develop the role of Vice President to share or be assigned certain responsibilities along with the President. In addition, staff will research possible timelines or a governance calendar to ensure that any additional training for leadership roles aligns with committee appointments and Council slate approval. Any revisions to the role descriptions or governance calendar will be presented to the Executive Committee prior to being presented to Council for approval.

7. **Committee Appointments**

S. Briscoe-Dimock introduced the item and proposed the following motion:

MOTION C-13MAY2021 – M03

That Council appoint Sherine Fahmy, public member, to the Inquiries, Complaints and Reports, Nominations & Elections and Quality Assurance Committees.

Moved: K. Lomp

Seconded: M. Monastero

CARRIED

8. **Executive Limitations Policies: Council Registrar Relationship**

S. Briscoe-Dimock and M. Pioro introduced the topic, stating that consensus is being sought to approve the Council Registrar Relationship policy. This is an operational policy that has been codified in order to hold ourselves accountable. Consensus was reached.

9. Board Evaluation Update

S. Briscoe-Dimock provided background information regarding the board evaluation project that CRPO has been undertaking with Pollinate Networks and reminded Council members to complete the annual Council Effectiveness Survey.

10. July Council Meeting

S. Briscoe-Dimock introduced the topic. The July 15, 2021, Council meeting will be a half-day education day and will be closed to the public. The education session will run from 11:00 a.m. until about 3:00 p.m. The agenda will be finalized at the end of June.

11. Registrar's Report

M. Piore presented his report to Council and provided additional updates regarding the supervision survey, a plan to start a clinical experience recognition program and new legislation to regulate Applied Behaviour Analysis (ABA) providers under the College of Psychologists.

12. Consent Agenda

Consent agenda items are non-controversial or routine items that are discussed at every meeting. Council members seeking clarification or asking questions regarding consent agenda items must be directed to the President prior to the meeting. Consent agenda items can be moved from the consent agenda to regular discussion items if required. The consent agenda is approved under one motion.

- Draft minutes of March 25, 2021
- Committee Reports
- Terms of Reference

MOTION C-13MAY2021 – M04

That Council approve the consent agenda as presented.

Moved: M. Machan
Seconded: J. Mord
CARRIED

13. Council Question Period

Questions raised included:

- fees charged by RPs
- RPs writing letters for divorce and custody hearings

14. IN CAMERA: Approval of In Camera Minutes (March 25, 2021)

MOTION C-13MAY2021 – M05

That the public be excluded from the meeting pursuant to clause 7.2 (b) of the Health Professions Procedural Code of the Regulated Health Professions Act, in that financial or personal or other matters

may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public at 12:17 p.m.

Moved: M. Machan
Seconded: S. Boychyn
CARRIED

15. ADJOURNMENT

MOTION C-13MAY2021 – 06

That the meeting be adjourned at 12:22 p.m.

Moved: S. Boychyn
Seconded: K. Lomp
CARRIED