



Type of policy: operations	Approved by: Executive
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Reimbursing CRPO Guests

Purpose

The purpose of this policy is to establish reasonable travel reimbursement for CRPO guests.

Relevant Legislation

[Travel, Meal and Hospitality Expenses Directive \(Ontario\)](#)

Scope

This policy applies to CRPO guests, meaning individuals invited to attend a meeting or give a presentation, excluding Council members, committee members, investigators, assessors, consultants, legal counsel, staff and others with specifically defined CRPO roles.

Policy

When Council and/or CRPO staff requests the attendance of an individual at a meeting, CRPO will offer to reimburse the requested attendee's reasonable travel expenses. "Reasonable" is defined in accordance with the Health Board Secretariat's guidelines on eligible expenses for publicly appointed Council members.