

# Council Meeting

September 21, 2022 01:00 PM CRPO Board

Room / ZOOM

Chair: Kenneth Lomp, President

**Present:** Jain, Avni; Pateman, Henry; Vincent, Jeffrey; Fahmy, Sherine (via Zoom); Hewitt-Blackie, Kali; Mord, Judy (via Zoom); Selkirk, Keri; Sundar, Radhika; Keast, David; Ahonen, Heidi; Machan, Michael; Monastero, Miranda (via Zoom); Lomp, Kenneth; Briscoe-Dimock, Shelley

**Regrets:** Boychyn, Steven

**Staff:** Adams, Deborah (Registrar); Brennan, Alexandra (Manager, Registration); Falkenburger, Jo Anne (Director, Operations & HR); Fraser, Sarah (Director, Registration); Piro, Mark (Deputy Registrar & General Counsel); Reyes, Kristina (Manager, Registrant Requirements); Roberts, Kelly (Manager, Operations & HR); Smith, Jenna (Manager, Professional Conduct); Vanhauwaert, Émilie (Bilingual Registrant Services Coordinator)

**Recorder:** Fournier, Amy (Executive Coordinator)

## Council Meeting

### 1. Welcome & Opening Remarks

Kenneth Lomp, President & Chair, called the meeting to order at 1:04 p.m. and welcomed all present. S. Briscoe-Dimock, outgoing President & Chair, took a moment to thank Council, staff and stakeholders before handing chairing duties over to K. Lomp. The Executive Committee, elected in June 2022, officially assumes office as of today's meeting date.

### 2. Approval of Agenda

The Chair introduced the draft agenda.

#### **MOTION C-21SEP2022 – 01**

That the agenda of the September 21, 2022, meeting of Council be approved as presented.

Moved: K. Hewitt-Blackie

Seconded: J. Vincent

CARRIED

### 3. Conflict of Interest Declarations

None declared.

### 4. DISCUSSION & DECISIONS (or DIRECTION)

The following items were presented for discussion and decision (or direction):

#### a. Council Evaluation

D. Adams, Registrar, introduced the item for information regarding next steps in the evaluation process. The self-reflection and chair evaluation will take place beginning in mid-October to pilot the tools. Going forward, these evaluations will occur in June to align with elections. The self-reflection is scenario based. The results of this reflection exercise, along with the staff and chair assessment will result in recommendations for individual Council members to build competencies and will inform the plan for overall Council education initiatives.

#### b. Clinical Supervision Review Update (information, discussion)

M. Piro, Deputy Registrar and General Counsel, provided Council with a presentation on the ongoing Clinical Supervision review. M. Piro described the scope of the review to date and thanked all staff and committees for their contributions to the review process. This item was presented for information only. Council members were invited to ask questions and provide feedback.

#### c. Diversity, Equity, and Inclusion Working Group

K. Lomp introduced the item.

##### i. Terms of Reference (motion)

D. Adams provided Council with background information regarding the Diversity, Equity and Inclusion proto group's work on the draft terms of reference. Council was invited to ask questions and provide feedback.

**MOTION C-21SEP2022 – 02**

That the Diversity, Equity and Inclusion Working Group terms of reference be approved as presented.

Moved: H. Ahonen  
Seconded: J. Vincent  
CARRIED

ii. **Recruitment Update**

D. Adams also provided Council with information regarding the approach of the DEI proto group regarding the recruitment for the working group. The College put out a call for expressions of interest on September 20, 2022, and has already begun to receive submissions. The DEI proto group will finalize the recruitment plan at a subsequent meeting, with interviews and alternative submissions taking place in mid-October.

d. **By-law Amendments re: election and nomination timelines (motion)**

K. Lomp introduced the item. The proposed changes include shortening the periods of each of the steps in the nominations and elections process, which were established before College elections used online voting platforms. The proposed changes also include removing the requirement that candidates obtain five supporting signatures from Registered Psychotherapists in Ontario, as this could act as a barrier for some.

**MOTION C-21SEP2022 – 03**

That Council approve the proposed by-law changes as presented:

**10.07 – Notice of Election and Nominations**

At least sixty (60) days before the date of an election, the Registrar shall notify every Member of the date of the election and of the nomination procedure, including the deadline for submitting nominations to the College.

**10.08 – Nomination Deadline**

The nomination of a candidate for election as a member of Council shall be in writing and shall be received by the Registrar at least thirty (30) days before the date of the election.

**10.09 – Signed Nominations**

The nomination shall be signed by the nominee as a signal of their consent to the nomination.

**10.16 – Voting Process**

No later than fifteen (15) days before the date of an election the Registrar shall send every Member eligible to vote in the election a list of the eligible candidates, the biography and personal statement of every eligible candidate who has submitted one by the deadline established by the Registrar and in the form acceptable to the Nominations and Elections Committee, a ballot (or equivalent if voting is done electronically) and an explanation of the voting process.

Moved: K. Hewitt-Blackie  
Seconded: J. Vincent  
CARRIED

5. **INFORMATION & UPDATES**

The following updates were provided:

a. **2021 Annual Report**

K. Lomp noted that the 2021 Annual Report largely mirrors the work that the College has done pertaining to the College Performance Measurement Framework (CPMF). The CPMF key performance indicators provide specific, data-driven outcomes and detailed accounts of the work that has been done.

Samantha Slater, Welch LLP, joined the meeting and walked Council through the audited financial statements, included in the CRPO's annual report. It was noted that the audit was clean and Council was invited to ask questions and seek clarification as needed.

The Annual Report will be posted to the College website and shared with the Ministry of Health as required. The final report can be viewed here: <https://www.crpoannualreport.ca/>

b. **Registrar's Report**

D. Adams directed Council to the report included in the package and invited questions and comments.

6. **CONSENT AGENDA**

Consent agenda items are non-controversial or routine items that are discussed at every meeting. Council members seeking clarification or asking questions regarding consent agenda items are encouraged to direct them to the President prior to the meeting to allow for additional information to be included in the materials as required. Consent agenda items can be moved from the consent agenda to regular discussion items if required. The consent agenda will be approved under one motion.

**MOTION C-21SEP2022 – 04**

That the consent agenda be approved as presented.

Moved: D. Keast  
Seconded: J. Vincent  
CARRIED

a. **DRAFT Minutes**

1. DRAFT Council minutes - 23JUN2022

b. **Committee Reports**

Committee reports included:

1. Discipline
2. Examination
3. Executive
4. Fitness to Practise
5. Inquiries, Complaints and Reports
6. Quality Assurance
7. Registration

7. **COUNCIL QUESTION PERIOD**

No questions were raised.

8. **ADJOURNMENT**

**MOTION C-21SEP2022 – 04**

That the Council meeting of September 21, 2022, be adjourned at 3:15 p.m.

Moved: H. Pateman  
Seconded: M. Machan  
CARRIED