

Application for Removal of Information From Public Register

In accordance with section 23(7) of the Health Professionals Procedural Code (“the Code”), the Registrar may remove content from, or decline to post information on the public register if they believe that the information is “obsolete” and “no longer relevant to the [registrant’s] suitability to practice.”

Registrants are responsible for building and presenting a compelling case to the Registrar that the information included on the public register is no longer relevant to their suitability to practice and is obsolete. Decisions will be made on a case-by-case basis, weighing the unique factors and context of each request.

Section 1: Registrant Information

Full Name: [Click or tap here to enter text.](#)

Registration Number: [Click or tap here to enter text.](#)

Phone Number: [Click or tap here to enter text.](#)

Email: [Click or tap here to enter text.](#)

Preferred method of communication (check one): Email Phone

Section 2: Eligibility Criteria

Please confirm your eligibility by checking off the following statements if applicable. If either statement 1a or 1b has not been checked along with statements 2,3,4, and 5, the decision in question is not eligible for removal from the public register.

1a) It has been at least seven years since the decision I seek to have removed from the public register was issued.

1b) If it has not been seven years, there are extenuating circumstances that I wish to have considered as the public having access to the information posted actively causes hardship.

2) The information I seek to have removed from the public register is notation of a caution, SCERP, or undertaking resulting from a decision of the ICRC.

3) In the time since the decision I seek to have removed, there have been no related or similar additional concerns from either ICRC or the Discipline Committee.

4) I have no pending or ongoing cases before the ICRC or Discipline Committee.

5) I have not submitted a request to remove this information from the public register within the last twelve months.

Section 3: Decision Information

File Number: Click or tap here to enter text.

Date of Decision: Click or tap here to enter text.

Section 4: Information for Consideration

If this is a subsequent application following a previous rejection for removal of information, Registrants should clearly identify what new measures were taken after the first rejection in addition to those taken prior to the first application.

If seven years has not passed since the initial decision was released, what extenuating circumstances should the College consider when assessing your request? Click or tap here to enter text.

Describe why you believe the information contained on the public register is obsolete and no longer relevant to your suitability to practice: Click or tap here to enter text.

Describe any safeguards, remedial actions or education taken to address the committee's concerns, outside of those explicitly ordered, and attach evidence of completion: Click or tap here to enter text.

How have you integrated the advice, recommendations, or remedial orders of the ICRC into your current practice. Reflect on how your practice has evolved since the decision in question was made: Click or tap here to enter text.

Have any similar situations to the incident in question arisen in your practice since the decision was issued, and how did you respond: Click or tap here to enter text.

Section 5: Acknowledgements and Declarations

I have read and understand the policy for Removal of Information from the Public Register.

I confirm all the information included in this application package is true and complete.

Registrant Signature:

Date:

Section 6 (Optional): Reference Letters and Supporting Evidence

Should you choose to do so, you may wish to attach reference letters from a supervisor or employer, or any certificates of completed courses to support the request in this application.