

Signatures Required for DHS 75 Residential/Withdrawal Management Services

	75.53 Transitional residential treatment service	75.54 Medically monitored residential treatment service	75.55 Medically managed inpatient treatment	75.56 Adult residential integrated behavioral health stabilization service	75.57 Residential withdrawal management service	75.58 Residential intoxication monitoring service
Intake and admission DHS 75.24(9)(a & b)	<p align="center">Client/patient signature required on</p> <ul style="list-style-type: none"> *Consent for treatment (BEFORE admission): DHS 75.24(9)(a)(1) *The general nature and purpose of the service: DHS 75.24(9)(a)(4)(a) *Patient rights and the protection of privacy by confidentiality laws: DHS 75.24(9)(a)(4)(b) *Service regulations governing patient conduct: DHS 75.24(9)(a)(4)(c) *The hours during which services are available: DHS 75.24(9)(a)(4)(d) *Procedures for follow-up after discharge: DHS 75.24(9)(a)(4)(e) *Information about the cost of treatment: DHS 75.24(9)(a)(4)(f) *Sources of collateral information: DHS 75.24(9)(a)(4)(g) *Medication-assisted treatment for patients with opioid use disorders: DHS 75.24(9)(b) 					
Additional intake requirements DHS 75.48(2)(k)(2)	No signature required		Physician's referral should be in writing or indicated by the physician's signature on the placement criteria summary	No signature required		
Clinical assessment and level of care placement DHS 75.24(11)(k) DHS 75.48(2)(j) DHS 75.48(3)(a)	For a qualified treatment trainee or a substance abuse counselor in-training, signature required by a clinical supervisor within 7 days	For a qualified treatment trainee or a substance abuse counselor in-training, signature required by a clinical supervisor within 7 days	For a qualified treatment trainee or a substance abuse counselor in-training, signature required by a clinical supervisor within 7 days	For a qualified treatment trainee or a substance abuse counselor in-training, signature required by a clinical supervisor within 7 days	Exempt from assessment requirements	
OR		AND				
Treatment plans and treatment plan updates DHS 75.24(13)(d) DHS 75.24(13)(e)	Primary counselor and client/patient signature required					Exempt from treatment plan requirements
	Signature required of other behavioral health clinical staff identified on the treatment plan and, if applicable, the prescriber					
	For a qualified treatment trainee or a substance abuse counselor in-training, signature required by a clinical supervisor within 14 days of developing the treatment plan or the next treatment plan review, whichever is earlier					

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Clinical consultation DHS 75.24(14)(d)	For unlicensed staff, signature required by clinical supervisor to document that this was completed with a clinical supervisor					Exempt from clinical supervisor requirements
Consent for prescribed medication DHS 75.24(19)(f)	Client/patient or patient's legal representative signature required					Not applicable
Medication orders DHS 75.24(19)(e)	Prescriber signature required					No signature required
Additional requirements for discharge or transfer DHS 75.24(22) DHS 75.48(2)(q)(3) DHS 75.48(3)(k)	No signatures required from client/patient, clinical, or medical staff			Documentation of linkage and follow-up reviewed and signed by the clinical supervisor		No signature required
Emergency services: consent for services DHS 75.24(2)(b)	Client/patient or the patient's legal guardian signature required					

Notes

- Documentation that requires signatures by payer sources such as Medicaid are not highlighted here.
- Clinical supervision of substance use counselors, mental health professionals in-training, and qualified treatment trainees should be in accordance with signature requirements in Wis. Admin. Code chs. SPS 162, MPSW 4, 12, and 16, and Psy 2.