



STATE OF WASHINGTON
DEPARTMENT OF NATURAL RESOURCES

REQUEST FOR QUALIFICATIONS

PROJECT TITLE: Qualification for Contract Harvesting Services Eligible Bidder Pool

PROPOSAL DUE DATE: The 15th of each month.

This Request For Qualifications will be used to establish a pool of eligible contractors and will remain open indefinitely. Applicants will be notified whether or not they have been approved as an eligible bidder and added to the pool by the first business day of the following month.

TIME PERIOD REQUEST FOR QUALIFICATIONS VALID: Two Years.

Once a 'Candidate Harvester' is declared an 'Eligible Bidder', their eligibility will be valid for two years. Renewal information must be submitted every two years to ensure continuous eligibility.

CONTRACTOR ELIGIBILITY: This eligibility pool is open to those contractors who satisfy the minimum qualifications and who are available for work in Washington State and have been determined to be responsible by the DNR.

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SECTION 1 INTRODUCTION

1.01 Project Summary

The Washington State Department of Natural Resources, (DNR) solicits Request For Qualifications from firms interested in harvesting timber, and associated road work, under the DNR's contract harvesting program.

This Request For Qualifications is the first part of a two-step process that will be used to select contractors to perform contract harvesting services. The first step establishes a pool of eligible bidders. The second step will be a Request for Quotes to invite eligible bidders to bid on specific projects as they occur throughout the state.

Qualifying in the first step (Request For Qualifications) does not guarantee work.

1.02 Purpose and Background

This Request for Qualifications seeks responses from qualified harvesters, logging firms, operators of logging equipment or any firms, businesses or individuals who are interested in becoming eligible to bid for the right to perform contract harvesting services for the Department of Natural Resources in the State of Washington.

1.03 Minimum Qualifications

Candidate Harvesters (as defined below) must be licensed to do business in the State of Washington. Candidate Harvester must not currently have a civil penalty levied against them by Forest Practices or not have been under a Notice of Intent to Disapprove Applications and Notifications for the last 60 months. The candidate Harvester shall not currently be in default on any contract with the DNR.

A Statement of Qualifications must be submitted. The Statement will be evaluated by the State using the responsibility criteria set forth in Section 4.03 of this Request For Qualifications.

Proposals from Candidate Harvesters who do not meet these minimum qualifications shall be rejected.

1.04 Valid Term

Once a Candidate Harvester is declared an 'Eligible Bidder', their eligibility will be valid for two years. To ensure continuous eligibility, 'Eligible Bidders' are required to update their Request For Qualifications prior to expiration of their two year eligibility term. If their Request For Qualifications is not updated, the 'Eligible Bidder' shall be declared ineligible and removed from the pool.

1.05 Request For Qualifications Definitions

Definitions of terms used in this Request for Qualifications.

Candidate Harvester – Person or firm submitting an Request For Qualifications for prequalification purposes.

Contractor / Harvester - Individual or company selected to harvest and haul logs for the State. Harvester may also be required to perform roadwork as required in the Harvesting Services

Contract and Road Plan.

DNR - The State of Washington, Department of Natural Resources.

Eligible Bidder - Candidate Harvester whose Statement of Qualifications has scored a pre-determined minimum point total (as determined by the DNR). Only eligible bidders are requested to submit a bid for the work outlined in the Harvesting Services Contract.

Harvesting Services Contract - the agreement between the State and a Harvester that defines the work to be done by the Harvester. The Harvester and the State sign this contract after the timber sale auction where the Purchaser's of the log sorts has been determined.

Purchaser - Person or Company that has purchased logs to be delivered by the Harvester of a Contract Harvesting Sale. A Contract Harvesting sale usually has more than one Purchaser. Therefore logs will normally be delivered to multiple destinations.

Request for Quotes (RFQ) - A formal bidding process. The objective is to select from the pool of eligible bidders, a qualified firm for the right to perform the work defined in the RFQ.

Request for Quotes Coordinator - DNR employee who oversees the Harvester Bid Process and serves as the main point of contact between the DNR and Eligible Harvesters. The Coordinator may delegate some of the duties, but is responsible for ensuring the process is properly followed and documented.

Request for Qualifications - A formal qualification process. The objective is to determine which Candidate Harvesters are eligible to bid on timber harvesting projects.

Statement of Qualifications – Document to be filled out by Candidate Harvesters and submitted to the DNR, lists the Candidate Harvesters experience, qualifications, background information and references. Used by an evaluation team to determine which Candidate Harvesters are eligible to bid for the right to perform a harvesting project.

Request for Qualifications Coordinator - DNR employee who oversees the Harvester Qualification Process and serves as the main point of contact between the DNR and Candidate Harvesters. The Request for qualifications Coordinator may delegate some of the duties, but is responsible for ensuring the process is properly followed and documented.

WASHINGTON STATE CERTIFIED MINORITY-OWNED BUSINESS – limited to firms certified by the Washington State Office of Minority and Women's Business Enterprises (OMWBE) as a minority-owned business (MBE). See, RCW 39.19.120 and WAC 326-20.

WASHINGTON STATE CERTIFIED SMALL BUSINESS – An in-state business, including a sole proprietorship, corporation, partnership, or other legal entity, that certify location, size and WEBS certification. See [RCW 39.26.010](#)

WASHINGTON STATE CERTIFIED VETERAN-OWNED BUSINESS – Limited to firms

certified by the Washington State Department of Veterans Affairs (WDVA) as a Certified Veteran-Owned Business. See, [RCW 43.60A.010\(7\)](#) & [RCW 43.60A.190](#)

WASHINGTON STATE CERTIFIED WOMAN-OWNED BUSINESS – Limited to firms certified by the Washington State Office of Minority and Women’s Business Enterprises (OMWBE) as a woman-owned business (WBE). See, RCW 39.19.120 and WAC 326-20

1.06 CONTRACTING RESTRICTIONS

Specific restrictions apply to contracting with current or former state employees pursuant to Chapter 42.52 of the Revised Code of Washington. Vendors should familiarize themselves with the requirements prior to submitting a bid, quotation and/or proposal that includes current or former state employees.

SECTION 2 GENERAL INFORMATION FOR HARVESTERS

2.01 Request for Qualifications Coordinator

The Request for Qualifications Coordinator is the sole point of contact in the DNR for this eligible bidder selection process. All communication between the Candidate Harvester and the DNR shall be with the Request for Qualifications Coordinator.

Request for Qualifications Co-ordinator	Steve Teitzel
Address	1111 Washington St. SE PO Box 47014
City, State, Zip Code	Olympia, WA 98504-7014
Phone Number	(360) 902-1741
Fax Number	(360) 902-1789
E-Mail Address	steven.teitzel@dnr.wa.gov

2.02 Pre-Request For Qualifications Candidate Harvester Questions

Candidate Harvesters may mail, or E-mail questions about the Request for Qualifications to the Request for Qualifications Coordinator. A copy of the question(s) received, along with the DNR's official answer(s), will be posted on the internet. This copy will become an addendum to the Request for Qualifications. The DNR shall be bound only by written answers to questions. Oral responses given on the telephone will be considered unofficial.

2.03 Submitting Statement of Qualifications

Candidate Harvesters must submit four copies of their Statement of Qualifications. One copy must have original signatures while three copies may have photocopied signatures. The Request for Qualifications, whether mailed or hand delivered, must arrive at the DNR, Product Sales and Leasing Division at the address listed in Item 2.01 above.

The Request for Qualifications is to be sent to the Request for Qualifications Coordinator at the address listed in Item 2.01 above. ***The envelope should be clearly marked "Attention Request for Qualifications Coordinator, Statement of Qualifications Enclosed, Do Not Open."***

Candidate Harvesters who mail Request For Qualifications should allow for normal mail delivery time to ensure timely delivery of their Request For Qualifications to the Solicitation Coordinator. Candidate Harvesters assume the risk for the method of delivery they choose. The DNR assumes no responsibility for delays caused by a delivery service. Request For Qualifications may not be transmitted electronically.

All Request For Qualifications and any accompanying documentation become the property of the DNR and will not be returned.

2.04 Resubmittal Statement of Qualifications. If there are significant changes to the information provided to DNR on an Request For Qualifications prior to the expiration of a two year eligibility term, the Request For Qualifications shall be resubmitted for re-evaluation. The Candidate Harvester is responsible to immediately notify DNR of changes that may affect an individual's ability to perform a harvest contract, such as a Labor and Industries violation, forest practices, Habitat Conservation Plan, Endangered Species Act or any other general contract performance violations, penalties or disputes. If there is any question about the need for a Request For Qualifications resubmittal, contact DNR's Request For Qualifications coordinator at the address listed in section 2.01. DNR reserves the right to require Request For Qualifications resubmittal at its sole discretion.

Failure to resubmit Request For Qualifications changes deemed significant by DNR may result in loss of eligibility for future DNR harvesting services contract bidding opportunities.

2.05 Proprietary Information/Public Disclosure.

Proposals are considered public records as defined in chapter 42.56 RCW. In the event a firm desires to claim portions of its proposal proprietary and exempt from public disclosure, it must clearly identify those portions. Each page of the proposal claimed to be exempt must be clearly identified as "proprietary information." If a public records request is made for the information that the consultant has marked as "proprietary information," the firm may seek to obtain a court order from a court of competent jurisdiction enjoining disclosure pursuant to chapter 42.56 RCW, or other state or federal law that provides for nondisclosure. The successful contractor's proposal generally becomes part of the contract that is subject to public disclosure.

DNR will charge for copying and shipping, as permitted by RCW 42.56.120. No fee shall be charged for inspection of contract files. Twenty-four (24) hours notice to the Request for Qualifications Coordinator is required. All requests for information should be directed to the Request for Qualifications Coordinator.

2.06 Statement of Qualifications Format

The Statement of Qualifications shall include:

- 1) Letter of Submittal
- 2) Certifications and Assurances, Exhibit A
- 3) Completed Request for Qualifications form, Exhibit B
- 4) All attachments incorporated by reference.

2.07 Letter of Submittal

The letter must include the following, in the order given:

- 1) An itemized list of all materials and enclosures that collectively form the Request For Qualifications.
- 2) A reference to all Request For Qualifications amendments received by the Candidate Harvester by amendment issue date, or a statement that none were received.
- 3) The Candidate Harvester may include any other topics or statements in the letter that the Candidate Harvester feels are appropriate.
- 4) The letter must be signed by an individual who has full authority to legally bind the entity submitting the Request for Qualifications to the terms and conditions of a Harvesting Services Contract; and

- 5) The letter must provide the Candidate Harvester's address, phone number and e-mail address.

2.08 Revisions to the Request for Qualifications

The DNR reserves the right to revise the Request for Qualifications and/or to issue amendment to the Request for Qualifications. The published questions and answers shall be an addendum to the Request for Qualifications.

The DNR also reserves the right to cancel or to reissue the Request for Qualifications in whole or in part, prior to execution of a Harvesting Services contract. If DNR finds it necessary to revise any part of the Request for Qualifications, amendment will be provided to all those who received the Request for Qualifications.

2.09 Most Favorable Terms

The State reserves the right to determine Eligible Bidders without further discussion of the Statement submitted. . Therefore, the bid, quotation and/or proposal should be submitted initially on the most favorable terms that the Bidder can propose. There will be no best and final offer procedure. The State does reserve the right to contact a Candidate Harvester for clarification of its Statement.

2.10 Costs to Propose

The DNR will not be liable for any costs that the Candidate Harvester incurs in preparing a Request for Qualifications related to this Request for Qualifications or any other activities related to responding to this Request for Qualifications.

2.11 Statement of Qualifications Requirements

A Checklist of Request For Qualifications Requirements (Responsiveness) is attached as **Exhibit C**. The checklist is designed to assist the Candidate Harvester in responding to Request for Qualifications.

2.12 Small and Diverse Business Participation

DNR strongly encourages the participation of minority and women-owned businesses, Veteran owned businesses and small businesses, as prime Contractors or Subcontractors.

If you are a small business that needs assistance responding to this solicitation, help is available.

Please visit OMWBE Small Business Assistance at <https://omwbe.wa.gov/small-business-assistance> to see the services offered. The Washington Procurement Technical Assistance Center (PTAC) is also available with no cost, confidential technical assistance for small businesses doing business with state government.

Minority and Women-Owned Businesses

In accordance with the legislative findings and policies set forth in Chapter 39.19 RCW, the State encourages participation in all of its contracts by firms certified by the Office of Minority and Women's Business Enterprises (OMWBE). Participation may be either on a direct basis in response to this solicitation or on a Subcontractor basis. Bidders may go to <https://omwbe.wa.gov/directory-certified-businesses> to obtain information on certified firms.

No preference will be included in the evaluation of bids for the participation of minority and women-owned businesses. See section 4.6 Preference – Small & Veteran Businesses for information on preference points for small and veteran owned businesses.

2.13 Americans with Disabilities Act (ADA)

The Agency complies with the Americans with Disabilities Act (ADA). Vendors may contact the Solicitation Coordinator listed above for additional assistance.

2.14 Doing Business with the State

The Agency requires all awarded bidders to be registered with the Washington Office of Financial Management (OFM). Addition information can be found on The Department of Enterprise Services Website <https://des.wa.gov/sell/how-work-state>

2.15 Insurance

Before using any of said rights granted herein and its own expense, Contractor shall purchase and maintain, or require its Agent(s)/Subcontractor(s) to purchase and maintain, the insurance described within the Harvesting Services Contract for the entire duration of the Agreement. Failure to purchase and maintain the required insurance may result in the termination of the Agreement at DNR's option.

All insurance provided in compliance with this Agreement shall be primary as to any other insurance or self-insurance programs afforded to, or maintained by, the State of Washington, Department of Natural Resources.

Upon notification of being chosen as the Apparent Successful Bidder, the Contractor shall provide DNR with certificates of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements specified before using any of said rights granted herein. The description section of the certificate shall contain the contract number and the name of the DNR Project Manager. Contractor shall also provide renewal certificates as appropriate during the term of this Agreement.

Contractor shall include all Subcontractors and Agents as insured under all required insurance policies or shall provide separate certificates of insurance for each Subcontractor or Agent. Failure of Contractor to have its Subcontractors and Agents comply with the insurance requirements contained herein does not limit Contractor's liability or responsibility.

SECTION 3 STATEMENT OF QUALIFICATIONS

3.01 Complete the Statement of Qualifications

Provide information requested on the attached Statement of Qualifications form (**See Exhibit B**).

SECTION 4 REQUEST FOR QUALIFICATIONS EVALUATION AND ELIGIBLE BIDDER DECLARATION

4.01 Evaluation Team.

DNR will designate an evaluation team to evaluate Statements of Qualifications. The evaluation team will score the Statements of Qualifications that meet the minimum requirements stated in this Request For Qualifications. Statements of Qualifications will be evaluated according to the requirements outlined in this Request For Qualifications and any amendment, which are issued.

4.02 Administrative Requirements.

The Request For Qualifications Coordinator will review all Statements of Qualifications to determine compliance with administrative requirements and instructions specified in the Request For Qualifications. Only Statements of Qualifications meeting the minimum requirements will be forwarded to the evaluation team for further review. (See **Exhibit C** for a Checklist of Request For Qualifications Requirements.)

4.03 Responsibleness.

When evaluating Request For Qualifications, the evaluation team will consider candidate Harvester's responsibleness. A Candidate Harvester is responsible if they;

Have adequate financial resources to perform a contract, or the ability to obtain them;

Are able to meet the requirement that at least one person must regularly be on site during active operations that has completed training according to the requirements outline within the Sustainable Forestry Initiative program Standard

(http://www.wasfi.org/WASIC_contractor_training_06_2010.pdf);

Are able to comply with required delivery or performance schedules, taking into consideration all existing commercial and governmental business commitments;

Has a satisfactory performance record. A Candidate Harvester shall not be determined responsible or non-responsible solely on the basis of a lack of relevant performance history, unless the DNR determines special standards are appropriate. A Candidate Harvester that is or recently has been seriously deficient in contract performance shall be presumed to be non-responsible, unless the DNR determines that the circumstances were properly beyond the Candidate Harvester or their subcontractor's control, or that the Candidate Harvester has taken appropriate corrective action. Failure to meet the quality requirements of the contract is a significant factor to consider in determining satisfactory performance. DNR shall consider the number of contracts involved and the extent of deficient performance in each contract when making this determination;

Remains free of events or changes deemed significant by DNR that may affect their ability to perform a harvest contract, such as Labor and Industries violation, forest practices, Habitat Conserva-

tion Plan, Endangered Species Act or any other general contract performance violations, penalties or disputes.

4.04 Information Used for Evaluation.

Evaluators will use the information in the Candidate Harvester's Request for Qualifications and information gathered from Candidate Harvester's references as well as any other fact-specific information available to DNR deemed relevant to the Candidate Harvester's ability to satisfactorily perform harvesting services consistent with the best interests of the State.

4.05 Signatures

Request for Qualifications s must be signed and dated by a person authorized to bind the Candidate Harvester to a contractual arrangement, e.g., the President or Executive Director if a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship.

4.06 Failure to Comply

If the Candidate Harvester fails to comply with any requirement of the Request for Qualifications, DNR will reject the Request for Qualifications.

4.07 Rejecting Statements of Qualifications

The DNR reserves the right at its sole discretion to reject any and all Request for Qualifications s received without penalty and not to issue a contract from this Request for Qualifications. The DNR also reserves the right at its sole discretion to waive minor irregularities contained in any Request for Qualifications.

4.08 Notification to Ineligible Bidders.

A firm whose Request for Qualifications s has not been selected for further evaluation will be notified via email or mail at the email address or address given in the Request for Qualifications.

4.09 Notification to Eligible Bidders.

A firm whose Request for Qualifications has been declared eligible to bid for a Harvesting Services Contract will be notified via email or mail at the email address or address given in the Request for Qualifications.

Eligible bidders will be notified as Harvesting Services Contracts become available based on the work area they submitted.

4.10 Complaint Process – Prior to Quotation Due Date:

The purpose of a complaint process is to settle unresolved issues or concerns that either were not or could not be resolved during the question and answer period.

Any Bidder may submit a complaint regarding this solicitation based upon the following:

- The solicitation unnecessarily restricts competition;
- The evaluation/scoring process is unfair or flawed; or
- The requirements are inadequate or insufficient so that a bid, quotation and/or proposal is difficult to prepare.

If no complaint is filed, a Bidder cannot later file a protest based on one of the above complaint criteria.

Any complaint to the solicitation must be in writing and submitted to the Solicitation Coordinator no less than five (5) business days prior to the date when the bid, quotation and/or proposal is due, and shall clearly articulate the basis for the complaint and include a proposed remedy.

Responses to complaints will be articulated in writing, including any resulting changes to the solicitation, and the Agency head will be notified.

The Agency's decision is final; no further administrative appeal is available.

4.11 Debriefing of Unsuccessful Candidate Harvesters.

Candidate Harvesters who submitted a Request for Qualifications that were designated as ineligible will be given the opportunity for a debriefing conference. Candidate Harvesters wishing a debriefing conference must contact the Request for Qualifications Coordinator within three (3) business days after the Notification of Candidate Harvester ineligibility letter is faxed to the Candidate Harvester. The debriefing must be held three (3) business days after a announcement is made.

Discussion will be limited to a critique of the requesting Candidate Harvester's Request For Qualifications. Comparisons between Request For Qualifications or evaluations of the other Request For Qualifications will not be allowed. Debriefing conferences may be conducted in person or on the telephone and will be scheduled for a maximum of one hour.

4.12 Challenges to the Denial of Harvester Eligibility:

a. DNR shall consider appeals by a potential bidder challenging eligibility for inclusion in the Eligible Bidder Pool. A potential bidder that believes they have been improperly denied eligibility for inclusion in the Eligible Bidder Pool may file a written appeal with DNR. The appeal must state facts about the appellant's qualifications and arguments specific to the request for qualifications solicitation process, the evaluation of a request for qualifications, or the selection process for the list of eligible bidders.

b. DNR's Product Sales and Leasing Division Assistant Manager must receive the appeal in writing no later than 5 days from the date the debrief was requested.

The Product Sales and Leasing Division Assistant Manager shall issue a written decision within 5 days of receipt of the appeal and cite reasons for approving or disapproving the appeal.

c. If the appellant is not satisfied with the decision of the Product Sales and Leasing Division Assistant Manager, the appellant may further appeal to the Deputy Supervisor Uplands of the Department of Natural Resources, within 5 business days from the issuance of the Assistant Division Manager's written decision. The Deputy Supervisor Uplands shall consider all information provided and issue a final decision in writing, citing reasons to approve or disapprove the appellant's appeal.

4.12 Eligible Bidder Disqualification.

A firm whose bidding status has been declared ineligible to bid for a Harvesting Services Contract will be notified by DNR via mail or email at the address provided in the Request for Qualifications.

Disqualified bidders may challenge their bidding eligibility disqualification according to the process outlined in section 4.11 above.

4.13 Wage Law Compliance

Prior to awarding a contract, agencies are required to determine that an Eligible Bidder is a 'Responsible Bidder.' See RCW 39.26.160(2)(f) and (4). Pursuant to legislative enactment in 2017, the Responsible Bidder Criteria include a Candidate Harvester Certification that the Contractor has not willfully violated Washington's wage laws. See Chap. 258, 2017 Laws (enacting SSB5301). All Candidate Harvester must submit Exhibit A – Certifications and Assurances, signed by an individual authorized to bind the Bidder contractually. A Bidder's failure to comply with the required Wage Law

4.14 PREFERENCE – EXECUTIVE ORDER 18-03 WORKER'S RIGHTS (SCORED) FIRMS WITHOUT MANDATORY INDIVIDUAL ARBITRATION FOR EMPLOYEES

Pursuant to RCW 39.26.160(3) (best value criteria) and consistent with Executive Order 18-03 – Supporting Workers' Rights to Effectively Address Workplace Violations (dated June 12, 2018).

A. **A preference of 5 percent** will be given to any Bidder who certifies, pursuant to the certification attached as Exhibit A – Bidder's Certification and Assurances Form that their firm does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waiver.

4.15 PREFERENCE – SMALL & VETERAN BUSINESSES (SCORED)

Department of Natural Resources, in accordance with Washington law, encourages small and diverse businesses to compete for and participate in state procurements as contractors and as subcontractors to awarded bidders. See, e.g., RCW 43.60A.200 (WDVA Certified Veteran-Owned Businesses); and RCW 39.26.005 (Washington Small Businesses).

Washington State Certified Veteran-Owned Businesses

In accordance with Chapter 43.60A.200 RCW, the State encourages participation in all of its contracts by firms certified by the Washington State Department of Veterans' Affairs (DVA). For questions regarding the above go to <http://www.dva.wa.gov/>.

A. **A preference of 10 percent** will be given to any Bidder who provides evidence as set forth in Exhibit A – Certifications and Assurances Form that the that Bidder qualifies as a Washington Department of Veterans' Affairs Certified Veteran-Owned Business. **Note:** This preference does not apply if federal funds are being used. See section 3.5 Funding for funding source information.

Washington State Certified Small Businesses

In accordance with the intent of Chapter 39.26.005 RCW, the State encourages the purchases of goods and services from Washington small businesses. Small business, mini-business, and micro-business are defined in RCW Chapter 39.26.010 (22), (17), and (16) respectively. Go to <http://apps.leg.wa.gov/RCW/default.aspx?cite=39.26.010>. All qualified state small business types are encouraged to register and identify themselves in the Washington Electronic Business Solution (WEBS). <https://des.wa.gov/sell/how-work-state/register-bid-opportunities>

- A. **A preference of 10 percent** will be given to any Bidder who provides evidence as set forth in Exhibit A – Certifications and Assurances Form that the that Bidder qualifies as a Washington State Small Business. **Note:** This preference does not apply if federal funds are being used. See section 3.5 Funding for funding source information.

SECTION 5 REQUEST FOR QUALIFICATIONS EXHIBITS

- Exhibit A Certifications and Assurances
- Exhibit B Statement of Qualification form
- Exhibit C Checklist of Statement of Qualifications Requirements

Request For Qualifications EXHIBIT A

CERTIFICATIONS AND ASSURANCES

Bidder make the following certifications and assurances as a required element of the bid or proposal to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

- 1. INDEPENDENT BIDDING** The information has been determined independently, without consultation, communication, or agreement with others for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal or bid.
- 2. ASSISTANCE** In preparing this proposal, I/we have not been assisted by any current or former employee of the state of Washington whose duties relate (or did relate) to this proposal, bid, or prospective contract, and who was assisting in other than his or her official, public capacity. Neither does such a person nor any member of his or her immediate family have any financial interest in the outcome of this SOQ. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)
- 3. UNDERSTANDING.** Bidder certifies that Bidder has read, thoroughly examined, and fully understands all of the provisions in the Competitive Solicitation (including all exhibits) and the terms and conditions of the Contract and any amendments or clarifications to the Competitive Solicitation and agrees to abide by the same.
- 4. ACCURACY.** Bidder declares that all answers and statements made in the bid, quotation and/or proposal are true and correct.
- 5. NO COLLUSION OR ANTI-COMPETITIVE PRACTICES.** The prices and/or cost data have been determined independently, without consultation, communication, or agreement with others for the purpose of restricting competition. However, Bidder may freely join with other persons or organizations for the purpose of presenting a single bid, quotation and/or proposal.
- 6. FIRM OFFER.** The attached bid, quotation and/or proposal is a firm offer for a period of 90 calendar days following receipt, and it may be accepted by the Agency without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the 90-day period.
- 7. CONFLICT OF INTEREST.** In preparing this bid, quotation and/or proposal, Bidder has not been assisted by any current or former employee of the State of Washington whose duties relate (or did relate) to this bid, quotation and/or proposal or prospective contract, and who was assisting in other than his or her official, public capacity. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)

8. **NO REIMBURSEMENT.** Bidder understands that the Agency will not issue reimbursement for any costs incurred in the preparation of this bid, quotation and/or proposal. All bids, quotations and/or proposals become the property of the Agency, and the Bidder claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this bid, quotation and/or proposal.
9. **DISCLOSURE.** Unless otherwise required by law, the prices and/or cost data that have been submitted have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the bidder prior to award, directly or indirectly to any other Bidder or to any competitor.
10. **PERFORMANCE.** Bidder agrees that submission of bid documents, quotation and/or proposal constitutes acceptance of the solicitation contents, including all attached or linked terms and conditions. If there are any exceptions to these terms and conditions, the Bidder has described those exceptions in detail on a page attached to Bidder's submission documents.
11. **HARASSMENT.** Per [RCW 43.01.135](https://www.dnr.wa.gov/publications/em_harassment_prevention_policy.pdf), Sexual harassment in the workplace, Agency Contractors hereby have access to DNR Policy PO01-052 Sexual Harassment:
https://www.dnr.wa.gov/publications/em_harassment_prevention_policy.pdf
12. **RESTRICTING COMPETITION.** No attempt has been made or will be made by the Bidder to persuade any other person or firm to submit or not to submit a bid, quotation and/or proposal for the purpose of restricting competition.
13. **REFERENCES.** Bidder grants the Agency the right to contact references and others, who may have pertinent information regarding the Bidder's prior experience and ability to perform the goods delivered or services rendered contemplated in this procurement.
14. **LICENSED IN WASHINGTON STATE.** Bidder will become licensed to do business in the State of Washington (if applicable) prior to providing delivered goods or rendered services to DNR.
15. **PREVIOUS STATE EMPLOYEES.** If any staff member(s) who will perform work on this contract has retired from the State of Washington under the provisions of the 2008 Early Retirement Factors legislation, list their name(s) on a separately attached page. WAC 415.02.325 RCW 41.50.139
16. **DEBARMENT.** Bidder certifies as follows (must check one):
 - NO DEBARMENT. Bidder and/or its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from contracting with any federal, state, or local governmental entity.
 - OR
 - DEBARRED. As detailed on the attached explanation (Bidder to provide), Bidder and/or its principals presently are debarred, suspended, proposed for debarment, declared

ineligible, or voluntarily excluded from contracting with a federal, state, or local governmental entity.

17. CRIMINAL OFFENSE. Bidder certifies as follows (must check one):

- NO CRIMINAL OFFENSE.** Bidder and its officers, directors, and managers have not, within the three (3) year period preceding the date of this Competitive Solicitation, been convicted or had a civil judgment rendered against Bidder or such officers, directors, and managers for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a governmental contract; violation of any federal or state antitrust statute; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property. Bidder further certifies that Bidder and its officers, directors, and managers are not presently indicted or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in this paragraph.

OR

- CRIMINAL OFFENSE.** As detailed on the attached explanation (Bidder to provide), within the three (3) year period preceding the date of this Competitive Solicitation, Bidder or its officers, directors, or managers have been convicted or had a civil judgment rendered against Bidder or such officers, directors, or managers for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a governmental contract; violation of any federal or state antitrust statute; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

18. TERMINATION FOR DEFAULT OR CAUSE. Bidder certifies as follows (must check one):

- NO TERMINATION FOR DEFAULT OR CAUSE.** Bidder has not, within the three (3) year period preceding the date of this Competitive Solicitation, had one (1) or more federal, state, or local governmental contracts terminated for cause or default.

OR

- TERMINATION FOR DEFAULT OR CAUSE.** As detailed on the attached explanation (Bidder to provide), within the three (3) year period preceding the date of this Competitive Solicitation, Bidder has had one (1) or more federal, state, or local governmental contracts terminated for cause or default.

19. TAXES. Bidder certifies as follows (must check one):

- TAXES PAID.** Except as validly contested, Bidder is not delinquent and has paid or has arranged for payment of all taxes due to the State of Washington and has filed all required returns and reports as applicable.

OR

- DELINQUENT TAXES. As detailed on the attached explanation (Bidder to provide), Bidder has not paid or arranged for payment of all taxes due to the State of Washington and/or has not timely filed all required returns and reports as applicable.

20. FINANCIALLY SOLVENT. Bidder certifies as follows (must check one):

- FINANCIALLY SOLVENT. Bidder is financially stable and solvent, has adequate cash reserves to meet all financial obligations, has not commenced bankruptcy proceedings voluntarily or otherwise, and is not subject to any judgments, liens, or encumbrances of any kind affecting title to any Goods or Services that are the subject of this Competitive Solicitation.

OR

- NOT FINANCIALLY SOLVENT. As detailed on the attached explanation (Bidder to provide), Bidder is not financially stable and solvent – i.e., Bidder does not have adequate cash reserves to meet all financial obligations, has commenced bankruptcy proceedings voluntarily or otherwise, or is subject to a judgment, lien, or encumbrance that affects title to the Goods or Services that are the subject of this Competitive Solicitation.

21. LAWFUL REGISTRATION. Bidder, if conducting business other than as a sole proprietorship certifies as follows (must check one):

NOTE: This certification applies only to bidders that are organized as separate legal entities (e.g., a corporation, partnership, Limited Liability Company). If bidder is a sole proprietor, this certification should not be answered.

- CURRENT LAWFUL REGISTRATION. Bidder is in good standing in the State of Washington and the jurisdiction where Bidder is organized, including having timely filed all required annual reports.

OR

- DELINQUENT REGISTRATION. As detailed on the attached explanation (Bidder to provide), Bidder currently is not in good standing in the State of Washington and/or the jurisdiction where Bidder is organized.

22. REGISTRATION WITH WASHINGTON SECRETARY OF STATE. Bidder, is conducting business other than as a sole proprietorship, certifies as follows (must check one):

NOTE: This certification applies only to bidders that are organized as separate legal entities (e.g., a corporation, partnership, Limited Liability Company). If bidder is a sole proprietor, this certification should not be answered.

- BIDDER IS REGISTERED WITH WASHINGTON SECRETARY OF STATE. Bidder is registered with the Washington Secretary of State, is in good standing, and has the following Unified Business Identifier (UBI) number: _____.

OR

- BIDDER WILL REGISTER WITH WASHINGTON SECRETARY OF STATE. Bidder is not registered with the Washington Secretary of State but, if designated as the Apparent Successful Bidder, Bidder will register with the Washington Secretary of State and obtain a UBI number within twenty-four (24) hours of such designation or notification by the Agency or be deemed a nonresponsive bid.

OR

- BIDDER IS NOT REGISTERED WITH WASHINGTON SECRETARY OF STATE. Bidder is not registered with the Washington Secretary of State and Bidder declines to register with the Washington Secretary of State.

23. REGISTRATION WITH WASHINGTON STATE DEPARTMENT OF REVENUE.

Bidder certifies as follows (must check one):

- BIDDER IS REGISTERED WITH WASHINGTON STATE DEPARTMENT OF REVENUE. Bidder is registered with the Washington State Department of Revenue, has a business license to do business in Washington, and has the following Unified Business Identifier (UBI) number: ____ ____ ____.

OR

- BIDDER WILL REGISTER WITH WASHINGTON STATE DEPARTMENT OF REVENUE. Bidder is not registered with the Washington State Department of Revenue but, if designated as the Apparent Successful Bidder, Bidder will register with the Washington State Department of Revenue and obtain a business license within twenty-four (24) hours of such designation or notification by the Agency or be deemed a nonresponsive bid.

OR

- BIDDER IS NOT REGISTERED WITH WASHINGTON STATE DEPARTMENT OF REVENUE. Bidder is not registered with the Washington State Department of Revenue and Bidder declines to register with the Washington State Department of Revenue.

24. WAGE THEFT PREVENTION. Bidder certifies as follows (must check one):

- No Wage Violations. This firm has NOT been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in [RCW 49.48.082](#), any provision of RCW chapters [49.46](#), [49.48](#), or [49.52](#) within three (3) years prior to the date of the above-referenced procurement solicitation date.

OR

- Violations of Wage Laws. This firm has been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have

willfully violated, as defined in [RCW 49.48.082](#), any provision of RCW chapters [49.46](#), [49.48](#), or [49.52](#) within three (3) years prior to the date of the above-referenced procurement solicitation date.

25. WORKERS' RIGHTS (EXECUTIVE ORDER 18-03). Bidder certifies as follows (must check one):

- No Mandatory Individual Arbitration Clauses and Class or Collective Action Waivers for Employees. Bidder does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

OR

- Mandatory Individual Arbitration Clauses and Class or Collective Action Waivers for Employees. Bidder requires its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

26. WASHINGTON STATE SUBCONTRACTORS. Bidder certifies as follows (must check one):

- No Subcontractors. If awarded a Contract, Bidder will not use subcontractors to provide the goods and/or services subject to this Competitive Solicitation.

OR

- Yes Subcontractors. If awarded a Contract, Bidder will use subcontractors to provide the goods and/or services subject to this Competitive Solicitation. Bidder must complete in its entirety EXHIBIT E – Sub Contractor inclusion plans per DES POL-DES-090-06

In such event, Bidder certifies that, as to the Agency, Bidder shall retain responsibility for its subcontractors, including, without limitation, liability for any subcontractor's acts or omissions. Note: Bidder must provide the precise legal name (including state of organization), business address, and federal tax identification number (TIN) for each subcontractor. Note: Do not provide any SSN.

27. WASHINGTON STATE CERTIFIED SMALL BUSINESS. Bidder certifies as follows (must check one):

- Washington Small Business. Bidder is a Washington Small Business as defined in RCW 39.26.010. To qualify as a Washington Small Business, Bidder must meet three (3) requirements:

- Location. Bidder's principal office/place of business must be located in and identified as being in the State of Washington. A principal office or principal place of business is a firm's headquarters where business decisions are made and the location for the firm's books and records as well as the firm's senior management personnel.

- Size. Bidder must be owned and operated independently from all other businesses and have either: (a) fifty (50) or fewer employees; or (b) gross revenue of less than seven million dollars (\$7,000,000) annually as reported on Bidder's federal income tax return, or its return filed with the Washington State Department of Revenue over the previous three consecutive years.
- WEBS Certification. Bidder must have certified its Washington Small Business status in Washington's Electronic Business Solution (WEBS).

OR

- Not Washington Small Business. Bidder is not a Washington Small Business as defined in RCW 39.26.010.

28. WASHINGTON STATE CERTIFIED VETERAN-OWNED BUSINESS. Bidder certifies as follows (must check one):

- Certified Veteran-Owned Business. Bidder is a Certified Veteran-Owned Business under RCW 43.60A.190. To qualify as a Certified Veteran-Owned Business, Bidder must meet four (4) requirements:
 - 51% Ownership. Bidder must be at least fifty-one percent (51%) owned and controlled by:
 - a. A veteran as defined as every person who at the time he or she seeks certification has received a discharge with an honorable characterization or received a discharge for medical reasons with an honorable record, where applicable, and who has served in at least one of the capacities listed in RCW 41.04.007;
 - b. A person who is in receipt of disability compensation or pension from the department of veterans affairs; or
 - c. An active or reserve member in any branch of the armed forces of the United States, including the national guard, coast guard, and armed forces reserves.
 - Washington Incorporation/Location. Bidder must be either an entity that is incorporated in the state of Washington as a Washington domestic corporation or, if not incorporated, an entity whose principal place of business is located within the State of Washington.
 - WEBS Certification. Bidder must have certified its Veteran-Owned business status in Washington's Electronic Business Solution (WEBS).
 - WDVA Certification. Bidder must have provided certification documentation to the Washington Department of Veterans' Affairs WDVA and be certified by WDVA and listed as such on WDVA's website (WDVA – Veteran-Owned Businesses).

OR

- Not a Certified Veteran-Owned Business. Bidder is not a Certified Veteran-Owned Business under RCW 43.60A.190.

29. MINORITY AND WOMEN OWNED PARTICIPATION (must check one)

- Minority Owned Business
- Women-Owned Business
- None of The Above

30. OTHER FIRMS No attempt has been made or will be made by the Candidate Harvester to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.

31. Applicable Laws I/we acknowledge that submission of the Request for Qualifications does not waive our obligation to comply with all applicable laws.

Signature of Candidate Harvester

Title

Date

REQUEST FOR QUALIFICATIONS EXHIBIT B

Prequalification Statement of Qualifications

This form must be completely filled out and signed by candidate harvester to qualify for evaluation

SECTION 1. GENERAL INFORMATION

Submitter Name:	
Company Name:	
Company Owner Name:	
<i>Company Mailing Address (Street, City, State, Zip Code):</i>	
<i>Telephone Number(s):</i>	<i>Fax Number(s):</i>
E-Mail Address:	
UBI Number:	
L&I Account Number:	

SECTION 2. FINANCIAL INFORMATION (Mandatory to achieve eligible bidder status)

A. Provide proof of your ability to attain a performance security as described below. A performance security is not needed at this time. **If proof of the ability to obtain a performance security, such as a letter from bank or bonding Co. is not provided, candidate is disqualified.**

Performance Security A performance security is not needed for this Request for Qualifications, but will be required if the contractor is awarded a harvesting services contract. A state approved performance security is typically in the amount up to \$100,000. Fifty percent or more of the performance security must be in the form of cash, savings account assignment, secured certificate of deposit assignment, or irrevocable standby letter of credit from a bank. A Miller Act bond from an insurance company can be used for the rest of the performance security. This performance security will be used to guarantee the performance of the provisions of a harvesting services contract, by requiring the Contractor to deliver one or more State approved performance securities. The performance security held by the State shall guarantee the performance of all obligations of the Contractor under the Harvesting Services Contract. In addition, said security may be used by the State to satisfy any claims or liens made by Contractor's subcontractors, material providers, or other individuals against the State or its Purchasers, which arise from this Harvesting Services Contract.

B. Attach a Business Profile Report (Credit Report) or a notarized letter from a Certified Public Accountant, bank or other financial institution qualified to verify your credit status (dated within the last 30 days). **If credit report or a valid verification letter is not provided, candidate is disqualified.** (Financial information will be returned after Request For Qualifications for this project have been evaluated)

C. Attach a statement of profitability or declaration indicating your firm's profitability status for each of the previous three years. **Candidate must demonstrate profitability in at least 1 of the previous 3 years. Otherwise candidate is disqualified.**

D. Answer each of the following questions. If 'yes' to any, attach an explanation including date and circumstances.

Have you ever filed Chapter 11 Bankruptcy?

Yes No

Have you defaulted on a loan or contract with the DNR in the past five years?

Yes No

Have you had any log liens placed upon you in the past five years?

Yes No

Have you experienced any foreclosures in the past five years?

Yes No

SECTION 3. LOGGING ASSOCIATIONS, TRAINING, CERTIFICATION

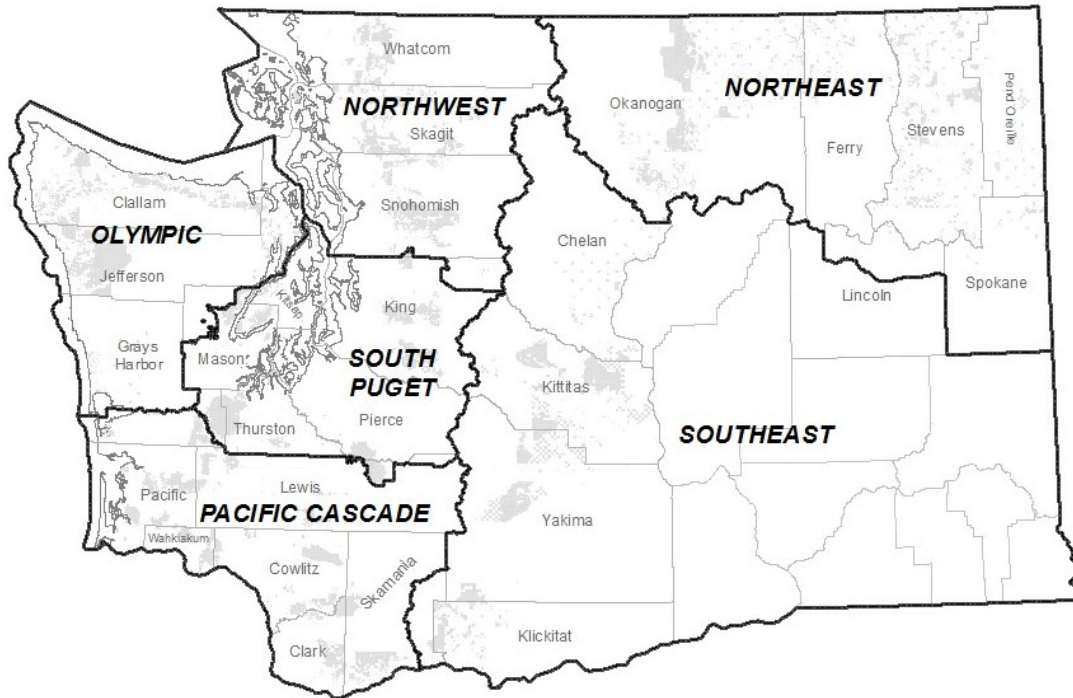
List The training that you or members of your company have completed that meet the requirements outlined in the Sustainable Forestry Initiative program Standard. Information is available at the following location: http://www.wasfi.org/WASIC_contractor_training_06_2010.pdf

List organizations your company maintains membership with, training your company has undergone, accreditations and/or certifications.

SECTION 4. OPERATIONS

SECTION 4A: Geographic Work Availability

In the table below, place a check next to the county or DNR region in which you would like to bid for work.



<input type="checkbox"/> OLYMPIC	<input type="checkbox"/> PACIFIC CASCADE	<input type="checkbox"/> SOUTH Puget Sound
<input type="checkbox"/> CLALLAM	<input type="checkbox"/> CLARK	<input type="checkbox"/> GRAYS HARBOR
<input type="checkbox"/> GRAYS HARBOR	<input type="checkbox"/> COWLITZ	<input type="checkbox"/> KING
<input type="checkbox"/> JEFFERSON	<input type="checkbox"/> GRAYS HARBOR	<input type="checkbox"/> KITSAP
<input type="checkbox"/> MASON	<input type="checkbox"/> LEWIS	<input type="checkbox"/> LEWIS
	<input type="checkbox"/> PACIFIC	<input type="checkbox"/> MASON
	<input type="checkbox"/> SKAMANIA	<input type="checkbox"/> PIERCE
	<input type="checkbox"/> WAHKIAKUM	<input type="checkbox"/> THURSTON
<input type="checkbox"/> NORTHWEST	<input type="checkbox"/> NORTHEAST	<input type="checkbox"/> SOUTHEAST
<input type="checkbox"/> KING	<input type="checkbox"/> FERRY	<input type="checkbox"/> CHELAN
<input type="checkbox"/> SKAGIT	<input type="checkbox"/> LINCOLN	<input type="checkbox"/> KITTITAS
<input type="checkbox"/> SNOHOMISH	<input type="checkbox"/> OKANOGAN	<input type="checkbox"/> KLICKITAT
<input type="checkbox"/> WHATCOM	<input type="checkbox"/> PEND OREILLE	<input type="checkbox"/> SKAMANIA
	<input type="checkbox"/> SPOKANE	<input type="checkbox"/> YAKIMA
	<input type="checkbox"/> STEVENS	

SECTION 4B: Equipment List

List in the form below or an attached list, all equipment available for use on potential harvesting contracts including road building machinery and subcontractor equipment.

Equipment List

Function	Make, Model and Number of Pieces of Equipment
Communications	
Compactor	
De-limber(s)	
Dozer(s)	
Dump Truck(s)	
Feller Buncher(s)	
Fire Truck(s)	
Forwarder(s)	
Frontend Loader(s)	
Grader(s)	
Grapple Cat(s)	
Hogfuel Chip Grind- er/Chipper	
White Chip Grind- er/Chipper	
Hand Fallers	
Harvester(s)	
Helicopter(s)	
Highlead Cable Yarder(s)	
Locking Carriage(s)	
Log Truck(s)	
Lowboy/Flatbed Trailer(s)	
Motorized Carriage(s)	
Processor (s), (Cut to length)	
Rock Drill	
Rock Crusher	
Rubber Tired Skidder(s)	
Self Loader(s)	
Shovel/Excavator(s)	
Skidder(s)-Line Yarding Capability	
Skyline Yarder(s)	
Tracked Skidder(s)	
Other Equipment	

SECTION 5. EXPERIENCE

SECTION 5A. BUSINESS EXPERIENCE UNIQUE TO EACH HARVEST TYPE

Total number of years in the timber harvesting business?

Harvest Type	Total Years Experience	Harvest Type	Total Years Experience
Ground Based Clearcutting		Multi-span Cable	
Ground Based Thinning/Partial Cutting		Pole Harvest	
Cable Clearcutting		Aerial Clearcutting or Thinning	
Cable Thinning/Partial Cutting			

SECTION 5B. CONTRACTING EXPERIENCE OTHER THAN DNR [federal, state (non-DNR), county, city, private, etc.]

(Non-DNR experience)

Non DNR Agency	Number of Sales	Duties Performed
Federal		
Other State (Non WA DNR)		
County		
City		
Tribal		
Private		
Other		

SECTION 5C. DEPARTMENT OF NATURAL RESOURCES NON CONTRACT HARVEST SALES EXPERIENCE

List the DNR non contract harvest sales in which you have performed harvest activities and what those activities were.

Name of DNR Sale	Harvest Activity Performed

SECTION 5D. DEPARTMENT OF NATURAL RESOURCES CONTRACT HARVEST EXPERIENCE

List the DNR contract harvest sales in which you have performed harvest activities and what those activities were.

Name of DNR Sale	Harvest Activity Performed

SECTION 6. REFERENCES

Please list the following references including individual name, company name, addresses and phone numbers. Information must be current and valid. (References must be available within 1 week of Request For Qualifications deadline date)

At least three of the listed references will be contacted.

1. The last three firms or agencies that contracted with you:

a.

b.
c.

2. Three firms you have manufactured logs for:

a.
b.
c.

3. Last three DNR contract administrators you have worked for:

a.
b.
c.

SECTION 7. SAFETY & REGULATORY COMPLIANCE

A. List any L&I violations you or your subcontractors have had within the past 60 months including date, type of violation, citation number and penalty. Information provided will be verified with the Department of Labor and Industries.

B. List any Forest Practices violations and Notice to Comply you or your subcontractors have had within the last 60 months including date, type of violation, citation number and penalty. Information provided will be verified with the Department of Natural Resources.

C. List any violations of the Department of Natural Resources Habitat Conservation Plan you or your subcontractors have had within the last 60 months including date and type of violation. Information provided will be verified with the Department of Natural Resources.

D. List any Endangered Species Act Violations you or your subcontractors have had within the last 60 months including date and type of violation. Information provided will be verified by the Department of Natural Resources.

E. List any other contract disputes or other violations you or your subcontractors have had with federal, state, or private entities within the last 60 months including date and type of violation.

I certify that information contained in this Statement of Qualifications and the attachments are true and correct. I also understand that all information is subject to public disclosure as defined by RCW 42.56 “Public Records.” Exceptions are listed in 2.06 of the Request For Qualifications instructions.

Signature of Authorized Representative

Date

REQUEST FOR QUALIFICATIONS EXHIBIT C
CHECKLIST OF Request For Qualifications REQUIREMENTS

- _____ Request for Qualifications included all required sections: Letter of Submittal, attachments.
- _____ Proof of the ability to deliver one or more State approved performance securities.
- _____ Business Profile Report (Credit Report) or a notarized letter from a Certified Public Accountant, bank or other financial institution qualified to verify your credit status (dated within the last 30 days).
- _____ Statement of profitability or declaration indicating your firm's profitability status for each of the previous three years.
- _____ Candidate Harvester is licensed to do business in the state of Washington.
- _____ Letter of Submittal and Request For Qualifications signed by a person authorized to legally obligate the Candidate Harvester, including therein all the requirements stated under Letter of Submittal of the Request For Qualifications.
- _____ Four copies of the completed Request For Qualifications were submitted.
- _____ Request For Qualifications submitted on or before 4:30 pm of the 15th.

DNR Request For Qualifications Change log

Brief Description	Date	Initials
Exhibit B Request for Qualifications Section 7(B) changed 24 months to 60. Added sections C and D, covering Habitat Conservation Plan and Endangered Species Act respectively.		
Section 4.04. Removed statement about "No other information will be supplied to or used by the evaluation team."		
Exhibit A - Added Line 5		
Section 1.04 – Clarified term of eligible bidder status	5/24/12	dg
Section 2.04 - Added Harvester responsibility to inform DNR of changes to regulatory violations status or ability to perform	5/24/12	dg
Section 4.03 – Added list of examples that may be used by DNR to determine responsibility	5/24/12	dg
Section 4.04 – Added DNR may use fact-specific information to determine the Candidate Harvester's ability to perform services consistent with the best interests of the State	5/24/12	dg
New Section 4.12 - Eligible Bidder Disqualification. Establishes process for disqualification	5/24/12	dg
Exhibit B Request For Qualifications Section 1 – Added L&I account number	5/24/12	dg
Exhibit B Request For Qualifications Section 7(A) – Increased time frame for L&I violations from 24 to 60 months	5/24/12	dg
Exhibit B Request For Qualifications Section 7(E) – Added requirement to list other disputes or violations with other entities in last 60 months	5/24/12	dg
Section 2.01 – Changed Zip code	3/26/13	sdt
Section 4.11 Changed Division name to Product Sales and Leasing/ Section 2.03	3/26/13	sdt
Exhibit B Request For Qualifications Section 7(A) – Updated Map to correct Region boundaries and counties in Regions.	6/17/16	sdt
Update Logo	12/1/16	sdt