Fetal Death Registration in TxEVER

Who can create a Fetal Death record?

- Funeral Homes and Medical Certifiers can start a record.

- A medical certifier can be a Justice of the Peace (JP), a Medical Examiner (ME), a Physician, a Physician Assistant (PA), or an Advance Practice Registered Nurse (APRN).

- Funeral homes, justices of the peace, and medical examiners automatically have access to fetal death records.

Fetal Death Registration in TxEVER

How to get Fetal Death Access in TxEVER:

Email the Help-TxEVER@dshs.Texas.gov with the following:

- Place of delivery name:

- Place of delivery address (street, city, zip code):

- Place of delivery county:

- Name of physician:

- Login TxEVER User ID of physician:

- Email address of physician:

Fetal Death Registration in TxEVER

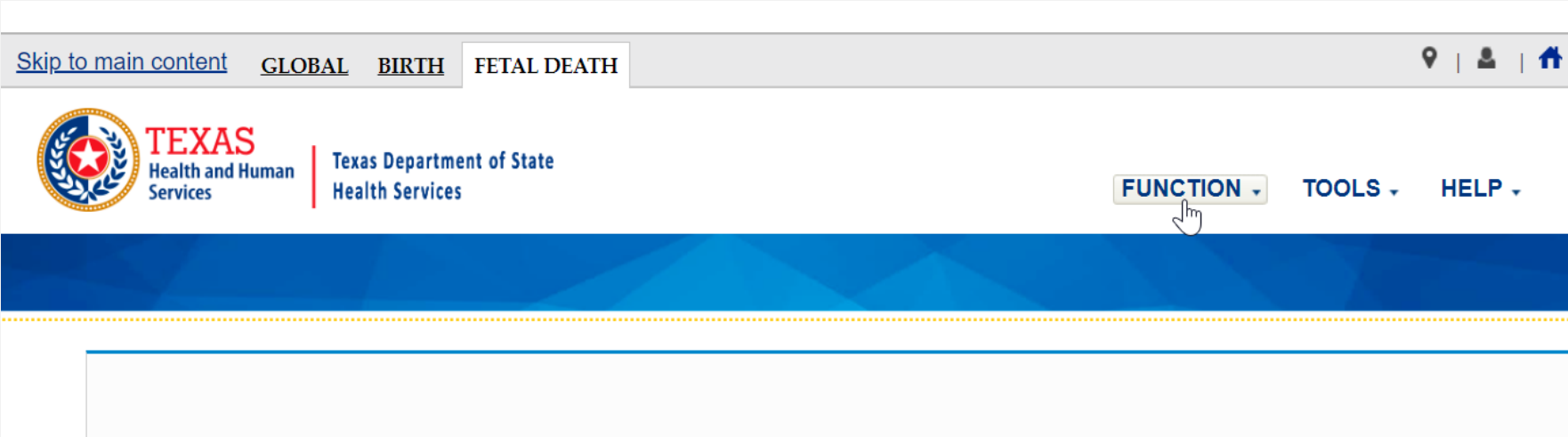Medical Certifiers *can* create and release Fetal Death records without the involvement of a Funeral Home.

However

Funeral Homes *cannot* complete a Fetal Death record independent of a Medical Certifier.

Medical Certifier Initiates the Fetal Death Record without involvement of Funeral Home

Login -> Select location -> Click Fetal Death tab-> Function

Function -> Fetal Death Registration
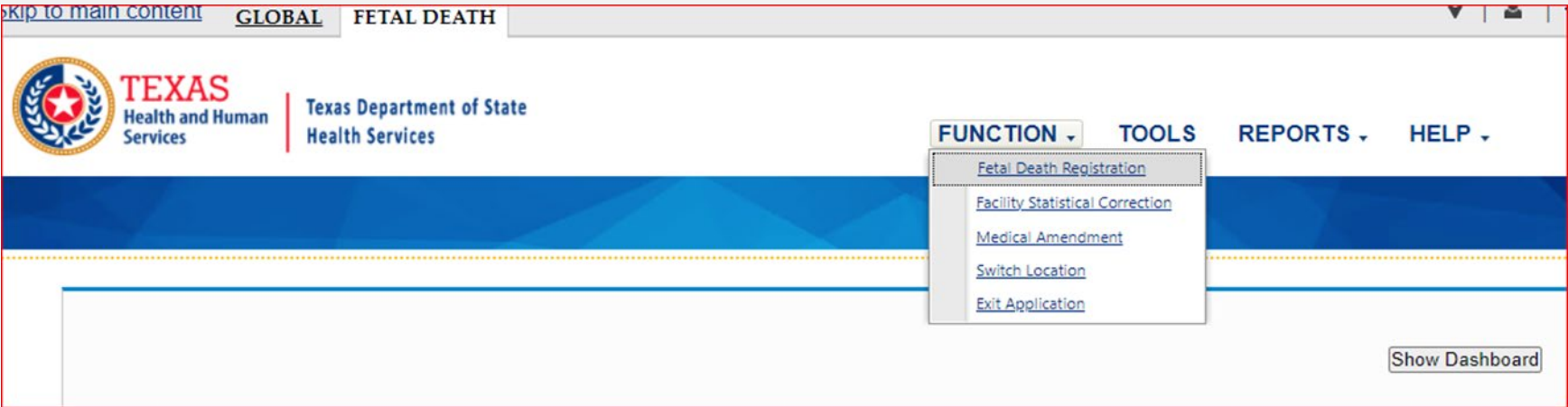
Click new record icon in upper left-hand corner

Answer questions 1-4 -> Enter gestational age -> Click OK

If data entered on top qualifies it as a fetal death, the bottom fields will open

If answers to questions 1-4 does not qualify it as a fetal death, you will receive this notice:
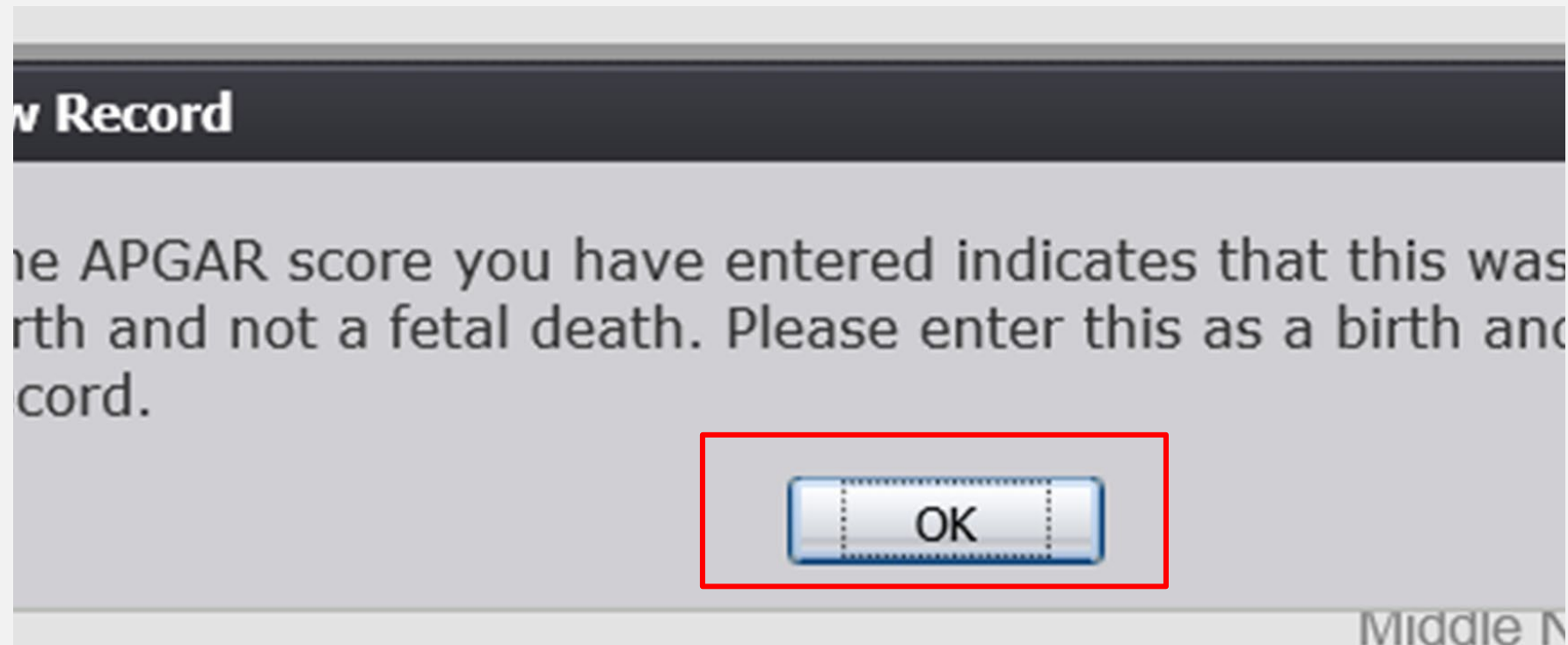
Enter required information -> Click "Find Record"

Click "Ok"

Fill out all tabs. A green checkmark signifies that you have completed the tab.

Record -> Demographic Designation

Select verifier type, enter searchable data, click "Search"

Select the verifier's name in the table -> Click "Designate"

Record -> Certify

Click "Preview" to open a printable screen for the abstract of the fetal death record. Click "Certification" to move forward

Read and check box in lower left -> Enter PIN -> Click "OK"

- Click "Yes"

Funeral home side: Funeral home will need to accept or reject designation

Funeral Home:

Funeral Home:

Funeral Home: Use your same PIN # used for death registration

Medical Certifier: Record → Release

Click "Yes" if you are ready to release the record

REVIEW:

Basic Fetal Death Registration if Medical Certifier starts record with involvement of Funeral Home

- MC starts record and performs data entry
- MC demographically designates FH
- MC cannot click "demographic designation" if they have already medically certified
- MC certifies record
- FH accepts and verifies record
- MC releases record

Funeral Home starts Fetal Death record

Fetal death tab -> function -> demographic data entry
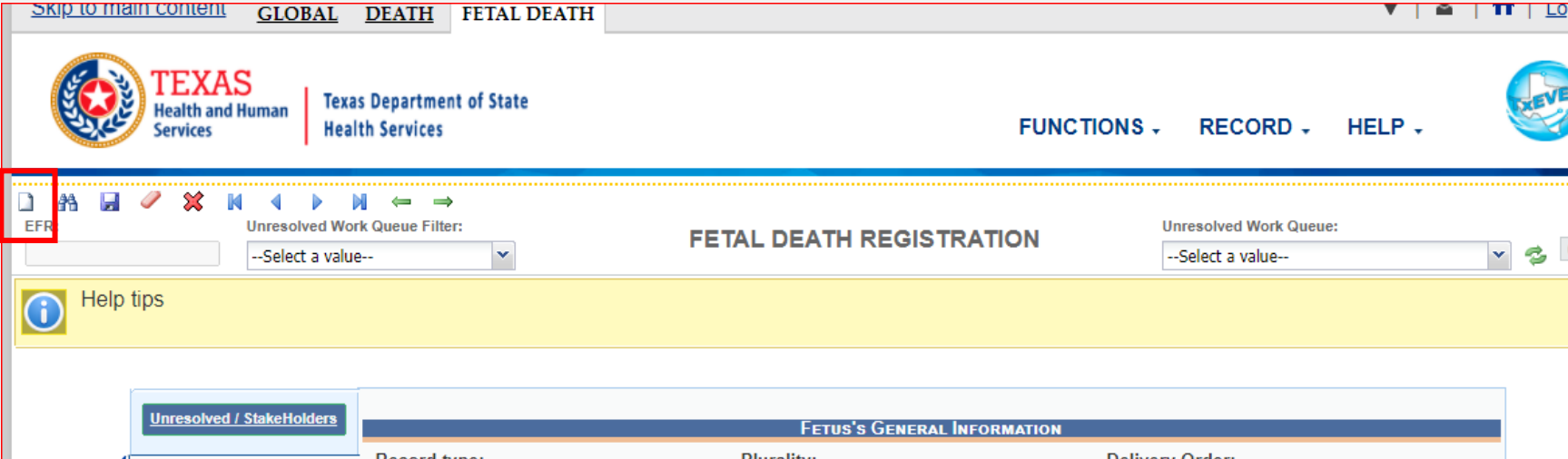
Click new record icon:

Once FH clicks the new record icon the screen below will appear.

Once FH clicks "Find Record" the screen below will appear. Click "OK"

Once FH clicks "OK" they will be taken to this screen.

Once the Funeral Home has a green check mark by the demographic tab:

- Record drop-down menu
- Medical Designation

Once FH clicks "medical designation" the screen below will appear.

Once the record is certified by the medical certifier, the funeral home will verify the record then release the record.

- Record drop-down menu — Verify
- Record drop-down menu — Release

REVIEW:

Basic Fetal Death Registration if Funeral Home Starts Record

- Funeral home starts record
- Funeral home fills-out demographic tab
- Funeral home designates a medical certifier
- Medical certifier performs data entry and certifies record
- Funeral home verifies record
- Funeral home releases record