Closed captioning available at: https://tcc.1capapp.com/event/dshs/

Introductions

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Registration of Intent

Texas Immunization Registry

Overview

- What is the Registration of Intent (ROI)?

- Requirements

- Accessing the ROI

- Completing the ROI

- Next Steps

What is the Registration of Intent? (1 of 2)

- Allows organizations to inform the Texas Immunization Registry (TIR) of their readiness to begin data exchange.

- Captures key information about your organization and Electronic Health Records (EHR) vendor.

What is the Registration of Intent? (2 of 2)

- Must be submitted before your organization's data exchange account can be created.

- Submitting an ROI is the second step in establishing data exchange.

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Requirements (1 of 2)

Prior to submitting an ROI, your organization must:

- Have up-to-date TIR site renewal agreements for all sites registered

- Register any sites not currently registered

- Expired site agreements result in an error

Texas Immunization Registry

Requirements (2 of 2)

The person who completes the ROI must:

- Have an ImmTrac2 user account
- Be associated to the organization
- Be an employee of the organization
- Review the ROI with their EHR vendor

Accessing the ROI (1 of 2)

To access the ROI:

1. Login to ImmTrac2 using the parent or stand-alone organization's 'Org Code'.

Texas Immunization Registry

Accessing the ROI (2 of 2)

2. Click the **'registration/renewal'** tab at the top of the page.

3. Click the '**Registration of Intent**' link at the bottom of the list of options.

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Completing the ROI
(1 of 9)

To complete the ROI:

- Answer the first two questions that appear.

> **Is your organization pursuing Meaningful Use?**
> ◯ Yes ◯ No

1. *Is your organization pursuing Meaningful Use?*
    o   If you are participating in Promoting Interoperability (formerly Meaningful Use) click **'Yes.'**

Can your organization submit data in HL7 format?

Selection of "Yes" here will require your organization to submit files per current approved HL7 Implementation Guide standards. Please select the link here to view the current HL7 Implementation Guide standards.

○ Yes ○ No

2. Can your organization submit data in HL7?
o Your EHR vendor can provide you with the answer to this question.

- If you answer 'Yes' to both questions, a new set of questions appear on screen.

*Which method will your organization use to report data electronically to ImmTrac2?

REPORTING METHOD:

☐ Secure FTP – Files generated and uploaded to a secure server provided by DSHS

☐ Web Application – Log into ImmTrac2 and use the web interface to manually upload files for your organization(s)

☐ SOAP – Use secure web services to transmit files

3. *Which method will your organization use to report data electronical to ImmTrac2?*

o Speak with your EHR vendor and local IT before answering this question.

Texas Immunization Registry

*Who is your EHR Vendor? (please specify by selecting from the dropdown list below):

If you do not see your EHR Vendor listed, please contact ImmTrac2 Customer Support at 1-800-348-9158 for support to facilitate addition of the Vendor.

4. *Who is your EHR Vendor?*
o Choose your EHR vendor from the dropdown list.

Completing the ROI
(5 of 9)

*Which EHR software do you use? (please specify by selecting from the dropdown list below):

| - ▼ |

5. *Which EHR software do you use?*

- o   Choose your EHR software from the dropdown list.

> Please list the name of your team members who need to receive acknowledgment emails about your file activity from ImmTrac2:

6. *Please list the name of your team members who need to receive acknowledgment emails about your file activity on ImmTrac2.*
   o List the primary individuals who are involved in setting up and supporting your organization's data exchange.

Completing the ROI
(7 of 9)
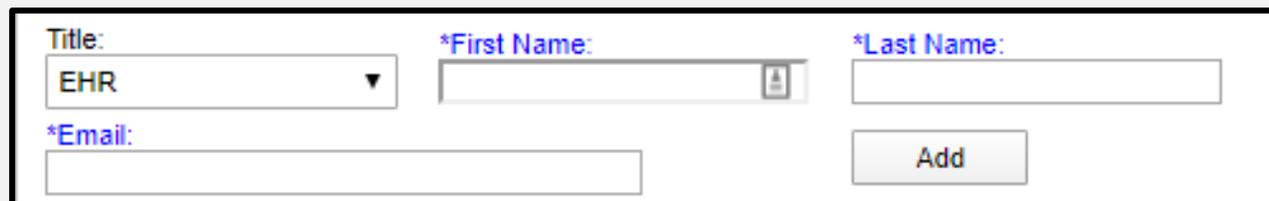
- o *Title*
- o *First Name*
- o *Last Name*
- o *Email*
- o Once all the above is filled in, click 'Add'. This must be repeated for additional contacts.

Completing the ROI
(8 of 9)

How often will your organization submit immunization data?

Weekly ▼

7. *How often will your organization submit immunization data?*
    o The registry prefers weekly submissions.
    o Organizations may **NOT** choose to submit files more than once per week.

Texas Immunization Registry

TXIIS ID	Site Name	Site Address	Site Agreement Date
10	Texas DSHS	1100 W 49TH ST STE T301, AUSTIN, TX 78756	02/28/2020

Submit

- At the bottom of the ROI form, the organization's information is listed.
  - o Review the list for completeness.
  - o Take note of the TXIIS ID number(s) listed.
- To complete and submit the ROI, click '**Submit**'.

ROI Submitted

- Copy of ROI sent to the organization via Email
- Organizations that already submitted receive a "previously submitted" error

Next Steps

- The registry reviews and processes the ROI within 2-5 business days.
- Your Point of Contact receives two emails:
  - FTP Username and Password
  - Link to the FTP website
  - Links to data exchange resources

Texas Immunization Registry

Next Steps *(cont.)*

- The Point of Contact should share the contents of both emails with your EHR vendor.
- Your EHR vendor will use the information to set up your data exchange connection so you may begin the testing phase.

Texas Immunization Registry

Resources: Trainings

- In-person training

- Online training videos

Resources: Guides

- Electronic Data Exchange Resource Guide *(11-15231)*

- ImmTrac Site Renewal Guide *(11-15252)*

Resources: Live Support

- Monday through Friday

- 8:00 a.m.– 4:30 p.m., CT

Contact Information: Websites

ImmTrac2 Website

- https://immtrac.dshs.texas.gov/TXPRD/portalInfoManager.do

DSHS Texas Immunization Registry Website

- https://www.dshs.texas.gov/immunize/immtrac/

Contact Information: Customer Support Line

- Phone: 800-348-9158,
  - Option 1 – Help for the general public (immunization records, etc.)

  - Option 2 – ImmTrac2 user support

  - Option 3 – Data exchange or the Interoperability Team

  - Option 4 – Registrations and Renewals

Contact Information: Emails

- ImmTrac2@dshs.texas.gov
  - Site agreements, renewals, ImmTrac2 user changes, registry trainings or publications

- ImmTracMU@dshs.texas.gov
  - Data exchange related questions, promoting interoperability, data quality reports

Thank you!

Registration of Intent

Texas Immunization Registry

Q & A

ImmTrac2@dshs.texas.gov

Access, site registrations or renewals, etc.

ImmTracMU@dshs.texas.gov

Data exchange and promoting interoperability