# Registry Consent and Electronic Affirmation

## Introduction

This companion job aide supplements the Registry Consent and Electronic Affirmation Webinar. This aide highlights key takeaways to understand registry consent and methods of affirming patient consent.

## Registry Consent Overview

*An overview of registry consent and relevant legislation.*

### Registry Consent

- Unique form of consent specific to the Texas Immunization Registry to store patient and immunization data
- Registry consent required by the Texas Administrative Code (TAC)
  - Once as a minor & once more after 18
  - Consent applies to patient, NOT the org

*Once an Org affirms registry consent, ALL providers may submit & request records without additional consent.*

### Types of Registry Consent

- **Minor Consent Form:** Allows parents or legal guardians to give consent for a minor
- **Adult Consent Form:** Allows an adult to give consent for themselves
- **Disaster Consent Form:** Allows an individual to give consent for their disaster related AIMs to be stored

### Non-Consented Patients

- Registry rejects non-consented patient records
- **Exception:** Disaster related AIMs (kept for 5 yrs)

*ALWAYS send Immunization Records to the Registry, regardless if a patient signs consent form. Registry will determine whether to retain or reject record.*

### Withdrawal of Consent

- Patient request to the Registry must be in writing
- ALL records of patient are removed

## Terminology

- **AIMs:** Antivirals, Immunizations, and Medications
- **BiDX:** Bidirectional Data Exchange
- **EHR:** Electronic Health Records
- **FTP:** File Transfer Protocol
- **Orgs:** Providers, healthcare entities, and/or organizations
- **Registry:** Texas Immunization Registry
- **TAC:** Texas Administrative Code

## Affirmation Overview

### What is Affirmation?

- Org is affirming and notifying the registry of a patient's signed registry consent form
- Providers will retain the signed registry consent

### 2 Methods

- **Manual Affirmation:** via ImmTrac2
  - Affirm online
- **Electronic Affirmation:** via EHR
  - Affirmation using data exchange
  - Methods
    - Affirmation (Flat) Files
    - HL7 Files

# Methods of Affirming Registry Consent

## Electronic Affirmation

*Overview & Methods of Electronic Affirmation.*

### Methods of Electronic Affirmation

- Affirmation Files
- HL7 Affirmation

### Method 1: Affirmation (Flat) Files

- Simple text file using precise spacing to format file, not HL7 formatted
- Must send **BEFORE** immunization records
- Specifications in [Electronic Standards for Affirmation of Registry Consent](#)
- Affirmation File Consent Types:
  - A – Adult consent
  - Y – Minor consent
  - D – Disaster consent

### Method 2: HL7 Affirmation

- Uses a unique set of codes developed for the Texas Immunization Registry
  - Sends affirmation with immunization messages
- HL7 Consent Codes
  - TXY – Minor consent
  - TXA – Adult consent
  - TXD – Disaster consent
- Specifications in [Affirmation of Registry Consent via Health Level Seven Guide](#)
  - HL7 affirmation requires a few unique changes to HL7 messages that differ from the national HL7 specifications

## Manual Affirmation

*Overview of Manual Affirmation.*
*Not for BiDX providers.*

- ☐ **1. Login to ImmTrac2**
  - ☐ Use the appropriate Org Code of the site that received the patient consent, so that site will get credit

- ☐ **2. Enter New Client**

- ☐ **3. Smart Search**
  - ☐ Fill out Patient Information & Click *Find*

- ☐ **4. Add Client**
  - ☐ If found, **STOP**; Patient has consent

  *EXCEPTION: Patient may be found as a disaster client (DC/DU), but the form they recently signed is for regular consent (Child/Adult) so Org should proceed with affirming consent and adding the client.*

  - ☐ If not found, Patient's consent is new; select *Add a client*
  - ☐ *Submit*

- ☐ **5. Client Information**
  - ☐ Add additional information
  - ☐ Click *Continue Add*

- ☐ **6. Client Summary**
  - ☐ Review the summary
  - ☐ Click *Continue* if everything is correct

- ☐ **7. Affirm consent**
  - ☐ Select the type of consent
  - ☐ Click *Affirm*

  *Complete manual affirmation within 24 hours of receiving consent form and prior to reporting the patient's immunizations*

# ImmTrac2 Contact Information

## ImmTrac2 General Customer Support:
- **Email:** ImmTrac2@dshs.texas.gov
- **Phone:** (800) 348-9158, *option 1, 2, and 4*

## ImmTrac2 Data Exchange Support:
- **Email:** ImmTracMU@dshs.texas.gov
- **Phone:** 800-348-9158, *option 3*

***ImmTrac2 DSHS Webpage:***
https://www.dshs.texas.gov/immunize/ImmTrac/

***User Trainings:***
https://www.dshs.texas.gov/immunize/immtrac/User-Training/

***Forms:***
https://www.dshs.texas.gov/immunize/immtrac/forms.shtm

***HHS Enterprise Portal to login into ImmTrac2:***
https://hhsportal.hhs.state.tx.us/iam/portal/Home/portalHome/