

Jacket: 412-335
Title: 8 Different Face and Back Forms
Agency: Consumer Financial Protection Bureau
Bid Opening: September 30, 2020 at 11:00am

Contractor Name	Bid	Terms		Discounted Total
Colonial Press	\$37,860.00	5.0%	20 days	\$35,967.00
Highland Computer Forms	\$49,640.00	2.0%	20 days	\$48,647.20
Monarch Litho, Inc.	\$49,994.00	2.0%	20 days	\$48,994.12
Las Vegas Color Graphics Inc.	\$55,555.00	5.0%	20 days	\$52,777.25
Schmitz Press	\$54,715.00	0.50%	20 days	\$54,441.43
Speciality Print Communications	\$59,520.00	5.0%	21 days	\$56,544.00
Taylor/Curtis	\$57,050.11	0.0%	30 days	\$57,050.11
Consolidated Graphics/Westland Printers	\$65,159.00	0.0%	30 days	\$65,159.00
District Creative Printing.	\$72,295.00	2.0%	20 days	\$70,849.10
BKR Printing Co.	\$94,105.00	5.0%	20 days	\$89,399.75
Execuprint	\$96,247.00	2.0%	20 days	\$94,322.06
			days	\$0.00
			days	\$0.00
			days	\$0.00
			days	\$0.00

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BID OPENING: Bids shall be opened at 11:00 AM., prevailing Eastern Standard Time (EST), on September 30, 2020 by the U.S. Government Publishing Office, in Washington, DC 20401. Due to the COVID-19 pandemic, this will NOT be a public bid opening

BID SUBMISSION: NOTE: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, vendors MUST submit e-mail bids to bidsapsdc@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time.

The Jacket Number 413-335 and bid opening date must be specified in the subject line of the e-mailed bid submission. Bids received after 11:00 AM EST on the bid opening date specified above will not be considered for award.

For information regarding the solicitation requirements prior to award, email Remon Mankourous at rmankourous@gpo.gov. For contract administration after award, contact APS DC at 202-512-0307.

Additional e-mailed Bid Submission Provisions:

The Government will not be responsible for any failure attributable to the transmission or receipt of the e-mailed bid including, but not limited to, the following—

- (1) Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.*
- (2) The vendor's email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO's stated limit.*
- (3) Illegibility of bid.*
- (4) When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO's email server as the official time stamp for bid receipt at the specified location.*

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

All the requirements of these specifications apply equally to all items unless otherwise indicated herein.

PRODUCT: 8 Different Face and Back Forms

TITLE:

- Item 1: Ready to Buy a Home?
- Item 2: How to Spot and Avoid Foreclosure Relief Scams
- Item 3: How to Avoid Foreclosure
- Item 4: Shopping for a Mortgage
- Item 5: Should I Refinance?
- Item 6: Understand your credit report
- Item 7: Checklist for Making Your Monthly Mortgage Payment

Item 8: Your Mortgage Provider Must Comply With Federal Rules**QUANTITY:** 200,000 copies each of 8 Items (1,600,000 Total Copies.)**PAGES:**

Item 1: Face and back.

Item 2: Face and back.

Item 3: Face and back.

Item 4: 4

Item 5: 4

Item 6: 4

Item 7: 4

Item 8: 4

TRIM SIZE: Items 1, 2, and 3: 8-1/2 x 11"

Items 4, 5, 6, 7 and 8: 11 x 17", folds to 8-1/2 x 11"

GOVERNMENT TO FURNISH: Via email after award;

Purchase order.

One (1) PDF file. Contractor to size Items 4, 5, 6, 7, and 8 from 8-1/2 x 11" to 11 x 17"

Pueblo Distribution Center pallet requirement (see attached).

GPO Form 892c (R. 12/17) Proofs.

GPO Form 917 (Certificate of Selection).

GPO Form 2678 (departmental random copies-blue label).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product in accordance with these specifications.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PROOFS:

One (1) set of digital color content proofs for each Item. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

One (1) sets of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and

future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Send proofs together with the furnished media (copy, electronic files) directly to: L. Schlachtmeyer, 202-430-1936 (NOTE: Contractor MUST contact "laura.schlachtmeyer@cfpb.gov" to request the proof delivery address - address is within the United States, the state is currently unknown - Contractor to assume max shipping charges. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

JCP Code* A60, Uncoated Text, Basis Size 25 x 38", Basis Weight 60 lbs.

DIGITAL PRINTING NOT ACCEPTABLE

PRINTING: Forms print face and back with type/rule matter, screens and tints in 4-color process. NOTE (Items 4, 6, 7, and 8): Page 4 is Blank.

INK: 4-color process

MARGINS:

Adequate gripper. Follow electronic media.

BINDING: Trim 4 sides.

Items 4, 5, 6, 7 and 8: 11 x 17", folds to 8-1/2 x 11", title out.

PACKING: Shrink Film Pack in units of 50. Chipboard is required. Pack each Item separately, and identify.

Item1: Label each carton with the publication item number: CFPB037, the title: Ready to Buy a Home? and the carton count.

Item 2: Label each carton with the publication item number CFPB044, the title: How to Spot and Avoid Foreclosure Relief Scams, and the carton count.

Item 3: Label each carton with the publication item number: CFPB131, the title: How to Avoid Foreclosure, and the carton count.

Item 4: Label each carton with the publication item number: CFPB033, the title: Shopping for a Mortgage, and the carton count.

Item 5: Label each carton with the publication item number CFPB035, the title: Should I Refinance? and the carton count

Item 6: Label each carton with the publication item number: CFPB421, the title: Understand Your Credit Report, and the carton count.

Item 7: Label each carton with the publication item number: CFPB501, the title: Checklist for Making Your Monthly Mortgage Payment, and the carton count.

Item 8: Label each carton with the publication item number CFPB502, the title: Your Mortgage Provider Must Comply With Federal Rules, and the carton count.

Carton specifications must meet the following strength guidelines:

- At least 200 lb bursting strength.
- At least 32 lb edge crust test.

Seal boxes with heavy-duty tape (preferably reinforced) to be ready to ship out individual cartons via UPS, FEDEX, or USPS.

If shipping via freight/on a pallet, only 1 Item per pallet is allowed for easy identification.

Pallets must be stacked no taller than 42" tall. See attached for correct pallet specifications.

Delivery truck must be able to reach standard dock.

Pueblo Distribution Center receives deliveries on Federal work days from 7:00 am to 12:00 pm MT.

Contractor must call Pueblo Distribution Center (719-295-2679) 48 hours prior to delivery to make arrangements. The Center is only open by appointments.

Pack suitably per shipping container.

QUALITY ASSURANCE STANDARDS: The following standards shall apply to these specifications:

- (a) Printing Attributes -- Level III
- (b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level 1.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified standards to correspond with each required attribute as follows:

ATTRIBUTE	Specified Standard
P-7. Type Quality and Uniformity	OK'd proofs/Furnished Electronic Media
P-10. Process Color Match	OK'd proofs/Furnished Electronic Media

DISTRIBUTION: F.O.B. destination.

*****SHIPPING COST ARE NOT REIMBURSEABLE*****

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent

to James.Zawada@cfpb.gov (202-435-7130). The subject line of this message shall be "Distribution Notice for Jacket 413-335, Req. No. 0-30008. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request. (Alternate contacts: Anne Sobota 202-435-9661).

Deliver 200,000 copies of each Item (includes 200 Departmental Random "Blue Label" Copies) via traceable means to: GPO Pueblo Distribution Center, Attn: Thomas Hunt (719-295-2679), 31451 United Avenue, Pueblo, CO 81001.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Furnished material will be available to contractor via email by October 2, 2020.

Deliver complete to arrive at destinations on or before November 2, 2020.

Submit proofs as soon as the contractor deems necessary in order to comply with the shipping schedule. Proofs will be withheld not more than 3 workdays from receipt at the Department to receipt in the contractor's plant.

OFFERS: Offers must include the cost of all materials and operations in accordance with these specifications. In addition, a price must be submitted for each additional 1000 copies of each Item. The prices for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

NOTE: Due to the condensed award schedule, contractors must provide request document(s) with 1 hour of request or potentially be declared non-responsible.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at: <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

JACKET NUMBER: _____

BID PRICE: _____ **ADDITIONAL RATE:** _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discount" of solicitation Provision in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted Within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60 day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax or mail, fill out and return one completed copy of current page(s).

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, and Title of Person Authorized to Sign this Bid)

(Signature) _____ (Date) _____

(Telephone Number) (Email)

Contracting Officer Review: _____ Date: _____ Certifier: _____ Date: _____
(Initials) (Initials)